

SELECTBOARD MEETING
December 08, 2014

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5 Attending the meeting: Jon Trefry; Phil Pouech; Tom Ayer; Andrea Morgante; Trevor Lashua;
6 Rocky Martin; and Jen McCuin.

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8 The meeting was called to order at 7:00 p.m.

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10 There were no public comments.

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12 There were no additions, deletions, or changes to the posted agenda.

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14 Affordable Housing Committee – Annual Visit

15 Rocky Martin represented the committee. Rocky spoke about projects completed by the
16 committee, notably the energy efficiency project at the Mountain View mobile home park.
17 Partnering with Efficiency Vermont and HFI, the committee and Town were able to improve the
18 energy efficiency of a number of homes in the park. Members of the Selectboard spoke about
19 supporting the continuation of and possible expansion of the program going forward. Andrea
20 asked if CDBG funds could be utilized to support the initiative, possibly in conjunction with the
21 PACE program to be administered by Efficiency Vermont.

22
23 Rocky discussed the potential timing of affordable housing projects planned or underway in
24 Hinesburg, as well as the need for the committee to review the applicable sections of the Town
25 Plan for the forthcoming update by the Planning Commission. There was also discussion about
26 owner-occupied and rental housing, and which is the more prevalent option in Hinesburg at this
27 time (rental).

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29 FY16 Budget Presentation – Buildings and Facilities

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31 Rocky recapped the proposed FY16 departmental budget, which is similar to last year's budget
32 in many ways. Projects at Town Hall were included in the budget for the current fiscal year
33 (FY15), but not in the repairs and maintenance line for FY16. That line is proposed to include
34 funding for replacement of the door lock sets at Town Hall, with an additional amount available
35 to respond to unexpected circumstances.

36
37 There was discussion on professional services, and the need to amend that amount to include
38 funds for sidewalk and parking lot plowing. There was also discussion on whether or not to go
39 out to bid for landscaping and other services, as it has been more than a decade since that last
40 happened.

41
42 Members discussed the possibility of the Energy Committee taking on the project to convert the
43 streetlights to more efficient LED lighting. Members also discussed splitting sidewalks into two
44 pieces – operating/repairs and capital. This part of the discussion included the Trails
45 Committee's prior request for funds to be used as the local match for a scoping study of bike and
46 pedestrian improvements along Richmond and Charlotte Roads.

47
48 **FY16 Budget Presentation – Recreation**
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50 Jen presented the proposed FY16 departmental budget for recreation. The budget includes
51 proposals to hire a graphic design professional to assist with the program guides, acquisition of a
52 parks and recreation database package (that is also a precursor to online registration and
53 payment), and other areas.

54
55 Members highlighted a desire to more easily compare actual, budget, and revenue numbers for
56 the departments.

57
58 There was also discussion about a policy on field use by private recreational clubs, and ensuring
59 that the policy includes a field usage fee. The policy will be brought to the Board at a future
60 meeting for review.

61
62 **Town Administrator’s Report**
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64 The Town Administrator’s report included the following:

- 65 a. “Water/Wastewater Operator Interviews – Interviews were held this week with three
66 highly qualified candidates.
- 67 b. Wastewater Treatment Facility Inspection response letter – The response letter, which
68 lets the State know how the Town intends to improve its inspection rating, was sent to the
69 State on 12/5. A copy of the letter is in Dropbox.
- 70 c. Capital Budget report – The report from Lee Krohn at CCRPC is included in Dropbox.
- 71 d. Municipal Purchasing Collaborative – There has been discussion of organizing a
72 municipal purchasing collaborative, mainly here in Chittenden County (with St. Albans City
73 participating in the discussion as well). On Wednesday (12/10) I will be attending the latest
74 discussion at City Hall in Burlington, before the County pre-budget meeting.
- 75 e. Bissonette Family Fields project –The Development Review Board approved the project on
76 Tuesday, 12/2/14. The agenda for next week’s meeting will include a discussion of the
77 irrevocable offer of dedication and the temporary easement deed for the trail – the precursors
78 to finalizing the transfer of land to the Town. Both pieces are in a single document in the
79 Dropbox folder.
- 80 f. Sunset Lake Villa leak – As you hopefully all saw in the email from Rocky, the leak has
81 been found and is being fixed.”

82
83 The Board also discussed making sure the responsibilities for the fields access road and culvert
84 are spelled out in documentation, and that any subsequent development pay its fair share of the
85 cost of installation or upgrades. Tom asked specifically from whence the DRB draws its
86 guidance as it relates to culvert sizes, noting that the 100-year storm does not seem to be the

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87 default standard for all applicants. Staff will provide copies of the site plans and DRB decisions
88 for review as well, and send a revised Dropbox link.

89

90 Selectboard items

91 Tom talked about a benefit concert on January 9th at the Old Lantern in Charlotte that is a
92 fundraiser for the Bissonette Family Fields.

93

94 Phil asked about the status of VT Gas and the potential Geprags Park crossing. He also asked
95 about obtaining a “full” budget (outlining all expenditures, revenues, capital, etc.) from the
96 library.

97

98 Andrea noted that some Chittenden County towns are beginning to discuss regional policing
99 again, and encouraged the Town to stay informed of those discussions.

100

101 Jon mentioned that the RPC is hosting a legislative breakfast on December 18th.

102

103 The Board discussed potential timing on the next steps regarding the discussion of water
104 treatment. The 12/15 meeting will include an initial presentation and discussion.

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106 Warrants

107 Phil moved, Jon seconded, a motion to approve the warrants as submitted, including payroll, by
108 the Town Treasurer. The motion passed 4-0.

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110 The meeting adjourned at 9:13 p.m.

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112

113 Respectfully submitted,

114 Trevor M. Lashua, Town Administrator