



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – August 31, 2017

- Draft -

Attending the Meeting: Phil Pouech, Aaron Kimball, Tom Ayer, Andrea Morgante, Merrily Lovell, Renae Marshall and attached list.

Meeting called to order at 7:00 p.m.

Changes to the Agenda

Phil suggested moving item 8 to after the warrants and be in executive session as it relates to contracts with the Town. Aaron suggested also to include in executive session a report by the Town Administrator search committee as that is a personnel matter.

Agency Request Review Committee Applicant Interview

Michelle Stidsen said she was made aware of the committee by Kathy Newton who serves on the committee.

She has firsthand knowledge of agencies need to seek funding from her work a home care physical therapist.

Andrea moved to appoint Michelle Stidsen to the Agency Request Review Committee for a term to expire on 1/01/2021. Second by Aaron and approved with 5 yes votes.

Public Hearing On The Proposed Town Plan

This is the first of two meetings to be held allowing for input from residents.

Mike B said he had asked for the term “hunting” to be included on page 48 referring to Forest Resources.

Aaron said page 60, action 5.10.2 includes hunting and asked Mike B if that was what he was thinking.

Mike B said in his notes he had it on page 48 but if in another location it is acceptable to him.

Andrea said it would be good to put in parenthesis and to add hunting where Mike B thought it would be. Tom said he sees no reason not to do that.

Alex said the impact of making changes to the wording would require warning additional hearings so the Board would want to consider if it is necessary.

Andrea then agreed that the issue of hunting noted in other places and often the definition of recreation in the Town Forest includes hunting should be adequate.

Phil agreed there has been no pushback of hunting in the Town Forest and would continue as such even if not specifically defined in the Town Plan.

Mike B asked about page 51 – management of the lake there is no reference to the dams. Andrea noted it does make reference to the dams; the Town has no jurisdiction as the dams are privately owned.

Mike B asked on page 67 action 6.1.1 – capital budget and plan – there is a need to create a capital fund.

It was noted that a capital plan can include a capital fund.

Barb Foraurer referred to page 46 actions she would like firmer wording than minimize. Andrea agreed she would have liked stronger language but there is the opportunity in subdivision and zoning regs to develop criteria of what minimize means and strengthen the document.

Ann Castle asked about map #13 trail labeled #3. The proposed trail from Hines Rd to the Town Forest goes through a very active wildlife corridor. Alex noted this is showing a very conceptual area, when the Trail Committee does their work they talk with the landowners, the property owner here is the State of Vt and would need approval by the State. He said he is sure effect on wildlife will be taken into consideration.

Dave Nagel spoke about the philosophy of affordable housing the Town has and asked what some of

the major road blocks the Town faces in accomplishing that.

Tom said lack of water in the village area and zoning regulations are road blocks. The economic development noted how difficult and uncertain the process is.

Alex said there is no targeted number in the plan, the concept of having a densely settled village where multi-family housing is encouraged is designed to create more affordability. The cost of land in Chittenden County makes it very difficult. He said to do as the Town has on some projects to partner with non-profit housing developers to get market rate housing is important.

Mike B said the infrastructure issues are the big problem.

Alex said he received a comment from Ellen Dooley who was unable to attend noting a concern with agricultural businesses and that they be allowed to operate in the village growth area. Alex said there is nothing in the plan that would not allow that.

Tom asked in light of Mike B comments if the Board adopts can they still amend it. Alex said they can. Mike B asked as a final note that the Board put in clarification with the capital plan to include capital fund.

Andrea asked how the Board might be able to do the clarification, perhaps a definition in the glossary would accomplish that. She also noted that the Board can create a capital fund without it being in the Town Plan.

Alex said to make a change as suggested by Andrea is a substantial change and would require an additional hearing.

Alex suggested when the Board looks at the capital budget they can look at implementing a capital fund at that time.

Discussion of Road Standards and Policy

Rena suggests it would be more efficient to form a subcommittee be formed to work on the document.

Andrea said it is important to recognize the work of the ancient roads committee, the Town does have some 4-rod roads and it is important to document the right of way the Town has on these roads. Also have greater clarification on class 3 roads that are gravel and how the Town defines the travel width on a gravel road vs. a paved road. She also asked since the policy affects pedestrian and recreational use

should it be called a transportation policy or is it road standards. To have greater specificity regarding the new stormwater regulations. To possibly have areas of one way roads with a pull off area. When approving curb cuts look closely at stormwater issues, culvert sizing, and is the 25-year storm still acceptable.

