



## Hinesburg Select Board

Town Of Hinesburg

10632 Route 116 Hinesburg VT 05461

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### Meeting Minutes – February 17, 2014

- Approved 3/10/14 -

**Attending The Meeting:** Jon Trefry, Tom Ayer, Phil Pouech, Mike Bissonette, Andrea Morgante, Joe Colangelo and attached list.

Meeting called to order at 6:54 p.m.

Mike B moved the Board go into executive session for personnel discussion, second by Jon and approved.

Tom moved the Board come out of executive session, second by Mike B and approved.

#### **Water Supply Feasibility, Well Development And Notice Of Violation**

Rocky was present regarding the notice of alleged violation the Town received from the State regarding the water system. Rocky said the Town submitted the information by the deadline but did not include a schedule for securing a new water source so the notice was issued.

Rocky reviewed possible well sites pointing out the pros and cons of each site.

The recommended sites to drill test wells are; first at the Norris property, has necessary isolation distance, distance to tie into distribution system is reasonable / then at the Wainer property, high yielding well onsite but water may need treatment, good for isolation distance and close to existing distribution system / and finally if needed work at Geprags, high yields, would need further investigation regarding surface water contamination.

Phil moved the Board vote to authorize Rocky along with the Town Administrator to begin activity for test well beginning with Norris, then Wainer and followed by Geprags properties utilizing the \$15,000 allocated for these tasks. Second by Andrea and approved.

#### **Culverts On Leavensworth Road**

Due to request from a local farmer the Board is considering whether or not to install additional culverts. Andrea submitted a study done by Milone and McBroom with funding from the Department

of conservation regarding culverts. No decision was made at this time; the Board will take this up at a future meeting after reading the study.

### **Village North Sidewalk**

The idea of a boardwalk not a concrete sidewalk was discussed. According to the engineer while the boardwalk would make the permitting process easier it will increase the cost to approx. double the original sidewalk.

Andrea said not all of the 1,000 feet needs to be a boardwalk but just the floodplain area.

Mike B moved the Board vote to approve continuing with the current plan of a concrete sidewalk design. Second by Tom and approved.

### **Town Administrator Job Description**

The Board continued their work on this. Joe also attached copies of the Personnel Policy noting changes that will need to make to that document to support the new TA job description.

Discussion continued on the dollar amount the TA has the authority to spend without SB approval.

Also noted was the need to include spending for a public safety or emergency situation.

### **Planning Commission Appointment**

Russell Fox, a 12-year resident of Hinesburg, was present to express his interest in serving on the PC.

Russell said he has seen many changes in the 12 years and would like to take part in directing the future of the Town. He has worked as a marine engineer for Lake Champlain Transportation Company (LCT) and feels his work and management experience will benefit the commission with future planning.

Neal Leitner is new to Hinesburg and is currently working in Richmond as the Zoning Administrator. He has a degree in urban planning. Neal is looking to serve on the PC as he would like to be involved in the planning decisions of Town to help maintain or improve the quality of life in Hinesburg.

### **Weed Road**

Andrea moved the Board vote to recognize Weed Road as a class IV from Shelburne Falls Road to the property at #516 and the remaining portion extending to the eastern boundary of the Brakelee property is a Town right of way. Second by Tom and approved.

## **Select Board Work Plan For The Coming Year**

Topics the Board members identified that they want to focus on included; Bissonette Rec Fields / Water Sourcing / The relationship between the Town and the Fire Department / Interior of Town Hall / 4th of July Celebration / Capital planning and Understanding the impact of development on capital planning / Professional development of volunteer boards / Projects to include - Stormwater / Lot 1 and the old police station / Highway garage. Also to look at planning for Town employee turnover / Explore options regarding the Route 116 corridor and to keep a list of projects eligible for grants.

## **Town Administrator Report**

The Select Board approved an emergency expenditure for a new boiler for Town Hall building.

Joe reported he is in the process of interviewing architect firms for the highway garage project.

The Town received a letter from FEMA regarding revised flood hazard maps.

Information was sent to the Town regarding work planned to be done at the Kelley's Field Apartments interior and exterior including drainage improvements.

Letter from the HRC expressing interest in establishing a benefit shop similar to the SHIP Shop in Shelburne. They would like to locate this in the old police department building. They plan to attend a future meeting with more information.

Joe reported the DRB discussed the SB's recommendation for additional engineering oversight on certain development projects.

## **Select Board Items**

Andrea said she has been contacted by Christine from Connecting Youth asking the Town to partner in a grant. There are three other aspects besides the nutrition part to the grant that Andrea feels the Town can partner with.

Andrea moved that the Board vote to approve the Town Administrator sign the grant when CY has the grant completed. Second by Phil and approved.

Andrea also asked about the sign on the gate at Observatory Road that reads: "No Trespassing". The sign will be changed to read "No Vehicles Beyond This Point".

## **Warrants**

Tom moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Mike B and approved.

## Minutes

Andrea moved the Board vote to approve the February 11, 2014 minutes with a date correction, second by Phil and approved.

Mike B moved the Board vote to approve the minutes of January 27, 2014 as amended, second by Andrea and approved.

## Planning Commission Appointment

Tom moved the Board vote to appoint Russell Fox to a term on the Planning Commission expiring January 1, 2017. Second by Mike B and approved.

Jon moved the Board go into executive session to discuss a personnel item. Second by Andrea and approved.

Jon moved the Board come out of executive session, second by Andrea and approved.

Jon moved the Board vote to accept the resignation of Lee Fortin from the Highway Department retroactive to February 7, 2014. Second by Andrea and approved.

Jon moved the Board vote to adjourn, second by Andrea and approved.

Respectfully submitted,  
Valerie Spadaccini, secretary

# Selectboard Meeting

1 Mary Sharp

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2 Maggie Gordon

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3 Chuck Ross

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4 Rob BAST

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5 Arson Kimball

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6 N. Lester

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7 [Signature]

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8 Bill Brakley

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9 Jeri Heleh

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February 17, 2014