



### Upcoming Meetings...

- **Planning Commission:** *Wednesday, November 11<sup>th</sup>* **MEETING CANCELLED**
- **Town Forest Committee:** *Wednesday, November 11<sup>th</sup> at 7:00 p.m.* (3<sup>rd</sup> floor conference room)
- **Selectboard:** *Monday, November 16<sup>th</sup> at 7:00 p.m.* (Main Hall)
- **Village Steering Committee:** *Monday, November 16<sup>th</sup> at 7:00 p.m.* (1<sup>st</sup> floor conference room)
- **Development Review Board:** *Tuesday, November 17<sup>th</sup> at 7:30 p.m.* (1<sup>st</sup> floor conference room)
- **Energy Committee:** *Wednesday, November 18<sup>th</sup> at 7:00 p.m.* (3<sup>rd</sup> floor conference room)
- **Trails Committee:** *Wednesday, November 18<sup>th</sup> at 7:00 p.m.* (1<sup>st</sup> floor conference room)
- **Economic Development Committee:** *Thursday, November 19<sup>th</sup> at 7:00 p.m.* (3<sup>rd</sup> floor conference room)

### Weekly Updates from Departments:

#### Hinesburg Community Police

- *Food Drive* – The Hinesburg Police and the Hinesburg Fire Department will be hosting a food drive on Saturday, November 14<sup>th</sup> from 9:00 a.m. to 2:00 p.m. for the Hinesburg Food Shelf. Due to the upcoming holidays, this becomes a critical time for the Food Shelf. Items can be dropped off at the fire station and cash donations also help. Items can also be dropped off at the police department prior to Saturday. Thank you in advance for your support.
- *Animal Hazards* – It was recently posted on social media that there has been anti-freeze found in cans near Sunset Lake. The police department itself has not received any such reports. Social media is a good opportunity to notify of problems but those postings don't necessarily reach our department so please make sure we are notified.
- *Family Dispute* – On Sunday, November 1<sup>st</sup>, an officer responded to Lyman Meadows for a custodial dispute. It was resolved without issues.

#### Hinesburg Fire & First Response

- *Call Activity (11/4/15 – 11/9/15)*
  - 11/04/15 - Fire/EMS - Single car motor vehicle crash (MVC) with significant damage on Lincoln Hill.
  - 11/05/15 - Fire/EMS - Carbon Monoxide (CO) alarm with ill effects.
  - 11/05/15 - EMS - Injuries related to fall from horse.
  - 11/07/15 - EMS - Patient feeling weak.
  - 11/07/15 - Fire/EMS - ATV fire
  - 11/09/15 - Fire - Car vs Deer - RT 116 south of village

- 11/09/15 - Fire - Mutual Aid (MA) to Shelburne for a structure fire. On scene 2 hours.
- *Other Business*
  - *Training* - Members had mock patients in our training this past Wednesday which involved two simulated motor vehicle crashes. EMS members tended to patient care and fire members took care of extrication.
  - *Hurst eDraulics* - We had a demonstration / hands on use of Hurst eDraulics line of battery operated extrication tools and were impressed with the results.
  - *Officers' Meeting* - The officers meet on Tuesday 11/10/2015 to discuss operations and the budget.
  - *Chimney Fire Training* - This Wednesday's training will be on Chimney Fires.



New Pumper Truck Currently Under Construction - Scheduled for Late December Delivery

### **Town Clerk's Office**

- *Property Taxes Due* - Property taxes are due on Monday, November 16<sup>th</sup>. If you arrive after we have closed for the day, there is a drop box on the back porch where you are welcome to deposit checks. Please do not deposit cash in the drop box. If you have questions regarding your tax bill or the amount you owe, please don't hesitate to call us anytime! If your escrow company overpaid because you received a last minute adjustment from the state, do not despair. We will refund you the overpayment amount once we have completed processing payments. If you are unable to pay the entire amount due by the 16<sup>th</sup>, you can pay part of the amount due and then make a plan to insure timely payment of the remainder. You will be charged 1 percent interest per month for the first 3 months and then 1 ½ percent per month thereafter on the remaining balance. I will send out delinquent notices and payment agreement forms shortly after the 16<sup>th</sup>. Thanks to all for being friendly and understanding during what is arguably not the most pleasant time to visit the clerk's office. Happy Thanksgiving everyone!

## **Highway Department**

- *Fog Lines* – After considerable effort by our Highway Foreman, the contractors finally arrived this week to paint fog lines on Richmond Road, Charlotte Road and Silver Street.

