



Select Board

Town of Hinesburg
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Meeting Minutes - May 8, 2017

- Draft -

Attending the meeting; Phil Pouech, Andrea Morgante, Tom Ayer, Aaron Kimball, Merrily Lovell, Renae Marshall and attached list.

Meeting called to order at 7:34 p.m.

No changes or adjustments made to the agenda

Phil lead off the discussion on the TA transition. Phil and SB discussed short term goals to fill in the interim position along with any necessary support staff to ensure town business gets done. Next steps include the process to launch a search for a new TA. This includes updating the job description as necessary, advertising the position, interviews and hiring. It was suggested to use a multi-discipline committee like the last TA search. Phil noted a long-term goal may be movement to a TM vs. TA position. The board agreed this should be strongly considered but should not hold up the hiring process.

Phil stated a logical option on the table is to utilize Renae as interim TA. She is experienced, and successfully fulfilled this position in the past.

Mike Anthony reflected that Renae would be an excellent choice and his experience with working with the TA and Renae is extremely positive. He suggested the TM position would be good for this town which has a great deal of management required.

Jen McCuin reiterated what Mike had to say. She added that the town employees and department managers are critical servants to the town and their citizens

It was decided to go into executive session in order to discuss personnel, specifically around the interim hire.

Aaron moved the Select Board find that executive session is both lawful and necessary to discuss the evaluation and possible appoint of a public officer. He also moved that the Select Board enter executive session under the provisions of 1 V.S.A. § 313(a) (3). Seconded by x. Voted unanimously.

SB came back from Executive session at about 9:10 p.m. Andrea moved to come out of executive session. Seconded by x. Voted unanimously.

Phil read a motion to authorize the chair and asst. chair to offer the present Town Special Projects Coordinator the interim TA position while a permanent position is in process. This offer will include defined salary and duties. The position would start when the full-time TA completes his tenure. The motion was made by Aaron and seconded by x. The motion passed unanimously.

The SB discussed actions that will continue while a hiring committee is being formed. Phil noted that the board would accept committee applications from Town Employees, townspeople. Aaron and Merrily registered their desire to represent the SB on the committee.

Andrea moved to adjourn the meeting at about 9:25 p.m. This was seconded by x.

DRAFT