

Town of Hinesburg

Celebrating 250 years

Weekly Update

1762-2012

October 10, 2012



Upcoming Meetings...

- **Selectboard:** *Monday, October 15th at 7:00 p.m. (Main Hall)*
- **Conservation Committee:** *Monday, October 15th at 7:00 p.m. (3rd floor conference room)*
- **Development Review Board:** *Tuesday, October 16th at 7:30 p.m. (Main Hall)*
- **Public Safety Facility/Lot 1 Master Planning:** *Wednesday, October 17th at 7:00 p.m. (Main Hall)*

Weekly Updates from Departments:

Hinesburg Community Police

- On Wednesday, October 3rd, an alert Charlotte resident reported a suspicious vehicle to the police. Shelburne, Hinesburg and the Vermont State Police responded and the vehicle was located by the Shelburne sergeant. The subsequent investigation uncovered a major burglary crime spree. It cannot be emphasized enough the importance of having involved citizens report suspicious activities. We would rather go to a hundred calls that turn out to be nothing than miss one call that needs investigation.
- On the Tuesday, October 2nd, the suspect involved in the burglary of the *116 Wine and Spirits* was arrested by Bristol PD on a warrant issued out of Hinesburg PD. He was interviewed at the Chittenden County Correctional Center and admitted to the crime.
- On Wednesday, October 3rd, a female Ferrisburg resident involved in an account closed check fraud case with a local business was contacted at the Chittenden County Correctional Center and cited into court.
- On Friday, October 5th, a male Hinesburg resident was cited into court on an account closed check fraud.

Hinesburg Fire Department

- *Call Volume*—the department is again on track to run over 400 calls for service this year.
- *Call Activity*—in the past 2 weeks, we have responded to 17 EMS calls, two CO calls and 3 Fire calls.
- *Training*—The Emergency Medical Responder class was completed and we are proud to welcome Alaina Curtis and Jeremy Southwell as new medical first

responders for us. We also have two members traveling to Middlebury twice a week to attend Firefighter 1 classes.

- *Carbon Monoxide Detectors*—One of the common problems that we are responding to now are CO detectors sounding three beeps, a pause, then three more beeps. This is caused by the detectors going out of their life span which is 7 years. There is a date stamped on the back of your detectors, everyone should check the age of their detectors.

Recreation Department

- Gathered cost estimates for various upcoming budget items.
- *FY 2013-2014*—Submitted 2013-14 budget to Town Administrator.
- *American Red Cross Babysitting Class*—will take place on Tuesday, Oct. 9th and Wednesday, Oct. 10th at HCS from 3:00-6:15 pm. The class is full with 12 students registered.
- *Starksboro Jamboree*—1st through 6th grade youth soccer teams will participate in the annual Starksboro Jamboree at Mt. Abe High School this Saturday.
- *Preschool Dance Class*—a new round of the Preschool Dance began on Friday. There are 7 dancers participating in this class.

Town Clerk's Office

- *Voting Information*—The General Election is closing in and the ballots are now in the office and available for early voting. For those people who are new to Hinesburg, please come in to register to vote any time during our normal office hours of Monday-Friday 8 am to 4 pm except Wednesdays when we are open from 10 am to 6 pm. Don't lose out on your chance to vote in this important election! The deadline to register to vote is the Wednesday before the election.
- *Property Taxes*—due on November 15th. If you have any questions about your bill, please don't hesitate to call us at 482-2281 Ext. 223.

Planning & Zoning

- *FY 2013-2014 Budget* – Completed and delivered first draft of the Planning & Zoning Department budget proposal for FY13-14. Proposed spending items for: community outreach/surveying in support of Town Plan update; scoping and feasibility studies for future transportation infrastructure (roads, sidewalks, bridges); creation of additional impact fees so that new development pays its fair share toward planned recreation facilities and transportation improvements.
- *Public Safety Facility* - Met with public safety facility steering committee to discuss next phase (phase 4) of planning and conceptual design for future improvements to the police station, fire station, and the surrounding 3.5 acres of Town property. Discussed importance of a conceptual-level master plan for the entire property, including green space area behind fire and police stations.
- *Landowner Assistance* - As always... worked with multiple landowners and business owners regarding potential projects. Researched permit histories, created maps and supporting information to help landowners with development

review applications. Reviewed project histories and application information with neighbors and other interested parties for active applications.

- *Economic Development* - Alex met with the Montpelier City Planner to talk about economic development activity ideas, and Montpelier's innovative approaches on this front. Alex is still hoping that Hinesburg's Economic Development Committee garners enough interest to be formed, so that Hinesburg can explore its own activities to bolster our local and regional economy – e.g., economic development plan (needed component in next Town Plan), management of new revolving loan fund to help local businesses and affordable housing, creation of a PACE district for energy efficiency improvements, bolstering diversified farm and forest enterprises (e.g., buy local activities, interfacing with new VT Working Lands Fund, etc.). There are lots of good models out there that could be adapted to benefit sustainable economic and community progress here in Hinesburg. We need some community members with time and hutz-pah to move us forward!
- *PC meeting Prep* – Prepared for the October 10th Planning Commission meeting (meeting agenda & materials, minutes, etc.) – continued discussion on rural zoning project.

