



Select Board

Town Of Hinesburg

10632 Route 116 Hinesburg VT 05461

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Meeting Minutes - December 2, 2013 - Approved 12/09/13 -

Attending the meeting; Jon Trefry, Andrea Morgante, Mike Bissontte, Phil Pouech, Tom Ayer, Joe Colangelo and attached list.

Meeting called to order at 7:00 p.m.

Lot 31

Kyle Bostwick was present to follow up on his request to purchase Lot 31. Kyle submitted a professional appraisal for review and again stated he and the neighbors are amendable and supportive of restrictive covenants and public easements for trail use placed on the land by the Town.

Jon asked Kyle about the request on how the proceeds of the sale are to be used. Kyle said they would like the funds to go toward the recreation field project.

Phil said he would like to poll appropriate Town Committees and Commissions to find out if there were any plans for use of the parcel by the Town that the Select Board is not aware of.

Andrea asked Joe to contact the VT River Conservancy and work on an easement to be sure the land continues to be used for its ability for flood retention.

Mike B moved the Board vote to signify the Select Board's Intent on selling Lot 31 to Mr. Kyle Bostwick and/or Mr. Kyle Bostwick and neighbors, via the powers granted in 24 VSA § 1061 (a)(2), with a closing date scheduled for the January 27th Select Board meeting, and authorize the Town Administrator to work directly with the interested purchasers of Lot 31 to draft a purchase and sale agreement and deed language for final Select Board approval and consent. Second by Tom.

Andrea suggested moving ahead with the idea of selling but putting on the warning for Town Meeting with the Boards endorsement. She wants to have the VT River Conservancy involved to monitor the values of the piece of land be protected in perpetuity.

Phil feels restrictions on the deed can accomplish protecting the parcel and said there is no guarantee the River Conservancy will be around forever.

Motion voted and approved with Andrea abstaining.

FY2015 Highway Budget

The Board reviewed the proposed budget with Mike Anthony. Specific items discussed included: paving budget, Mike recommends the Town continue with the current level of paving. The amount in culverts in relation to the need for culvert work at Pleasant View Lane. Mike said there is funding for the engineer work and the Town can apply for grant funds toward a replacement.

Request for tablets – Mike noted there are unused funds in radios that could be put toward this item. Mike said using the tablets will create efficiencies in the department.

Tom asked about the cost of the planning for the Town Garage. He noted that perhaps there is a need to prioritize to try and keep costs down due to plans for the Fire Department previously discussed.

Discussed was the request to widen roads to provide wider shoulders for pedestrian and bicycle use. Andrea asked Mike to figure the cost to widen from 24 to 26 feet.

Pleasant View Lane flooding problems. Several residents of Pleasant View Lane were present were in attendance to speak about the flooding problem on the road. This is in part apparently due to water from Jiffy Mart that is not handled by the culvert and undermining the road and impacting the west side of Shelburne Falls Road. Alex has been involved in this problem and contacted Jiffy Mart.

Jon suggested increasing the engineering funding in the budget and to look for additional sources of funding.

Brian Yarwood of Pleasant View Lane asked for a sense of a timeline.

Jon said the first step is to have a hydrogeological study done to find out volume and direction of the water.

Site Planning for Highway Garage

Andrea, Mike Anthony, and Joe met with CSWD representatives last week to continue the discussion of joint site planning at 907 Beecher Hill Road. It appears at this point in time that CSWD would like to continue operations at this location for the foreseeable future. This RFQ does not tie the Town's hands to anything but would give a serious jump-start to preliminary planning efforts for this site on Beecher Hill Road. The purpose of this RFQ is to find a consultant team/project partner that will provide the best range of services and continue as a partner into the future. There is no money in the budget currently to move forward with any aspect of this project. Money is budgeted in the proposed FY2015 budget, if the Town would like to do some preliminary work over the next few months, the Select Board would need to authorize that non-budgeted expenditure.

Andrea moved the Board vote to authorize the Town Administrator to Issue a Request for Qualification for site planning, engineering, and architectural services for the 36 acre Town Garage, CSWD Drop-Off Center, and Municipal Facility site at 907 Beecher Hill Road on December 3, 2013. Second by Phil and approved.

Recreation Volunteer Form

The Board reviewed with Jenn a proposed form and idea of a background check for all coaches working with youth. Jenn noted that to volunteer in HCS these individuals need to have the background check done. Jenn reviewed several forms from other towns and came up with what she feels is a good fit for Hinesburg.

Mike B moved the Board vote to approve using the Recreation Volunteer Application form dated December 2, 2013. Second by Tom and approved.