Tom feels an engineer should be a part of the process. Renae agreed and said the Town engineer could participate.

Tom asked Mike A what he sees as the most significant issues to be addressed. Mike said driveways and approaches into Town roads.

Mike A noted perhaps the Town should wait till the new stormwater standards are done as we will need to incorporate those into our standards. Phil asked about timing and Mike said sometime next year.

Andrea said we can add the new standards to what we write.

Consider Approving Quote for Mowing/Brush Hogging of Old Town Landfill

Aaron moved to approve the quote to brush hog the old covered landfill from Tractor Works LLC. Second by Andrea and approved with 5 yes votes.

Asked what budget this will be paid from, Renae said she will look at the Old Landfill budget.

Consider Approving FY17 Reserve Fund

Renae noted the VT Gas funds are currently in escrow and she will check with Missy to clearly identify the category it belongs in.

Tom asked about the Fire Dept. landscaping, it was never done. Could it be used for the current landscaping costs by the Police Station.

Phil asked about the funds in the reappraisal category.

Renae will check with Missy on questions asked and this will be looked at again at the 9/18 meeting.

Town Administrator Report

Renae has on the agenda for the 9/18 meeting – FY 17 reserve fund / Town Administrator vs. Town Manager discussion / designate voting member for VLCT meeting / review draft budget schedule.

Renae said the VT Alert training went well.

The new Health Order needs a few more steps taken before it can be issued.

Water leaks are ongoing and the ones fixed have not resulted in the gain of water back into the system as Select Board

Andrea said she would like to have Frank Koss visit the Board or at least to be able to see documents the Police Department has regarding excessive force policy, acceptance of military surplus, training for domestic violence. Overall a better understanding of police policies in place.

Phil – electric charge station at the new connector road. There will be conduit installed if the Town wants to use that location.

Minutes

Aaron moved to approve the minutes of 8/17/17, second by Tom and approved with 5 yes votes.

Warrants

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Tom and approved with 5 yes votes.

Executive Session

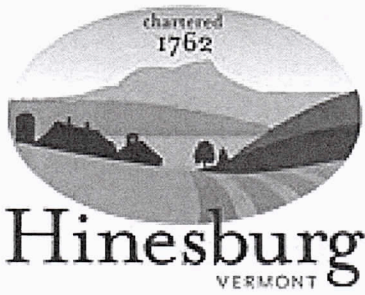
Phil moved to find that premature public discussion would place the municipality at a substantial disadvantage with pending contracts and to discuss a personnel issue. Second by Aaron and approved with 5 yes votes.

Phil moved to enter executive session including the Town Administrator and Mike Anthony to discuss the draft MOU and lease agreement with CSWD under the provisions of 1 V.S.A. § 313 (a) (1) (B) and (E), and (a) (3). Second by Andrea and approved with 5 yes votes.

Phil moved to enter executive session including the Select Board and 5 members of the Town Administrator Search Committee members under the provisions of provisions of 1 V.S.A. § 313 (a) (1) (B) and (E), and (3). Second by Aaron and approved with 5 yes votes.

Phil moved to come out of executive session and adjourn, second by Aaron and approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, clerk of the Board



Selectboard Meeting Sign-in Sheet August 31, 2017

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|----------------------------------|-----------|
| 1. <u>Dave & Helen Nagel</u> | 14. _____ |
| 2. <u>Bill Scott</u> | 15. _____ |
| 3. <u>Kathy Newton</u> | 16. _____ |
| 4. <u>Michelle Stidser</u> | 17. _____ |
| 5. <u>Alex Weinhagen</u> | 18. _____ |
| 6. <u>Maggie Gordon</u> | 19. _____ |
| 7. <u>Michael Bessette</u> | 20. _____ |
| 8. <u>Barbara Ferris</u> | 21. _____ |
| 9. <u>Mike Anthony</u> | 22. _____ |
| 10. <u>Jenny Finley</u> | 23. _____ |
| 11. <u>Deb Howard</u> | 24. _____ |
| 12. <u>Jonathan The Fry</u> | 25. _____ |
| 13. _____ | 26. _____ |