Carpenter-Carse Library

- A Toddler Story time and Preschool Story Hour were held on Tuesday, October 2nd. The Toddler Story time attracted an audience of 18!
- Budgeting for 2013-14 continues.
- Work on the *Annual Public Library Report* and *Minimum Standards Report* for the State of Vermont Department of Libraries continues.
- Library Staff set up a new Halloween book display.
- We are pleased to house a delightful array of elephants in our glass display case, from the private collection of Gabriela Moreno. Thanks for sharing, Gabriela!
- The latest HVAC maintenance check showed further deterioration of the three rooftop units, necessitating a plan for an expedited repair or replacement.
- *Keep up-to-date on the current events happening at the library—*
http://www.carpentercarse.org/ccl_programs.html.

Town Administrator

- FY 2014 Budget Preparation – Starting on Tuesday, October 9th, the Town Administrator and Selectboard member Phil Pouech began meeting with each department head on their proposed FY2014 budget. Meetings will continue throughout the entire week. An initial budget will be presented at the November 5th Selectboard meeting and will be available for the public to review on the Town website at that time. After the initial budget presentation at the meeting on November 5th, the Selectboard will have the opportunity to go back and review each section of the budget before setting the Warning for Town Meeting. The schedule for budget review is as follows:

November 5	Initial FY2014 Budget Presentation
November 12	Police & Fire Budgets
November 19	Recreation and Buildings & Facilities Budgets
December 3	Highway Budget
December 10	General Gov't: Town Admin, Town Clerk, Planning, Lister
December 17	Review of Information to Date
January 7	Library and Agency Budgets
January 14	Review of Information to Date
January 21	Review of Information to Date
January 28	Budget to be set for Town Meeting

- *Public Safety Facility* – Work began on Phase 4 & 5. Work for these points of the project consists of final conceptual designs and professional cost estimation. The entire campus alternative will go thru Phase 4 and 5 so that the Town will have designs with cost estimates for the entire project going forward. It is understood that the project may be constructed in phases. There will be additional attention placed on Lot 1 planning. We will host a meeting at Town Hall on October 17th at 7pm with our architect and landscape architect so the community can review and offer feedback on our master planning efforts for Lot 1. Lot 1 is the green space area behind and adjacent to the police and fire stations.
- *Health Insurance* – We found out yesterday that the premiums for the two Town sponsored health insurance plans available to employees will see a ZERO percent increase on January 1st, 2013. We are also set to begin preliminary planning for the changes to the health insurance landscape on January 1st, 2014 due to the Affordable Health Care Act.
- *Bissonette Field Project* – The Town and the landowners are currently reviewing deed language for the transfer of property. The Town is scheduled to go in front of the DRB on November 6th for initial sketch plan review of the proposed subdivision that would create a parcel of roughly 11 acres from land owned by the Bissonette family on the corner of Shelburne Falls Road and Rte. 116. Selectboard member Tom Ayer is working with the Recreation Commission in order to start a private fundraising effort to construct the field(s).
- *Town Fair* – The Town Administrator attended Town Fair at the Champlain Valley Expo Center in Essex Junction on October 3rd. Town Fair is an annual event hosted by the Vermont League of Cities & Towns and allows municipal

leaders from around the state to take part in various seminars, interact with vendors at their various display booths, and network.

- *Volunteers Needed!*—Many seats are still available on various Hinesburg Boards, Committees, and Commissions! The deadline has been extended! The application form, information, and seats available can be found on the Town website at the following link: <http://www.hinesburg.org/vacancies.html>

Weekly Updates from Boards, Committees, and Commissions:

Development Review Board

Development Review Board – Active Applications:

Please contact the Planning & Zoning Department for more information on any of these applications

- *Hannaford Supermarket* (site plan review) – Commerce Street - Hearing closed October 2nd. DRB deliberating on a decision.
- *Ed Waite & Hinesburg Police* (conditional use review) – Home Occupation for Animal Control Officer – 607 Birchwood Drive – Hearing closed October 2nd. DRB deliberating on a decision (finalizing approval language).
- *Lisa & Steve Carlson* (subdivision revision) – Revision to road improvement specifications for 2005 subdivision – Upper Access Road – Hearing began October 2nd, continued to October 16th meeting. Site visit planned on October 13th at 9am.
- *Back to Basics VT* – Hinesburgh Public House (sign review) – Wall-mounted sign for new restaurant – Route 116 – Scheduled for October 16th DRB meeting.
- *Thibault Farms LLC & Spillane* (subdivision final review) – 2-lot subdivision (no new development) – 11093 Route 116 – Scheduled for October 16th DRB meeting.
- *Alan & Nancy Norris* (subdivision sketch plan review) – 25-unit Planned Unit Development – Route 116 (west side, opposite Buck Hill Rd) – Scheduled for October 16th DRB meeting.
- *Town of Hinesburg & Wayne and Barbara Bissonette* (subdivision sketch plan review) – 2-lot subdivision to create a lot to be donated to the Town for future recreation facilities – Route 116 (west side) and Shelburne Falls Road (south side) – Scheduled for November 6th DRB meeting.
- *Steve Giroux* (subdivision sketch plan review) – 2-lot subdivision (1 new building lot) – 238 Place Road West – Scheduled for November 6th DRB meeting.

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Town Clerk: Missy Ross
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