## **Recreation Department**

- *Budget Planning* - Budget meeting held on 11/9 at 4:30 pm.
- *Register for Youth Basketball!* - Early incentive deadline is 11/20. Final deadline is 11/27.
- *Literature and the Arts* - Literature and the Arts will Susan Lepple began on Wednesday, 11/4.
- *HRD Winter Rec. Guide 2015-16 is coming soon!* - Look in your mailbox next week and online.

## **Carpenter-Carse Library**

### CALENDAR

- *New Library Hours ~ November 2015 – June 2016:*  
Mondays & Saturdays – 10 a.m. – 3 p.m.  
Tuesdays & Thursdays – 10 a.m. – 7 p.m.  
Wednesdays & Fridays – 2 p.m. – 7 p.m.

*\*Please note that on July 1, 2015 we added 2 hours/week to the library's open hours. In July 2016 more hours will be added. It is expected that all hours going forward will be year-round; no seasonal changes. See the Hinesburg Record for an explanation of the "why" and "how" behind the changes.*

- *Library Trustee Meeting* – Wednesday, November 18<sup>th</sup> at 7 p.m. at Carpenter-Carse Library. Open to the public.
- *Holiday Closing* - The library will be closed on November 26<sup>th</sup>. Happy Thanksgiving!

### WEEKLY STORY TIMES

- *Youngsters Story Time* – Babies and kids ages 0-4 join Librarian Sara every Tuesday from 9:30-10 am at the library's community room for stories, movement, songs and snacks.

### OTHER REGULAR PROGRAMS

- *Café Make* – The next Café Make day is Saturday, November 21<sup>st</sup>. Drop in anytime between 10 – 2 or stay for the entirety. This all-ages program (not just for kids!) is yours for the making. We provide the coffee, space, and snacks to fuel your imagination. Come create, collaborate, caffeinate and converse with others or simply use the library's resources to turn your thoughts into reality. Did you know the library has a sewing machine, Wii, and scanner, all at your disposal? We want to be the catalyst for your ideas.
- *Crafternoons* - Here is an opportunity for kids to get creative with craft materials for an hour after school (3-4 p.m.) Materials and snacks are provided. The December 1 theme is *Holiday Card & Snowflake Creation*. This program is for ages eight and up is FREE! Pre-registration is required: sign up in advance at the front desk or by calling 482-2878.
- *Come read to Therapy Dog Charlie!* - Charlie is a standard poodle and loves to hear stories and visit with you. He will be at our library one Wednesday a month. The first time will be December 9<sup>th</sup> from 3:15 to 4:30. This is an excellent opportunity for emerging readers and dog-lovers alike. Pre-registration is encouraged but not required (482-2878).

- *Lego Club* - Come on Thursday afternoons from 3 to 4 p.m. to build with Lego blocks with your friends after school! This program is limited to 15 children; sign up for one of two six-week sessions at the library, or by calling: 482-2878. The first six-week session will end on November 19<sup>th</sup>. The second session starts February 4<sup>th</sup>. Children ages 5-10 are welcome, with or without an adult. Snacks are provided. This is a FREE program, but parents will be encouraged to donate their time or snacks to the club.
- *Book Discussion Group* - Avid readers are invited to join our library's book club for adults, which meets monthly in readers' homes. There will be no November meeting, but the group will meet on Thursday, December 3<sup>rd</sup> to discuss *Buddha in the Attic* by Julie Otsuka. Come and meet the group at 7 p.m. for lively conversation and refreshments. The group has chosen Jules Verne's classic *20,000 Leagues under the Sea* to read for the January 7<sup>th</sup> gathering. Please phone Sue @ 482-5095 for information on meeting locations and more.

#### SPECIAL EVENTS

- *Holiday-Card Creation Station* – Join us on December 5<sup>th</sup> for some card-making fun. We will have all the supplies needed to make your holiday cards this season...stamps, interesting paper, stickers and more. Bring your creativity and your friends! Hot chocolate and festive snacks will be provided. This promises to be a fun family day out to kick off the holiday season.

