



## Town Forest Committee

Town of Hinesburg  
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### Meeting Minutes – December 8, 2016

- Approved 1/12/17 -

**Present:** Pat Mainer, Chair and Chris Haviland, Corinne Johansson, Mike Potvin, and Stewart Pierson

**Absent:** Brent Francis, Julie Gruenholtz, Kevin Hans, and Steve Russell

**Guests:** Ethan Tapper, Chittenden County Forester, and Andrew Oday, Aaron Townsend and UVM students: Tyler Brown, Ben Craig, Issac Estey, and Beth Rombaker

#### Call to Order

Pat called the meeting of the Town Forest Committee to order at 7:09 pm on December 8, 2016.

#### Guest Presentation

University of Vermont students, Tyler Brown, Ben Craig, Issac Estey and Beth Romaker presented the research project they completed in the LaPlatte Headwaters Town Forest. They created an invasive species inventory and made suggestions that could be included in the LHTF Management Plan. The students will send Pat the power point presentation of their project along with a written document. Pat will share this with HTFC members.

#### Additions/Deletions to Agenda

There were none.

#### Public Comment

#### Discussion/Approval of November 10, 2016 Minutes

Stewart moved to approve the minutes of November 10, 2016. Chris seconded. The minutes were unanimously approved.

#### Treasurer's Report

Brent reported via an email sent prior to the meeting reported that there have been no changes in HTFC Regular Account and the HTFC Capital Fund Account. Stewart moved to approve the treasurer's report. Mike seconded. The treasurer's report was unanimously approved.

## Updates

- **RFP for Inventory:** Ethan reported that he has the contract for Long Meadow Resource Management for the inventory work to be completed in the HTF. Ethan will be responsible for getting Trevor Lashua to sign the contract for the town of Hinesburg. Ethan will forward the contract to Pat once Trevor has signed it. Ethan reported that it is his understanding that \$1500 will be paid up front to LMRM with the remainder to be paid after completion of the work. This should not exceed \$4,650 as per the contract agreement. LMRM will charge for their inventory work based on the rates of \$45/hr and \$0.45/mile. Pat reported that the \$1500 can be paid from the Regular Account of the HTF Budget.
- **HTF Boundary marking :** Nothing new to report. Mike will keep the paint to mark the boundary some time in the near future. Although Mike is resigning from the HTFC he has offered to consult with the HTFC at future meetings with regards to boundary marking.
- **CVU Students ideas for signs (Brent)** Brent \ reported via email that there was nothing new to report.
- **Butternut & apple tree release in the HTF** Brent was absent from the December 8, 2016 meeting however, he reported via email that he would try to complete this work prior to the January 2016 meeting. He will report on his progress at that meeting.
- **Annual Report submission** Pat presented the Annual Report that she wrote.

## New Business

- **LHTF management plan amendment (pgs. 63 & 74 re: tires** A recommendation was made by Malone and MacBroom in a report to the Lewis Creek Organization to keep the tires in the Laplatte Headwaters Town Forest rather than remove them. This will be discussed in more detail at the next HTFC meeting in January, 2017.
- **Invite FOTW for annual report in Jan** Pat will invite the FOTW to a future HTFC meeting.
- **Ideas for UVM students' possible projects for next semester** Ideas for UVM student projects are due by January 13, 2017. Ethan will propose potential HTF projects at UVM on January 19, 2017
- **Thank You To Mike Potvin For His Contributions!**

## Next Meeting

January 12, 2017, 7:00 p.m., Town Hall Lowest level conference room

## Adjournment

Stewart moved to adjourn the meeting. Mike seconded. The motion was unanimously approved. Pat adjourned the meeting at 8:38 p.m.

Respectfully submitted by Corinne Johansson and Mike Potvin