

**TOWN OF HINESBURG  
SELECTBOARD MEETING  
January 12, 2015  
- DRAFT -**

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Attending the meeting; Jon Trefry, Phil Pouech, Mike Bissonette, Tom Ayer, Andrea Morgante, Trevor Lashua, Rocky Martin, Al Barber and Frank Koss.

Meeting called to order at 7:00 p.m.  
No public comment.

Added to the agenda is discussion on when to hold the meeting on water treatment. Monday, Feb 2 – Joe Duncan will present information regarding the process recommended by the committee. Phil said he would like to have a cost and decision from the SB as to any additional funds that will be applied.

**Consider authorizing filing of the drinking water construction loan application (water supply and treatment project)**

The legislative body must vote to authorize the Town's application to the state revolving loan fund prior to submittal of the application to borrow from the fund. The application is for the full \$1.5 million authorized by voters in November – however, the amount borrowed will reflect what is needed and utilized on the project and may be less than the full \$1.5 million. The motion authorizes the application to be filed, and names the administrator as the Town's authorized representative.

Andrea asked if listed in the costs on the loan request steps I and II are done. Rocky said yes we are now in step III of the process for a cost listed at \$1,500,000.

Rocky said the loan makes \$1,500,000 available. It is up to the Town to decide the amount they want to be reimbursed for.

Mike B moved the Board vote authorizing the Town of Hinesburg to file an application for a \$1.5 million Step III Drinking Water Loan for construction, as authorized by the voters on November 4, 2014, from the Drinking Water State Revolving Loan Fund, and to identify the Town Administrator as Hinesburg's authorized representative for the purposes of furnishing information, data, and documents pertaining to the project as required by the State of Vermont. Second by Andrea and approved with 5 yes votes.

**FY16 Budget Review and Discussion**

Trevor provided the Board with revised capital improvement plan revising the payments for the highway mowing attachment, excavator, and grader. He also provided the Board with a full 5 year look at the CIP. He also wrote four possible scenarios of the budget and tax rate which the Board reviewed.

Board members spoke with Al Barber about the lead time of ordering the fire truck and what would be the anticipated delivery time for possible delay of inclusion in the budget. This shows up in next year's budget –

Jon asked Al if it could be delayed – Al said it is rusting away which poses the possibility for high repairs costs.

Andrea asked about items listed in equipment in the capital budget that are under 5,000. Trevor said the Board might want to adjust the dollar amount for the capital budget.

Andrea asked about recording miles traveled for planning purposes.

Frank was asked about the number of cruisers needed for the PD. He feels they need all they have and replacing every 6 yrs. is a schedule that works well. He noted one cruiser is always out with the on call officer.

The Rectrac computer software will still be included and Jon said he would like to find a way to fully fund to obtain it in 2015. The Board felt the revenue side of recreation could be higher – bump up a bit more and fully fund the Rectrac.

Requests for scoping studies funds was brought up. – Should we be doing more when we have not acted on some already completed. Mike B asked for a list of the projects studied and where they are in the process and associated costs.

Andrea brought up the Police Dept. utilities – actuals low but still same amount in budget, could we reduce this. Frank said it is an unknown for the new building at this time and we still have most of the winter to get through.

Mike B asked Trevor to invite the library board to the next meeting to review their request and specifically address the questions of rent to CVU and staffing hours.

Mike B also stated he would suggest level funding CCTA bus service as a statement about the increase – he noted the numbers don't make sense, asked Trevor to get further info from Meredith Burkett and invite Karla to the next meeting.

Andrea feels projections are conservative in the revenues and perhaps the Board should increase current use and as mentioned earlier recreation.

Andrea asked about the cemetery budget. What account do the revenues show up in? And where is a record of expenditures for the work done at the cemeteries last year?

Jon asked about the full time move of Renae to the TA office - also discussed if the best route to take is the ½ time zoning position.

Warning deadline is February 1. The Board will need to have the budget numbers finalized by the Jan 26 meeting to approve the warning.

**Town Administrator's Report**

- a. **Water Treatment Meeting** – This will be scheduled for the first meeting night in February, per prior conversations.
- b. **Storm damage/cleanup update** – Teachers Tree Service completed its first week on the job in Hinesburg. The FEMA analysis process is underway, with an initial evaluation slated to occur as early as Monday afternoon. It will likely be months before the amount of emergency management funds, if any, will be available and when.
- c. **Tree planting invoice** – The invoice from Tree Works highlighted at last week's Selectboard meeting was for the Town's annual winter preparation tree work (trimming to ensure the sidewalk plow can safely pass, for example) in the village area, and not actual tree planting.

**Selectboard**

Mike B moved the Board approve moving \$350,000 of the MTBE settlement toward the water system project and the remaining \$50,000 back to the water system reserve funds. Second by Tom.

Feels good idea to keep some in the reserve funds for emergency use.

After further discussion of different options of the Town paying itself back from the revolving loan and possible use of funds the loan to avoid the bidding process, Mike B withdrew his motion and Tom his second.

Tom moved the Board approve using the entire \$403,606.64 MTBE settlement toward reducing the water project payment. Second by Phil and approved with 5 yes votes.

Andrea asked about the funds from the sale of the Creekside lot, were they put in the general fund? It was clarified that at the direction of the Selectboard they went toward the Bissonette field project. Trevor and Missy will make sure all accounting is accurate.

Tom thanked all involved in making the fund raising event for the Bissonette Field project a success. They raised \$16,300 after expenses.

Jon broached the idea of a gift for Rocky for all the extra work he has had to do lately being short staffed and training new employees.

**Warrants**

Phil moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Tom and approved with 5 yes votes.

**Minutes**

Andrea moved the Board vote to approve the minutes of 1/5 as amended. Second by Tom and approved with 4 yes votes and Phil abstaining.

Meeting adjourned at 9:55 p.m.

Respectfully submitted,

Valerie Spadaccini, secretary