Mini Hydro

At the November 4th Select Board meeting Rocky Martin introduced this concept and the Select Board authorized Rocky to investigate further and prepare a proposal for Select Board consideration. For consideration at the December 2nd meeting, the Select Board needs to decide if it feels inclined to spend up to \$10,000 from the Water Department's fund balance to complete a basis of design for Pump Station #1 In-conduit Hydropower Generator Net Metered Project. This \$10,000 would be spent to examine its options including: 1) use of the existing pump as a turbine by adding more controls and a meter; 2) install a new small turbine generator and convert to electricity. Prior to moving forward the Select Board will want to feel confident that the Director of Buildings & Facilities has the time to put towards oversight of this project. The Water Fund has \$250,000 in its capital reserve account.

Jon asked Rocky what is expected to be spent at this time. Rocky said about \$2,000 should get the information needed to know if this will be a good project. The Board reviewed the proposed scope of tasks. Jon said he felt the Town already had some of this information.

Andrea moved the Board vote to approve allocating up to \$10,000 from the Water Fund's Capital Reserve towards further assessment of a mini-hydro generation turbine at the Cemetery Pump House and authorize the Town Administrator to sign relevant agreements with Eco Strategies LLC.

Mike B second with an amendment to lower the dollar amount to \$4,000. Andrea accepted the amended amount. Motion voted as amended and approved.

Recreation Path Project

If the payment is approved, the Town's unfunded 10% share of the total project cost will be roughly \$60,000. The Buildings & Facilities capital budget shows a repayment schedule for the Town to cover this additional burden. Originally we wanted to commit ourselves to repaying this debt at the tune of \$10,000 per year over six (6) years. Last year we reduced that amount to \$5,000; this year's budget also shows \$5,000 in that line item. If our FY2013 audit shows more fund balance than needed for application to the FY2015 budget, Joe recommends the Select Board to seriously consider paying down this obligation so we can remove this item from future budgets.

Phil moved the Board vote to authorize the payment of Requisition #7 to SD Ireland for the Recreation Path Project for the amount of \$194,898.41. Second by Andrea and approved.

Economic Development Committee

Joe reported the committee members have identified five working economic development goals in working on the economic development plan. They plan to work with Community Capital of Vermont for the revolving loan fund.

Tom said he would like to see a program set up that could match a young person with an individual in need of some type of work assistance to help instill a work ethic for the youth.

Town Administrator Report

a) Piggy Back Contracts – Mike B moved the Board vote to approve and sign the Tax Stabilization Piggy Back Contracts between the Town of Hinesburg and Dan and Matt Baldwin. Second by Andrea and approved.

b) Delinquent Tax – Andrea moved the Board vote to approve and sign the Delinquent Tax Warrant as presented to the Select Board on December 2, 2013. Second by Mike B and approved.

c) HCS Board/Select Board Meeting – Will be on the agenda for the Dec 9 meeting.

d) Stipends For Volunteer Positions – As part of the budget process Joe recommends the Select Board should consider payments for positions like Tree Warden, Health Officer, etc. - those with significant statutory authority and responsibility. Potentially a paid-on call system similar to fire fighters.

e) Town Hall Field Aeration – Tom Ayer can report on the work he did per Select Board motion last week. Total charge was \$817.

f) Kelley's Fields Catch Basin – AOT crews came to Hinesburg and completed the work on these catch basins last week. They may have caused a little problem, however, at Brian's house at the corner of Kelleys Fields Road.

g) November Budget Report – in Select Board packet.

h) Zoning Violations – Will place in Select Board packet if given the okay from the Town Attorney.

i) Zoning Regulations – Public Hearing for Energy Efficiency Standards on December 16th

j) Village North Sidewalk – Public Hearing scheduled for December 16th

k) Vermont Gas/Addison Pipeline – Phil Pouech and Joe met with VGS on November 27th. See proposed pipeline location through Geprags in packet. Scheduled VGS for the December 16th Select Board.

l) Thislte Hill – Meeting with engineers 1 p.m. on December 3. On location.

Select Board Items

Tom noted there is another fund raiser planned for the recreation fields on Jan 10 at the Old Lantern in Charlotte with QUADRA performing.

Warrants

Phil moved the Board approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Jon and approved.

Minutes

Andrea moved the Board vote to approve the minutes of 10/21/13 as written, second by Jon and approved.

Mike B moved the Board vote to approve the minutes of 11/15/13 as written, second by Andrea and approved.

Andrea moved the Board vote to approve the minutes of 11/18/13 as amended, second by Phil and approved.

Meeting adjourned at 9:40 p.m. on a motion by Mike B, second by Phil and approved.

Respectfully submitted,
Valerie Spadaccini, secretary

Selectboard Sign In

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|------------------------|----------|
| 1 <u>Lenore Budd</u> | 16 _____ |
| 2 <u>Due Conley</u> | 17 _____ |
| 3 <u>Amy ESCOTT</u> | 18 _____ |
| 4 <u>Tamara Orlow</u> | 19 _____ |
| 5 <u>Jen McCuin</u> | 20 _____ |
| 6 <u>Briha Yarwood</u> | 21 _____ |
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December 2, 2013