



Select Board

Town Of Hinesburg
10632 Route 116 Hinesburg VT 05461
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Meeting Minutes – January 5, 2015 - Approved 1/12/15 -

Attending The Meeting: Jon Trefry, Mike Bissonette, Andrea Morgante, Tom Ayer, Trevor Lashua, and attached list.

Meeting called to order at 7:00 p.m.

There was no public comment.

No changes to the agenda.

Annual Visits and Budget Requests – Carpenter-Carse Library; Agency Request Review Committee; Economic Development Committee; Lake Iroquois Recreation District; and CCTA

Sue Barden and Katherine Kjelleren presented the library budget. Sue noted in response to a survey some categories have increased such as programs, books and media budget. They will also open two more hours each week. Last year they saw an increase in patron visits and in checked out items.

Board of trustees now includes a subcommittee to look at finances and handling of endowment funds. Andrea asked if there is a policy on % of endowment allocated and what it will be used for.

Sue said there is no policy in place.

Andrea then asked if each year they will make a decision on where to spend the funds and Sue said that is how it has been done so far.

Mike B said what was presented tonight for the breakdown was helpful. He asked Sue what the number of employees is. Sue said they use 152 staff hours a week.

Tom asked about the endowment – no one knows what it is or what used for. Sue said she can put together a list of items the endowment has paid for such as the roof and carpet.

Andrea suggested a policy be developed regarding the endowment funds use.

Kate Dodge, Susan Marino, Kathy Newton, and Kate Schubart presented the agency requests.

There were 13 requests this year and all of the 13 were known and funded in the past. They are recommending fully funding 11 agencies. The Red Cross asked for \$500 and they recommend \$200, there were no Hinesburg residents served but they are funding in light of the emergency shelter trailer kept in Town. Vermont Center for Independent Living – serves two residents and asked for \$300, the committee recommends funding for \$200.

Melissa Levy, Economic Development Committee, advised the committees report on development goals is on the town website – once they deliver the plan will get back to the task of looking at how the funds will be administered. Looking for \$1,000 in funding to hire a consultant to help with selecting and setting up the revolving loan fund. Andrea suggested talking with the members of the Peck Estate to find out who manages those funds and how it works.

Michelle Fischer, Hinesburg representative to the Lake Iroquois Recreation said they are again requesting \$600. They have a \$30,000 budget, funds come from what the four Towns contribute plus permit fees.

Williston has maintained the beach and road for years, being reimbursed only for materials, but they are not able to continue with that. Options are to find a private contractor or for the four Towns to rotate the responsibility. Williston would do the first year and track the costs, it is proposed for Hinesburg to do year two, Richmond year three and St. George year four.

Jon noted perhaps would be more equitable for the Towns to chip in and share every year as one year could have much larger costs if it is a bad weather year.

Michelle said they will also be increasing the beach fees and plan to charge the homeowners who use that road as access a fee for road maintenance.

Mike B asked what lands the district maintain – Michelle said the beach / trail and road.

Mike also noted he has a concern with committing highway employees' time.

Tom agrees residents using the road to access their property should contribute to road maintenance.

Andrea supports increasing each Town's contribution and feels this is a great community asset.

Michelle noted the problem with just increasing each town's share and hiring a private contractor is that it will not be easy to find a contractor with the necessary equipment.

Karen Walton, Executive Director, CCTA. Meredith Birkett of CCTA and Karla Munson presented information on the bus route and the request for funding in the amount of \$39,736.00.

Meredith reports that Hinesburg average boarding numbers are 12.1 daily; total boarding of all locations is 48.7.

FY16 Budget – Discuss Outcomes, Priorities, Etc. For Deliberative Sessions

The Board reviewed the draft FY16 budget requests from all the departments.

Trevor noted changes in the Town Administrators budget include moving Renae to the TA office with a 90/10 salary split between his office and sewer and water department. His time split will also change to 80/20 – TA and sewer and water.

The board asked for an explanation regarding the FD call reimbursable line and how it corresponds with then PD calls specifically regarding EMT needs.

Trevor advised with taking the reappraisal out of the picture there is a projected 4.2% increase.

In reviewing the capital budget, the Board questioned the need to purchase the fire truck now.

Tom brought up the high cost of health care and an option he is aware of using an additional supplemental policy to cover high deductibles. Trevor will check on this.

Town Administrator's Report

- a. Water Supply and Treatment Project** – Trevor suggests the Board consider selecting bond council when authorizing the Town's application for funding for the water supply and treatment project at the next meeting.
- b. Storm Damage/Cleanup Update** – The Town submitted its preliminary estimates to Vermont Emergency Management prior to the holiday break. Much of the \$65,000 estimate is tied to hiring Teachers Tree Service (nearly 2/3 of the total estimate) to assist with the tree damage. Teachers has been working in Huntington performing similar work.
- c. Water/Wastewater Operator** – The Town has hired Art Garrison to be its new water/wastewater operator. Art comes to us with experience in the municipal water/wastewater "business," including a lengthy stint in Milton. Art's first day is January 12th.
- d. RSG/CCRPC Sidewalk Scoping Study** – The latest scoping study for Hinesburg can be found in the Select Board meeting packet on line.
- e. Trevor had an amendment to the repayment schedule for the bond at Mountain View Mobile Home Park for the Board to consider. Mike B moved the Board accept the recommendation of the bond lawyer, Paul Giuliani, and approve the revised Hinesburg repayment schedule amendment #3 for the Mountain View Mobile Home Park bond. Second by Andrea and approved with 4 yes votes**

Select Board Items

Mike B suggested the town report include frequently asked questions by residents and answers.

Andrea asked when the treatment conversation on water treatment notice will be sent out. Trevor will draft something to go to users.

Andrea noted it is important for the Board to have a discussion on what the capacity for water and ww is regarding development - do we need to revisit the zoning and give direction to the DRB.

Tom reported that tickets are available for the Friday night fundraiser at the Old Lantern.

Tom also asked about the status of the old Police Dept. building. Trevor said it has been winterized but is not on the market yet.

Warrants

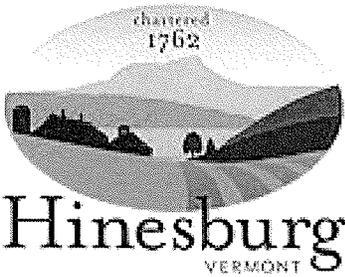
Mike B moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Andrea and approved with 4 yes votes.

Minutes

Andrea moved the Board vote to approve the minutes of 12/15 as submitted. Second by Tom and approved with 4 yes votes.

Meeting adjourned at 10:00 p.m.

Respectfully submitted,
Valerie Spadaccini, secretary



Selectboard Meeting

Sign-in Sheet

January 5, 2015

1. Kathleen Newton 14. _____
2. Susan Marino 15. _____
3. Katherine Kjellerer 16. _____
4. Kate Dorley 17. _____
5. Michelle Fischer 18. _____
6. Kate Schubart 19. _____
7. Karla Munson 20. _____
8. Meredith Birbeck - CCTA 21. _____
9. Karen Waltham - CCTA 22. _____
10. Melissa Leary 23. _____
11. _____ 24. _____
12. _____ 25. _____
13. _____ 26. _____