



Select Board

Town Of Hinesburg

10632 Route 116 Hinesburg VT 05461

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Meeting Minutes - November 18, 2013

- Approved 12/02/13 -

Attending The Meeting: Jon Trefry, Tom Ayer, Andrea Morgante, Mike Bissonette, Phil Pouech, Joe Colangelo and attached list.

Meeting called to order at 7:00 p.m. and Public Hearing on Thistle Hill opened.

CVU Teams: Girls XC, Girls Soccer

The coaches for both the Soccer and XC teams spoke about the accomplishments in winning the State titles for consecutive years and how the girls work as a team on and off the field. The team members each introduced themselves to the Board.

Jon noted what a wonderful accomplishment this is and how it reflects on the health of the community.

Thank You To Committee Volunteers

The Select Board recognized volunteers who are now stepping down from Town Committees they served on. George Dameron for the Village Steering Committee. George is now a member of the Trails Committee. Melissa Levy for the Conservation Commission. Melissa is now a member of the Economic Development Committee. Trina Hikel for the Agency Review Committee.

Public Hearing – Thistle Hill

This Public Hearing is a mandatory step in a process to officially turn roadways, sidewalks, and other infrastructure within the Thistle Hill subdivision over to the Town of Hinesburg. A site visit was held the morning of Friday, November 15th where the Select Board, staff, and developer walked the roadways. The two (2) major issues are: 1) ownership and maintenance of two stormwater pipes which cross roads to be taken by the town; 2) the hammerhead area at the end of Thistle Hill Road. The hammerhead area, especially the retaining wall, needs clearly defined instructions for ownership and maintenance. All roadway pavement is under warranty until November 2014.

Regarding the retaining wall, the Association owns the portion of the wall on their property and when the Town takes over the infrastructure the Town will own the portion in the 50 ft. right of way.

Bart Frisbee stated the Town engineer was present and checked on the wall during construction and suggested the Board checks with him regarding the integrity of the wall.

Andrea asked the residents present what type of insurance policy the Homeowners Association has regarding the retaining wall. They are not sure the wall is covered and will have to check it out.

Discussed was to have the engineer check the integrity of the wall now or next spring.

The Board directed Joe along with Mike Anthony to work with Bart Frisbee on a plan of what will be done and when regarding the retaining wall.

Jon closed the Public Hearing.

FY2015 Budget

Joe reviewed the initial budget requests with the Board.

Trails Committee

Stewart Pierson, representing the Trails Committee, reported to the Board on activities of the Committee.

Their objectives were slowed down a bit by the need to clear storm damage but they now have three new kiosks completed. The Committee working in conjunction with the schools offered opportunities for family activities on the trails, some were successful and some did not have much interest.

Stewart noted the Committee could use more members.

Forest Committee

Stewart and Pat Mainer were both present and reported on the work of the Forest Committee.

Projects included: salvage and trail clearing from storm damage; trail improvements by FOTW; rebuilding a section of the Eagle's Trail; signs at parking areas to remind drivers to slow down; decision to set aside the Hollis Parcel for dispersed use and natural resource protection.

Next year they will continue work on updating trail maps; identifying boundaries; possible name changes to the trails; MOU with user groups.

Tom brought up the issue of overlap between the Trails and Forest Committees ask asked if there could be more co-ordination.

Public Safety Budgets FY2015

The Board reviewed the Fire Department budget proposed by Al Barber and the changes to the proposed budget made by the Town Administrator.

Discussed was the proposal by the Fire Chief to have the Chief position convert to a ½ time FTE with a salary of \$26,000. The TA adjusted this down to \$4,000.

Al said 2/3 of the calls they respond to are EMT calls.

Al also submitted a graduated pay scale proposal to increase the pay of the volunteers.

Discussed were the many hours of training the volunteers are required to attend. Tom Ayer asked Al about that. Al said he is a member of a State Board that addresses such issues and Tom asked him to bring that up to the State.

The Board then reviewed the Police Department budget proposed by Chief Koss and the changes to the proposed budget made by the Town Administrator.

The TA reduced the proposed requested wage increases from 4.72% to 4%.

The Board will look at the proposals of both departments again before setting the final budget request.

Town Administrator Report

a) Vermont Health Connect: The Town's plan is still to move forward with entrance into the health exchange starting January 1, 2014.

b) Town Administrator Job Description: The Select Board wanted to take a closer look at the Town Administrator job description and find ways, potentially, to adjust the description. A draft of the responsibilities is in the Board's packet they will work on this after Town Meeting.

c) Town Hall Field Aeration: Tom Ayer has offered to aerate the fields behind Town Hall. The Recreation Commission is on board. The Board checked and there is \$5,000 in the Recreation budget for maintenance. Mike B moved the Board vote to authorize Tom Ayer to aerate, seed and fertilize the fields behind Town Hall for a not-to-exceed amount of \$1,000.

d) Kelley's Fields Catch Basin: Randy Snelling, District 5 AOT Tech, is still trying to work with us to make the catch basin/sidewalk abutment a little safer before winter. The plan now is to have a VTRANS team come pour some concrete before it's too late.

e) MaGee Hill/FEMA: Gary Clark was on MaGee Hill Road this past week changing out the culverts. All paperwork has been submitted to FEMA for review and processing from the storm events this past summer.

f) Richmond Road Paving: The initial 1" all set. Another 1" in the spring.

g) CSWD/Highway Garage Site: Brian Wright, CSWD Engineer, and Joe have a meeting scheduled for Wednesday, November 20th.

h) October Budget Report: First 1/3rd of the year is complete.

i) Village North Sidewalk: Public Hearing scheduled for December 16th.

Select Board Items

Andrea asked for follow up with the State regarding the requested change to the signal light at the intersection of Charlotte Road for cars coming out of Lantman's.

Tom moved the Board vote at this time to table any further discussion on the proposed shooting ordinance. Second by Jon and approved.

Tom moved the Board vote to install interim zoning on the Ag and RR2 districts with the purpose of allowing landowners to "gift" to family members with no additional reduction of density potential except actual lot size. Second by Mike B.

Jon said he would need time to think about it and better understand the details.

Phil said there are things he would like to have changed and agreed he needs time to understand how this would be implemented.

Mike B suggested that Tom withdraw his motion and he and Tom can work, with input from concerned landowners, to put together something the Select Board can send to the Planning Commission with suggested changes.

Tom agreed to withdraw his motion and noted he will be looking for action on this.

Warrants

Jon moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Mike B and approved.

Minutes

Jon moved the Board vote to approve the minutes of 11/4/13 as corrected. Second by Mike B and approved.

Mike B questioned reference to the culvert replacement in the ACT 250 letter written by Alex.

Meeting adjourned on a motion by Mike B, second by Tom and approved.

Respectfully submitted,
Valerie Spadaccini, secretary

Selectboard Sign-In

1	<u>Murray A Sharp</u>	16	_____
2	<u>[Signature]</u>	17	_____
3	<u>Katherine Hvef</u>	18	_____
4	<u>Al Sachs</u>	19	_____
5	<u>FRANK KESS</u>	20	_____
6	<u>Gail Webb</u>	21	_____
7	<u>Jeff Glover</u>	22	_____
8	<u>Bob Merrill</u>	23	_____
9	<u>[Signature]</u>	24	_____
10	<u>Jim Piers</u>	25	_____
11	<u>Nike Pohn</u>	26	_____
12	_____	27	_____
13	_____	28	_____
14	_____	29	_____
15	_____	30	_____

November 18, 2013