



Select Board

Town Of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes - January 25, 2016

- Draft -

Attending the Meeting: Mike Bissonette, Phil Pouech, Tom Ayer, Andrea Morgante, Jon Trefry, Trevor Lashua, and attached list.

Meeting called to order at 7:00 p.m.

There was no public comment or changes to the agenda.

Public Board of Health Hearing – 477 Gilman Road/Sheridan Lane

Due to a conflict of interest Mike B stepped out of his role as Select Board member and joined the public audience.

Jon moved the Board vote to convene as the Public Health Board, Tom second and approved with 4 yes votes.

Joe Gannon, Town Health Officer, took over the position of chair for the meeting.

Joe explained that as Public Health Officer it is his responsibility to mitigate any public health hazards, he is expected to pursue cooperative means and if the party is not responsive he then prepares an investigation and written report.

He shared with the Board a copy of a registered letter sent to Ms. Sheridan Lane regarding a health hazard on her property and asking her to contact him.

There has been no reply from Ms. Lane.

Joe advised he is asking the Select Board to begin the process allowing him to proceed with recommendations to mitigate the problem.

He noted the primary complaint from neighbors is infestation of rats on their properties. Joe said the first report of rats in the area was made last August.

Tom asked if there is any indication of why the rats started roaming. Joe said he does not exactly know why.

Andrea wanted it noted that we live in area where rats are present in barns and such but this has become an extreme situation.

Jon moved the Board recommend the Health Officer continue to try to contact the property owner, include a site inspection and report back to the Board with recommendations. Second by Tom and approved with 4 yes votes.

Tom moved the Board reconvene as Select Board, second by Jon and approved with 4 yes votes.

Andrea moved to authorize the Town Health Officer to be in contact with the Town Attorney with the understanding there will be costs associated. Second by Tom and approved with 4 yes votes.

Water Supply and Treatment Facility Project Update and HVAC Systems Discussion

Brad Aldrich, Aldrich and Elliott, gave an update on the progress of the water supply and treatment facility construction.

Brad then reviewed with the Board information and a quote to upgrade the HVAC systems.

Phil asked about the benefits for cost. Brad said the heat recovery system should recover associated costs in 8 to 10 years. He has no estimate on the air conditioning but said it will increase the life of the equipment as it is important to keep condensation to a minimum.

Eric Bailey of the Water / Wastewater Department said he feels the Town will recover the costs.

Phil moved the Board consider a motion to approve the change orders to add HVAC change order for a total cost of \$29,328.48. Second by Andrea and approved with 5 yes votes.

Andrea asked if with inclusion of the new system is anything being taken out. Brad said the unit heaters will no longer be needed.

Consider Adopting the Warning for Town Meeting 2016

Jon moved the Board consider a motion to approve and sign the warning as presented, and to include a copy of the warning as approved within the minutes of this meeting, with the articles to be acted upon from the floor to be considered on February 29th, 2016 and the articles to be acted upon by Australian Ballot to be considered on March 1st, 2016. Second by Phil and approved with 5 yes votes.

Preliminary Discussion on Water and Wastewater Allocation Ordinances

Andrea brought up when addressing affordable housing there is a need to make sure it is permanently affordable.

Jon asked about the limiting the number of units.

The Board asked Trevor to write his understanding of generation 1 dialog for the Board to review and compare with their concept.

For the wastewater ordinance Trevor will create a track change version to work from and Phil and Jon will work on that.

Town Administrator's Report

- a. **Old Police Station Sale** – The current trajectory has the proposed sale and subdivision before the DRB for its early March meeting. An order-of-magnitude budget figure for the infrastructure components (access road, sidewalks, paths, etc.) will be available mid-week. The survey is completed, and scheduled to be presented to the Town in final form next week. Staff will meet with the prospective buyers and respective realtors on Thursday to discuss the timeline and potential changes to the purchase and sales agreement. Any changes would then be presented to the Board for review and action, as early as February 1st. The same is true for the proposed scope of work for the engineers poised to assist with the site plan.

Andrea addressed the idea of merging the lots for the Police and Fire Stations and create one town lot.

Tom said he feels frustrated with the entire process now resulting in costs to the Town more than the sale just to initiate the sale. He is aware that at some point in the future the Town will be building the road but there is no need for it now.

Andrea suggested asking the DRB to consider phasing the infrastructure. Phil suggested Andre and Trevor look at the site and make suggestions.

- b. **Water/Wastewater Operator Interviews** – This week, the Town interviewed four excellent candidates to fill the open water/wastewater operator’s slot. A decision will likely occur in the next week or two, and the Town’s third operator position filled shortly thereafter.
- c. **Snow Shoveling** – The individual slated to shovel the various walks and sidewalks around Town facilities informed staff this week that he will not be performing that task this winter. Options are being explored to remedy the situation for the remainder of winter.

Consent Agenda

Phil moved the Board vote to approve the consent agenda including the revised 1/11 minutes and warnings. Second by Jon and approved with 5 yes votes.

Phil moved the Board vote to approve the revised 1/18 minutes, second by Andrea and approved with 5 yes votes.

