



## Conservation Commission

Town of Hinesburg  
10632 Route 116 Hinesburg VT 05461  
802.482.2281 | hinesburg.org

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### Meeting Minutes - July 26, 2016

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**Members Present:** Meg Handler, Shannon Kelly, Alison Lesure, Merrily Lovell, Bill Marks

**Members Absent:** Bob Hyams

**Guests:** None.

1. **Call to Order** at 7:05 p.m. by Shannon.
2. **Minutes** approved from 7/12/26. Alison made a motion, Bill seconded, all voted in favor.
3. **Discussed Roles** of the chair, vice-chair, and other duties that need to be fulfilled such as treasurer and clerk. The Conservation Commission bylaws should be posted online. Alison made a motion to nominate Meg as treasurer and clerk for the Commission, seconded by Shannon, all voted in favor. Minutes, budget, and drafting annual report for members to review will be responsibilities of the treasurer and clerk role. Also discussed rules of Geprags which Bill has in his files and will share with all members. It would be good to post these and any other informative and relevant documents on the Town website and at Geprags. An agenda item at next meeting will be to discuss Geprags management plan, rules for the park, and Commission bylaws. The Commission discussed bringing in expertise to help develop a management plan, and Shannon volunteered to take the lead on this. Alison suggested that the Commission reviews the bylaws, management plan, and other applicable documents that the Commission maintains annually, most likely in October to align with budget review and development for the next FY.

Bill left the meeting at 7:45 p.m.

4. **Meeting Guidelines** – Members discussed various meeting guidelines to help achieve productive meetings, such as keeping to agenda times, keeping to topics and decisions that need to be made.
5. **Other Business** – Alison will contact Lenore regarding the budget for mowing the fields at Geprags. Meg had a table at Flynn Garden Tour for the Hinesburg Land Trust, Lake Iroquois Association, and the Conservation Commission which included general information about the Geprags and invasive species.

- 6. Geprags** – The next subcommittee meeting July 27 at 4:00. Members discussed upcoming meetings that will address the pipeline and Geprags and who plans to attend, including August 4th PSB hearing at invite of the Town. Alison provided an update on the review of the subcommittee agreement.

- 7. Nature Notes**

**Next Meeting:** August 9, 2016

Meeting Adjourned at 8:35 p.m.

Respectfully submitted,  
Alison Lesure

DRAFT