#### EXHIBITS AND DISPLAYS AT THE LIBRARY

- *In Our Glass Display Case* - The world's high peaks hold a powerful fascination for many of us, and numerous books offer us a sense of experiencing the grandeur, adventure and menace that the tall peaks represent. Two dozen books telling of mountaineers' expeditions on Mt. Everest and the mountain's special qualities are on display at the library, compliments of Greg Glade of Top of the World LLC. For each book, Greg has provided a brief synopsis of the central mountaineering figures and their expeditions. Reading these descriptions, it is easy to see why readers, as well as climbers, just can't get enough of Everest.
- *Mural* - A Vermont children's authors and illustrators' mural brightens the Carpenter-Carse children's area, thanks to the former Brown Dog Books & Gifts. ☺
- *Book Displays*
  - National Diabetes Month
  - Staff Picks
  - National Adoption Month
  - Thanksgiving
  - It's "Movember"..... We moustache ~ you to check out these books! (Ever heard of "No Shave November?" It is a worthy cause.)

#### OTHER NEWS

- *New Books* - Staff are busy cataloging and prepping new books for all ages. We love new book shipments.....always an exciting time!
- *Merchant Bank* - One of the nice surprises of the Merchants Bank Customer Appreciation Week was a \$50.00 check for Carpenter-Carse Library. It feels great to be appreciated!
- *Library Mailing Address* - We ask that all correspondents use the P.O. Box 127 address when sending mail to the library. Envelopes with the 69 Ballards Corner Road address may be delayed or not be delivered.

- *Keep up-to-date on the current events happening at the library* - [http://www.carpentercarse.org/ccl\\_programs.html](http://www.carpentercarse.org/ccl_programs.html)

## **Planning & Zoning**

- *Richmond Road Bike/Ped Study* - Thursday's (11/5) local concerns meeting for the Richmond Road Bike/Ped Feasibility Study was a smashing success! We had standing room only in the Town's lower level conference room! I counted 32 members of the public in attendance, but I may have missed couple folks standing outside the door to the room. It was packed. Lots of questions and feedback from the audience. A lot of helpful information and perspective. Also a LOT of support for the concept even as folks recognized the difficulties of the corridor, and that the details to be worked out will matter quite a lot. The meeting started at 7pm, and went until 8:30pm. The community participation far exceeded my expectations. Clearly this is a long overdue project. Many thanks to all of those who came out to voice an opinion and provide helpful feedback to our project consultants. Special thanks to Frank Koss (Police Chief) and Andrea Morgante (Selectboard) for participating, and helping demonstrate that the Town takes bike and pedestrian safety seriously.

Beyond comments at the meeting, I received comments via email from another 12-15 people who weren't able to attend the meeting. All of these were forwarded to our project consultants. Again, more good interest and perspective. Our consultants will present recommendations in April 2016, and complete a final report by May 2016. More publicity about that later. Our Town webmaster created a webpage for the project - <http://www.hinesburg.org/planning/richmond-road-sidewalk>. I will post the meeting summary on the website when ready, along with other information as it becomes available.

- *Staffing/Voicemail Update* - Our three new Planning & Zoning staff members are fitting in quite nicely, and are settling into their respective roles: Annie Geratowski - Development Review Coordinator; Mitchel Cypes - Zoning Administrator; Lenore Budd - P&Z Administrative Assistant. It took a couple weeks to work out the phone gremlins, but Annie's voicemail is now set up. You can call her (and leave voicemails) at 482-2281 x232.

## **Town Administrator**

- *FY17 Budget and 5-Year Capital Improvement Program* - The Selectboard and Town Administrator's office are in the process of creating the budget for fiscal year 2017 (July 1, 2016 through June 30, 2017). The budget process typically begins in October with the submittal of budget requests by departments and concludes at Town Meeting in March with action on the budget by voters. Budget materials are available on the website ([www.hinesburg.org](http://www.hinesburg.org)) and offer a way to track the development process, showing the transition from the baseline request to the proposed document scrutinized by voters. Keep in mind that the creation of the budget and capital plan are iterative - the proposals may only represent a snapshot of the discussion at a given moment. If you have any ideas for the budget or capital program, please share those with the Town Administrator's office ([tlashua@hinesburg.org](mailto:tlashua@hinesburg.org) or [rmarshall@hinesburg.org](mailto:rmarshall@hinesburg.org)) or consider participating in a budget discussion between now and March.

