



## Affordable Housing Committee

Town of Hinesburg  
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### Meeting Minutes – May 4, 2016

- Approved 6/01/16 -

**Committee Members Present:** Rocky Martin, Carl Bohlen, Julie Pierson, Andrea Brainard, George Bedard, and Dale Wernhoff.

**Also Present:** Kathryn Baudreau, Shaun Gilpin

The meeting came to order at approximately 7:05 PM.

#### Accessory Apartment Discussion with Shaun Gilpin, Vermont DHCD

Shaun Gilpin, a Housing Policy Specialist with the Vermont Department of Housing and Community Development, came to our meeting to share his knowledge of accessory apartments (accessory dwelling units, or ADU's). These are separate, secondary dwelling units on a single-family property, either detached or within the envelope of the main building. Shaun explained their historical origins and provided information on their execution in two Vermont communities, Montpelier and Brattleboro. He also produced floor plans for pre-approved units that are available on the west coast of the country. After Shaun left, we decided we'd like to try to emphasize ADU's to see if we can increase their prevalence in town. Rocky is going to pen an article for the *Hinesburg Record* and we may do a presentation to the Planning Commission at a future date.

#### Written Materials for Future Community Outreach

Andrea has been working on a pamphlet describing our committee's purpose and goals. She handed out a near-final draft for our review. Other committee members were still gathering information for her. Once she has that, we'll be able to wrap up the wording. We'll then work on the layout of the pamphlet itself.

#### Review Town Plan Housing Language in Chapter 2

The Hinesburg Planning Commission is updating our Town Plan. Chapter 2 of the plan has a section on affordable housing. We need to review this section and see if we want to propose any changes.

### **Update on Economic Development RLF**

Vermont Smoke and Cure received Community Development Block Grant funding for their business. Hinesburg retains half of the repaid principle on the loan. Once the Select Board decides how this money is to be used, we may be able to receive funding to update our Housing Needs Assessment from 2010.

### **Update on Leads on New HAHC Members**

Kathryn Baudreau has decided to join our committee. She just has to get her intentions to the Select Board. With the addition of Kathryn, we'll have eight members, one short of a full nine-member committee.

### **Status of Other Pending Housing Projects/Comments on Hinesburg Center Phase 2**

The Hinesburg Center Phase 2 development gave their presentation to the DRB at their 5/03/16 meeting. We need to get an update on the status of this project.

### **Minutes**

We reviewed the 4/06/16 minutes. Rocky motioned they be approved and George seconded. They were approved by voice vote.

The meeting was adjourned at approximately 8:35 PM.

**Next Meeting** – June 1<sup>st</sup> - Topics to be determined

Respectfully submitted,  
Dale Wernhoff