Meeting adjourned at 9:00 p.m. on a motion by Andrea and Tom, approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, secretary



TOWN MEETING WARNING Town of Hinesburg, Vermont

The legal voters of the Town of Hinesburg, Vermont are hereby warned and notified to meet at the Champlain Valley Union High School auditorium, in said Town of Hinesburg, Monday, February 29, 2016 at 7:00PM to transact business on all articles except Article 1, which will be voted upon by Australian Ballot on Tuesday, March 1, 2016. Australian Ballot voting will occur at the Town Hall at 10632 Vermont Route 116 in Hinesburg, with the polls to open on March 1st at 7:00AM and close at 7:00PM. If necessary, the February 29th meeting may be adjourned to the Hinesburg Town Hall at 9:00 AM on March 1st to conduct any business left unfinished on February 29th.

ARTICLE 1: To elect the necessary town and school district officers by Australian ballot Tuesday, March 1, 2016 (see "Officers for Election" list in the Annual Report).

ARTICLE 2: To hear the reports of the officers of the Town of Hinesburg and take action thereon.

ARTICLE 3: Shall the Town approve a General Government budget of \$1,444,629 with the estimated sum of \$1,107,419 appropriated from property taxes to defray the general government expenses of the Town?

ARTICLE 4: Shall the Town approve a Highway Department budget of \$853,149 with the estimated sum of \$715,149 appropriated from property taxes to defray the highway expenditures of the Town?

ARTICLE 5: Shall the Town approve the Hinesburg Community Police Department budget of \$517,438 with the estimated sum of \$493,438 appropriated from property taxes to defray the police expenditures of the Town?

ARTICLE 6: Shall the Town approve the Hinesburg Fire Department budget of \$314,623, with the estimated sum of \$286,623 appropriated from property taxes to defray the fire expenditures of the Town?

ARTICLE 7: Shall the Town approve the Carpenter-Carse Library allocation from the Town of Hinesburg of \$210,500, with the estimated sum of \$210,500 appropriated from property taxes to defray the library allocation from the Town?

ARTICLE 8: Shall the Town appropriate the sum of \$29,350, with the estimated sum of \$29,350 appropriated from property taxes, to be distributed as specifically designated to the following agencies and organizations?

Women Helping Battered Women	\$2,350
Hinesburg Community Resource Center	\$11,000
Visiting Nurses Association	\$6,500

COTS	\$1,000
Champlain Valley Agency on Aging	\$2,000
Howard Center	\$800
Chittenden County Community Action	\$1,200
Hinesburg Rides	\$1,750
Hope Works	\$200
Vermont Red Cross	\$400
Prevent Child Abuse Vermont	\$500
Hinesburg Senior Meal Site	\$650
Lund Center	\$1,000

(If voters approved Articles 3 through 7 as presented, total general fund expenditures of \$3,369,689 will be required, with the estimated amount of \$2,842,389 to come from property tax revenue).

ARTICLE 9: Shall voters authorize the Selectboard to borrow money when needed to meet current expenses and indebtedness of the Town of Hinesburg?

ARTICLE 10: Shall voters authorize the payment of real and personal property taxes for the fiscal year ending June 30, 2017, payable in full to the Town of Hinesburg in one (1) installment, with the due date being November 16, 2016? Any and all payments received in the Town Treasurer's Office later than midnight on November 16, 2016 will be considered delinquent and will be subject to the collection of interest at the rate of 1% per month or fraction thereof for the first three (3) months and thereafter at the rate of 1.5% per month or fraction thereof.

ARTICLE 11: Shall the voters authorize the Selectboard to appoint a collector of delinquent taxes pursuant to 17 V.S.A. § 2651d?

ARTICLE 12: To transact any other business, as proper, to be brought before said meeting?

Signed and dated this 25th day of January 2016, and as attested to by:

Michael Bissonette, Chair

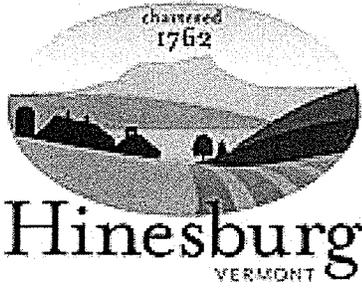
Tom Ayer

Phil Pouech, Vice-Chair

Jonathan Trefry

Andrea Morgante

Attest: Melissa Ross, Town Clerk



Selectboard Meeting Sign-in Sheet January 25, 2016

- | | |
|-----------------------------------|-----------|
| 1. <u>Joe Gannon, T.H.O.</u> | 14. _____ |
| 2. <u>FRANK KOSS</u> | 15. _____ |
| 3. <u>Dorothy Pellett</u> | 16. _____ |
| 4. <u>Lucas/Katie Charbonneau</u> | 17. _____ |
| 5. <u>Diane Barber</u> | 18. _____ |
| 6. <u>Al Barber</u> | 19. _____ |
| 7. <u>Brian Averett</u> | 20. _____ |
| 8. _____ | 21. _____ |
| 9. _____ | 22. _____ |
| 10. _____ | 23. _____ |
| 11. _____ | 24. _____ |
| 12. _____ | 25. _____ |
| 13. _____ | 26. _____ |