- *Digital Participation in Selectboard meetings* – Would you like to participate in Selectboard discussions but can't always get to Town Hall on Monday nights? The Selectboard is offering digital participation in certain meeting topics. Viewers watching on public access television or streaming live can submit questions or comments to: [selectboard@hinesburg.org](mailto:selectboard@hinesburg.org). Those questions and comments may then be read and discussed during the meeting. The topics will be noted on the agenda for the meeting, and announced by the chair during the broadcast. For public records purposes, make sure to include your name and address in the email (what is required on the sign-in sheet for those attending a meeting in person). Those enforcing the public records law may take a dim view of comments from [hinesburgguy01@gmail.com](mailto:hinesburgguy01@gmail.com) being recorded for posterity, unless of course that is your legal name....
- *Highway Garage scoping study* – The project team working on the scoping study for the highway garage replacement project met this week with Brian Wright of Chittenden Solid Waste District (CSWD). The meeting included stormwater consultants from Milone and MacBroom, who are assisting with those planning pieces. The basic thrust of the meeting was to discuss the options related to siting both enterprises at the facility on Beecher Hill Road. With some adjustments to the initial site plan, both entities should fit and peacefully coexist in service to residents for years to come.
- *Vacancies on Town Committee, Boards, Committees* – The following seats are currently open: <http://hinesburg.org/boards.html>

Affordable Housing Committee: (2) 3-year term  
 Agency Request Review Committee: (2) 3-year term  
 Conservation Commission: (5) 4-year term  
 Development Review Board Alternate (1) 3-year term  
 Economic Development Committee (1) 3-year term  
 Energy Committee: (4) 3-year term  
 Recreation Commission: (2) 3-year term  
 Village Steering Committee: (3) 2-year term

Applications are available on the Town website or can be picked up in the Town Administrator's office. Please submit an application via email to Renae Marshall, [rmarshall@hinesburg.org](mailto:rmarshall@hinesburg.org) or drop off in the Town Administrator's Office.

Application forms can be found at:  
[http://hinesburg.org/documents/cbc\\_application\\_form.pdf](http://hinesburg.org/documents/cbc_application_form.pdf)

Appointments and Procedure Policy:  
<http://hinesburg.org/documents/cbc-appointment-and-procedure-policy.pdf>

## **Weekly Updates from Boards, Committees, and Commissions:**

### **Development Review Board**

*Upcoming applications for DRB review:*

- *Applications to be heard at November 17, 2015 meeting -*
  - Ford: Sketch plan application for a 2-lot subdivision of a 10.2-acre parcel at 1585 Charlotte Rd.

- Main: Revision of a previously approved subdivision - Lots 5A and 6A on Birdie Dr.
- Polli: Conditional use review of a non-complying structure at 586 Magee Hill Rd.
- *New Development Review Board applications received -*
  - Goodrich: sketch plan application for a 9-lot subdivision of a 63.1-acre parcel along North and Observatory Roads, consisting of 8 3.0-acre building lots and an additional 39-acre lot with future development potential. Property is adjacent to the Town parcel containing the highway garage, transfer station, and old Town dump.

### **Planning Commission**

- *Planning Commission Village Inventory* – To evaluate potential revisions to the village growth area zoning, the Planning Commission has been doing an inventory of village area properties. Why? The PC is considering being more specific in the zoning as to the desired percentages of broad use categories (e.g., residential, commercial, industrial, civic). They believe that knowing what we currently have is an important factor in determining what we want from new development. Other potential zoning revisions may also be informed by the inventory – e.g., roof type (pitched vs. flat), density of dwelling units, percentage of mixed use buildings, etc.
- *Solar Siting/Screening Standards* – At the October 28<sup>th</sup> Planning Commission, Len Duffy (Hinesburg resident and former PC member) encouraged the Planning Commission to develop screening standards for ground-mounted solar energy installations. Pursuant to State legislation passed this year, the Public Service Board (PSB) is now required to take into consideration screening requirements adopted by municipalities – so long as the requirements are no more onerous than what is required for other commercial/industrial facilities. The PC agreed to research this, and to put it on the “fast track” based on testimony from the Energy Committee that federal tax credits are likely to drive an influx in large-scale solar energy installations in 2016. The PC plans to discuss this again (potentially with a first draft) at their December 9<sup>th</sup> meeting.

## *Veteran's Day - November 11, 2015*



*Thank you to all of the men and women who have served  
our country and those who continue to serve.*

## Town of Hinesburg Contact Information:

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(802)482-2281 ext. 221  
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Buildings and Facilities: Rocky Martin  
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Assistant Town Clerk: Cheryl Hubbard  
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Fire Dept. /First Response: Al Barber, Chief  
Emergencies: 911  
Non-emergency calls: (802)482-2455  
[info@hinesburgfd.org](mailto:info@hinesburgfd.org)

Police Dept.: Frank Koss, Chief  
Emergencies: 911  
Non-emergency calls: (802)482-3397  
[hinesburgpd@gmavt.net](mailto:hinesburgpd@gmavt.net)

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