



SELECTBOARD MEETING **DRAFT**  
December 12, 2017

Attending the meeting; Mike Bissonette, Phil Pouech, Aaron Kimball, Tom Ayer, Andrea Morgante, Trevor Lashua, Renae Marshall and attached list.

Meeting called to order at 7:00 p.m.

Changes to the agenda included executive session moved to item 5.

There was no public comment.

Trevor reviewed his memo regarding the proposed budget.

The proposed FY18 municipal budget is \$3,446,605, an increase of \$74,064, or 2.2%, from the FY17 budget as approved by voters. Much like last year, the bulk of the proposed increase can be found in the transfers to the capital improvement program, the mechanism through which capital items (heavy equipment, facilities, infrastructure projects, etc.) are funded. More than \$54,000 of the proposed FY18 increase, or 73%, is due to capital transfer increases.

Revenue

The proposed FY18 budget shows a decrease in non-property tax revenue of \$58,850. The decrease is due to the removal of reappraisal funds (totaling \$78,000 in the FY17 budget); those funds could only be utilized for the second year of reappraisal. Projected non-property tax revenue is \$468,450, leaving \$2,978,155 to be raised by property taxes.

Grand List Growth/Loss

The proposed budget assumes a 1.10% increase in the grand list (the average increase between FY07 and FY17). The grand list value is estimated to be \$5,350,064.

Fund Balance

There is no projected use of unallocated fund balance to lower the tax rate.

Summary

FY18 *proposed*: \$3,446,605

FY17 *approved*: \$3,372,541

+/- (expenditures): +\$74,064

Preliminary FY18 Tax Rate: \$0.5567<sup>1</sup>

+/- (from approved FY16 tax rate): \$0.0196

*Estimated Municipal Property Tax impact – Residential Property Owners*

Assessed Value:	<u>\$200,000</u>	<u>\$300,000</u>	<u>\$400,000</u>
<i>Annual</i> +/-	\$39.12	\$58.62	\$78.23
<i>Monthly</i> +/-	\$3.26	\$4.89	\$6.52

<sup>1</sup> Tax Rate Calculation: (FY18 Budget – non-property tax revenue) ÷ grand list.  
 $(\$3,446,605 - \$468,450) \div \$5,350,064 = \$0.5567$

## Recreation

Jen McCuin reviewed the proposed Recreation Department budget highlighting areas of change.

Recreation facility and maintenance increase; added mowing of the Bissonette field and surrounding areas, trash pickup and porta potty rental.

Software purchase, Jenn reports she has received positive feedback from users and this makes it easy for her to track everything.

July 4<sup>th</sup> – she is working with local organizations who are fundraising for the fireworks.

Phil asked about the park at Lyman Meadow and the fact that the Town mows it for the school. Jenn said she has not heard any changes from the school and the Town is still taking the responsibility for mowing.

Phil also asked about the Buccaneers football team, Jen said there is no formal agreement and Tom added that the team is reevaluating if they will continue at this time.

Andrea asked if there has been any information about the HCS fields, playground and ice rink with the merger of CSSU. Jen said she has not hear anything.

Jen wanted to make note of the fact that Rocky Martin has taken on care of the ice rink and has been working on packing the snow for a good base.

## Planning and Zoning

Alex noted that \$6,000 in special projects is to leverage municipal planning grants. He also noted the \$4,000 for affordable housing comm. He feels the study that will be funded by this is important to the Town Plan and that is why he included it in the Planning budget.

Carl Bohlen, of the Affordable Housing Committee, followed up on this by explaining the importance of having up to date information the housing assessment will provide.

Phil asked if the study had been previously requested and Carl said it was last year.

Tom asked about the regional study that has been discussed. Alex said that will not have accurate information for Hinesburg.

## Fire and Rescue

Al noted the increase in fire gear is in part due to gear needing to be replaced due to age and also that they have several new members needing to be outfitted.

Station repair has increased due to aging of the facility.

## Highway

Mike A explained the need to replace three garage doors is driving the building repair and maintenance up by \$9,000.

The Board discussed the new garage project and bond costs. Trevor said a 30 year bond would have an approximate yearly payment of \$203,000.

While the board agrees the new garage is needed affordability is the question.

Rena addressed the liability issues given the current working environment at the garage.

Frank Koss feels it is important for the Selectboard to give the voters a choice.

Andrea moved the Board consider a motion to gather information and have a plan to place on the ballot a bond vote question for the new highway garage in March 2017. Phil added for the Board to have that information for the next meeting.

Motion second by Aaron and approved with 5 votes.

## Police

Frank Koss discussed lease vs purchase of the vehicles and the replacement schedule. The Board requested information on the miles driven in a year and the current mileage on each vehicle so they know where it is in regards to anticipated life span.

## VT Gas Supreme Court decision

Trevor said it will take a couple of days to put together a schedule taking into consideration the court decision.

Merrily Lovell, of the Conservation Commission, asked about the commission being kept informed. Trevor said VT Gas will set up an initial meeting with the Conservation Commission.

#### Executive session

Aaron moved the Board consider a motion to find that premature general public disclosure would place the municipality at a substantial disadvantage with collective bargaining, pending or probable civil or criminal litigation and to discuss an employee evaluation. Second by Phil and approved with 5 yes votes.

Tom moved the Board consider a motion to enter executive session, to include the Town Administrator, Renae Marshall and Police Chief, under the provisions of 1 V.S.A. § 313 (a) (1) (B) and (E), and (a) (3) for discussion on the excessive force allegation, and collective bargaining. Second by Phil and approved with 5 yes votes.

Aaron moved and Tom seconded a motion to exit executive session at 10:03 p.m.

#### Selectboard Forum

Trevor added more detail to an answer given earlier regarding NEMRC software.

#### Minutes and Warrants

Phil moved and Aaron seconded a motion to approve the minutes of 12/05/16 and the warrants.

Andrea asked that an addition be made to the Baldwin Road discussion that Trevor, as road commissioner, would make the final decision. Trevor clarified that he said he could make the decision as road commissioner, but that was not the planned process.

The motion was approved 5-0.

Phil moved and Tom seconded a motion to adjourn at 10:06 p.m.

Respectfully submitted,  
Valerie Spadaccini, clerk of the Board



# Selectboard Meeting Sign-in Sheet December 5<sup>th</sup>, 2016

12<sup>th</sup>

1. FRANK KOSS

14. \_\_\_\_\_

2. Al Barber

15. \_\_\_\_\_

3. Mike Anthony

16. \_\_\_\_\_

4. Jen McCur-

17. \_\_\_\_\_

5. Frank Twerog

18. \_\_\_\_\_

6. PAUL WERNHOFF

19. \_\_\_\_\_

7. Alex Weinhagen

20. \_\_\_\_\_

8. Carl Bohlen

21. \_\_\_\_\_

9. Rocky Marton

22. \_\_\_\_\_

10. Merrily Lovell

23. \_\_\_\_\_

11. \_\_\_\_\_

24. \_\_\_\_\_

12. \_\_\_\_\_

25. \_\_\_\_\_

13. \_\_\_\_\_

26. \_\_\_\_\_