



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes - August 3, 2017

- Draft -

Attending the Meeting: Phil Pouech, Aaron Kimball, Andrea Morgante, Merrily Lovell, Renae Marshall and attached list. Absent: Tom Ayer.

Meeting called to order at 7:00 p.m.

Phil noted that Tom was not able to attend due to a family issue but he read the packet and is familiar with what will be discussed at the meeting.

There were no changes to the agenda.

Baldwin Road Intersection Discussion and Possible Changes

Phil gave a brief history of the problems with the intersection and designed improvements.

Tyler B reviewed the plans along with cost estimates.

Merrily addressed concerns in a letter written by Sue Johnson, specifically requesting signs and a lower speed limit.

The need for additional signage was agreed. Mike A. advised the VTrans engineers choose the signs and he will contact them.

Andrea asked about the stop sign relocation and Mike A explained the purpose of placement and that there may be a need for the driver to stop again after the sign to be sure they can clearly see traffic.

When asked about a timeline Mike A said he could have it ready for fall paving.

Aaron moved the Board approve moving forward with the Baldwin Road intersection project the Board reviewed as designed in the engineer drawings by East Engineering. Second by Andrea and approved with 4 yes votes. Phil said Tom advised him he also is in favor of moving ahead.

The second part of this action on the intersection regards paving an apron at the entrance to the road.

Andrea asked about the width and Mike A said it could be at 18 feet.

Aaron moved the Board approve paving an 800-foot apron at a width of 18 feet from the intersection to the top of the hill on Baldwin Road. Second by Merrily and approved with 4 yes votes.

CB Road Culvert Discussion

Scott Ross, resident of CB Road, was present to discuss a problem with road wash out in heavy rains. He is asking the Town to participate in replacing the current culvert with a larger one. He realizes it is a private road but is hoping the Town can help. He noted he could leave the smaller culvert in and just allow the run off to continue into the Town road.

It was noted that if run off from a private road damages a Town road the residents on the private road are responsible for the damage to the Town road.

Mike A said he feels action of this kind would be setting a precedent for other private roads.

Andrea said not all private roads are subject. This is contributing to derogating the water quality and may be eligible for grant funding. This situation in particular impacts the Town road. Andrea suggested contacting Regional Planning and the DEC.

Andrea gave Scott two names of individuals to contact who have applied for these type of grants.

Mike A will let the Select Board and Scott know if there are any opportunities for funding.

Mike Bissonette asked who would do the grant writing for the Town.

Review of Road Standards Policy

Mike A pointed out that DEC is coming up with standards Hinesburg will have to use. Phil said it would be good to at least have something to go by in the meantime.

Andrea suggested to include mentioning the Complete Streets legislation in the beginning of the document and for something to be put in the policy regarding maintaining driveways and note that the resident will be fined if damage to the Town road results.

Phil added to check what authority the Town has regarding this.

The Board will review for discussion and suggested changes at a future meeting. They requested to have the policy in track changes format for editing.

VT Alert System discussion on it being the official emergency notification system for Hinesburg

Rena has reached out to Randy Bronson regarding interest of the Town. Suggested is to have four key

people; fire department / police department / Town Clerk / Town Administrator. She has set up a tentative training date of August 30 at 10:00 a.m.

Aaron moved to approve the VT Alert System as the official emergency notification system for Hinesburg and authorize the Town Administrator to write a letter to make this happen. Second by Andrea and approved with 4 yes votes.

Setting FY 2018 Tax Rate

The Board noted that the 2017 tax rate was .5371 for Town and 2.2165 overall

FY 18 Town is 0.4931 and the State education tax is 1.3924

Andrea moved to set the FY 18 town property tax rate:

- Residential at 1.8865
- Non residential at 2.0037

Second by Merrily and approved with 4 yes votes.

Consider Approving of Town Hall Curtains And Fixtures For Rods

Andrea said she felt the curtains did help the acoustics and we should get them back up, they failed due to the curtain rods not being properly sized. She contacted Sparky Millikin and asked him to get a quote, he did get information on it in 2016 from Gordon's.

Phil suggests to put up the hardware and put up the old curtains and authorize the Town Administrator to spend up to \$3500 to get this done. Andrea will contact Sparky to coordinate with Gordon's.

Consider Approving And Signing Loan Closing Documents For Lease Financing

This is just the signature piece loans were approved at a previous meeting.

Phil moved to approve the Town Administrator signing the loan documents and have the Select Board members sign the cover pages as necessary for the lease financing. Aaron second and approved with 4 yes votes.

Town Administrator

August 17 meeting will include discussion on the rat problem on Gilman Road and truck overweight permit questions.

August 31 is the first public meeting on the Town Plan and to continue Road Standards discussion.

Select Board Items

Aaron asked about the deadline given to CSWD. Renae reported she, Andrea and Phil attended the CSWD executive committee meeting. Renae sent a letter with the deadline prior to that meeting. Discussed at the meeting was the issue with setbacks and the well. CSWD was advised Hinesburg did not budget for a new well as the current well tested to be potable and so they would need to take on the cost of a new well.

CSWD is looking for a 'not to exceed amount'.

We have accommodated them by phasing the construction so they do not have to temporarily relocate to save them costs. There will some additional road work to make this happen.

Renae feels it would be good to get in writing from CSWD they are committed to drilling the well and the extra costs.

Phil said we need to get to CSWD the not to exceed for the well and additional costs associated with leaving them in the current location.

Renae will get information for costs to Sara Reeves in writing.

Phil said there was a meeting regarding the potential well agreement with Black Rock.

Phil reports the State will help find the water leak in Town.

Minutes

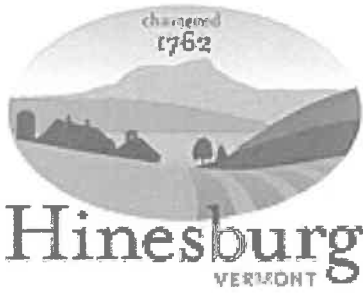
Andrea moved to approve the minutes of July 27, 2017 with any corrections, second by Aaron and approved with 4 yes votes.

Warrants

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Merrily and approved with 4 yes votes.

The meeting adjourned at 9:10 p.m. on a motion by Aaron, second by Merrily and unanimously approved.

Respectfully submitted,
Valerie Spadaccini, clerk of the Board



Selectboard Meeting Sign-in Sheet August 3, 2017

1. Mathan Miner

14. _____

2. Mike Anthony

15. _____

3. Scott Rose

16. _____

4. Mehul Bissoette

17. _____

5. Tyler Billingsley

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