

**Town of Hinesburg
Planning Commission
September 14, 2016**

Approved September 28, 2016

Members Present: Maggie Gordon, Barbara Forauer, Rolf Kielman, Dennis Place, Jeff French, Russell Fox, John Kiedaisch arrived at 7:44 pm.

Members Absent: James Donegan, Joe Iadanza

Public Present: None.

Also Present: Dawn Morgan (Recording Secretary) and Alex Weinhagen (Director of Planning & Zoning).

Maggie G. chaired the meeting, which was called to order at 7:34 pm.

Agenda Changes: Alex W. mentioned that the Town of Charlotte's Planning Commission will be holding a public hearing regarding their Town Plan on Thursday, September 29th. Commission members can find information regarding the hearing on the Hinesburg Planning Commission's Dropbox site, should they wish to review it.

Public Comments for Non-Agenda Items: None.

Town Plan Revision – Review Draft 2:

Alex W. said that the goal of having a public hearing for the Town Plan Draft is to receive community feedback, and then incorporate that feedback into the Draft. This means that the Commission does not necessarily need to strive for perfection in this 2nd Draft, as revisions will be made based on feedback from the hearing. He went on to say that at this stage, the Commission should be focused on preparing a document that, overall, is ready for community review and accurately represents the Commission's vision of the Plan.

There was general discussion about ways to inform the public of bigger changes in the Plan, perhaps through an Executive Summary, bullet points at the beginning of the document or in the Public Warning itself.

Rolf K. mentioned that during the review of the top 10 action items the Commission succeeded in consolidating redundant items, but now there are only 7 remaining. Barbara F. noted that Renewable Energy is not currently represented as a top 10 priority, and John K. noted that there is nothing regarding Economic Development. Alex W. agreed that it would be worth revisiting those 2 sections for action items, as both sections are important to the Town and it would be good to have them addressed in the top priority section.

Prior to the meeting, Alex W. assigned each Commission member one section of the Plan to review. Each member provided feedback for their assigned sections. Changes were made to grammar, clarifications to sentences and paragraphs to enhance clarity, and overall formatting of the document.

The Commission was able to complete its review of chapters 2, 3, 4, 5, 7. They will continue their review of chapters 1, 6, 8 and 9 at the September 28th meeting. Alex W. will try to meet with other Town committees to solicit feedback on sections where additional questions arose during the review process.

Minutes of 08/24/16 Meeting: Rolf K. **made a motion to approve the 08/24/16 minutes as written** and John K. **seconded the motion**. The Board voted **7-0**.

Other Business & Correspondence:

Alex W. reiterated that the Charlotte Town Planning Commission will be holding a public hearing regarding their Town Plan on Thursday, September 29th. He said that he had a chance to glance through their plan and did not feel there was anything in it, both from a content and formatting perspective, that would impact or influence Hinesburg's Town Plan revisions.

John K. **made a motion to close the meeting and adjourn**. Barbara F. **seconded the motion**. The Board voted **7-0**. The meeting adjourned at 9:46 pm.

Respectfully submitted,
Dawn Morgan, Recording Secretary