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**TOWN OF HINESBURG
SELECTBOARD MEETING
DRAFT MINUTES
September 25, 2017**

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6 Present: Phil Pouech, Chair; Aaron Kimball, Vice-Chair; Andrea Morgante; Renae Marshall, Interim
7 Town Administrator; and attached list.
8 Merrily Lovell is participating via phone.
9 Phil called the meeting to order at 7:02PM.

10
11 **2. Additions/Deletions/Changes to the Agenda**

12 Jeff Davis, PeakCM, was present to discuss the RFQ selection that took place regarding the Highway
13 Garage. His firm was not among the list that was selected to bid and he feels the SB should reconsider.
14 Phil explained the process that took place by the committee and that it received support from the SB. In
15 the end, the SB listened to his concerns but reiterated that they supported the process that took place.

16
17 **3./4. Town Plan Public Hearing #2 & Adoption**

18 Alex Weinhagen, Director of Planning & Zoning, was present for this discussion. Phil began by thanking
19 the Planning Commission and Alex for their hard work and diligent approach to completing this.

20
21 Alex noted that he had just received a letter from Marsha Casey regarding her opposition to trail
22 connection #3 on Map 13. She stated that this trail crosses through her property. Alex noted that future
23 trail connectors are visionary and require landowner coordination. Andrea acknowledged that it is hard
24 for landowners to see this on a map. She stated that it is only a concept at this point, and it could be
25 anywhere from 5-50 years before a trail may actually be created in these areas. The concept of this
26 particular connector is to link the wildlife public land to Hines Rd. She feels confident that as we get
27 closer, we can adjust as necessary and/or explore alternatives.

28
29 Alex stated that he received several positive comments regarding the Town Plan such as, a very readable
30 plan, folks appreciated it and liked certain aspects of it. Andrea thanked the Planning Commission,
31 public, Alex and other Boards and Committees that provided input. She felt this was a true testament of
32 the ability for all of us to engage. Tom also congratulated the Planning Commission and all who worked
33 on this. He felt the SB portion of the process went very well throughout. Both Tom and Aaron agreed
34 that the PC did a great job on the Town Plan.

35
36 *Andrea made a motion to close the public hearing. Tom seconded the motion. The motion passed 5-0.*
37 *Merrily voted via phone.*

38
39 *Andrea made a motion to adopt the Town Plan as presented in the Selectboard proposal, dated 7/20/17,*
40 *Draft 7. Aaron seconded the motion. The motion passed 5-0. Merrily voted via phone.*

41
42 Alex stated that the Town Plan is effective upon adoption.

43
44 **5. Municipal Planning Grant & Resolution**

45 Phil noted that this was an annual grant application and that Alex had supplied two options for the SB to
46 choose to pursue. Option 1 was for Water/Wastewater Build Out, Financing & Allocation. Option 2 was
47 for Village Area Design Standards. Andrea expressed strong support for option 1. She stated that we
48 have unique circumstances around our water/wastewater situation. We know the expenses but we don't
49 have an understanding of the income capacity. She feels it would be helpful to hire a consultant to help

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50 us through this process. Tom agreed. Andrea is willing to review the grant application prior to its
51 submittal for the October 2 deadline.

52
53 *Tom made a motion to approve the submission of the Municipal Grant application and resolution, as*
54 *reviewed, for water/wastewater build out, financing and allocation. Aaron seconded the motion. The*
55 *motion passed 5-0. Merrily voted via phone.*

56
57 Andrea suggested the Town may seek assistance from the Conway School of Landscape Design for
58 Village Design Standards. Alex stated that he would reach out to them.

6. Consider Acceptance of the Pedestrian /Bicycle Path Easement from Wind NRG Partners, LLC

60 Jan Blomstraan and Jeff Glassberg were present for this discussion. Andrea expressed her concern
61 regarding the language that states how the path is to be designed today regarding width and material. She
62 feels this will restrict changes that may be desired in the future. Jan stated how long this process has been
63 going on to create this sidewalk and certainly doesn't want to delay it further. Jeff stated the following
64 simple change could be made to the language under Path Easement to address Andrea's concern: Under
65 Path Easement, paragraph 2, second line, add the word *and* between fill and drain. Strike *and pave* in that
66 same line. In third line, strike *bituminous and/or concrete paved*. In the blank line at the end of the third
67 line, insert *12 ft*.

68
69
70 *Andrea made a motion to accept this easement based on Jeff's suggested revisions. Aaron seconded the*
71 *motion. The motion passed 5-0. Merrily voted via phone.*

7. Consider Acceptance of Perpetual Conservation Easement from Wind NRG Partners, LLC

73 Jan Blomstraan and Jeff Glassberg were present for this discussion. Jan noted that this 2.1 acres is to
74 offset the impact on the wetlands from the proposed sidewalk. The State required this area to be
75 conserved as part of the wetland permitting process. Andrea stated that this is valuable to have a
76 conservation easement as regulations come and go. This serves as an extra layer of protection and she
77 appreciates Jan's willingness to do this.

78
79
80 *Tom made a motion to accept the perpetual conservation easement from Wind NRG Partners, LLC, as*
81 *presented. Aaron seconded the motion. The motion passed 5-0. Merrily voted via phone.*

8. Consider a Grant of Development Rights and Conservation Restrictions from Jan Blomstraan.

83 Once again, both Jan Blomstraan and Jeff Glassberg were present for this discussion. Phil stated that this
84 was in reference to the three building lots located up higher on the property, behind the NRG Building.
85 Jan has now decided to conserve this portion of the property and protect it from future development.
86 Andrea noted that it's a prominent location from the village and although not quite located at the top of
87 the ridge, clearing of that land would have an impact on the view from the village. The Selectboard also
88 received a letter of support of this proposal from the Hinesburg Land Trust.

89
90
91 *Andrea made a motion to accept this Grant of Development Rights and Conservation Restrictions from*
92 *Jan Blomstraan and her successors, as outlined in our Minutes. Aaron seconded the motion. The motion*
93 *passed 5-0. Merrily voted via phone.*

9. Consider Approving of Lamoureaux & Dickinson Addendum #3 for Village North Sidewalk

94
95 Phil noted that included in the SB packet was a narrative from Lamoureaux & Dickinson Consulting
96 Engineers regarding changes in the character and complexity of the project beyond what was anticipated,
97

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98 resulting in increased costs of services. Phil stated that he felt these additional costs were reasonable and
99 not any fault of L&D.

100
101 *Andrea made a motion to approve these cost changes associated with Addendum #3. Aaron seconded the*
102 *motion. The motion passed 5-0. Merrily voted via phone.*

10. Town Administrator's Report

103
104 Renae reported that the two areas of sidewalk along Route 116 were repaired today. She stated that the
105 valve replacement in front of Town Hall is scheduled for tomorrow. People were notified well in
106 advance. The businesses and schools had time to make the necessary arrangements and were very
107 appreciative of the advance notice. Renae reported that Union Negotiations begin tomorrow. The first
108 meeting simply lays
109 out the framework and a schedule is agreed upon for the next three meetings. The connector road and
110 parking lot should be completed by Thursday, in time for the Open House for the old police station
111 building, now owned by Energy Futures Group (EFG).
112

11. Selectboard Forum

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114 Tom stated that the VT Superior Court had made their ruling regarding VT Gas. The funds are now
115 available to move forward with the Bissonette Fields project. The goal is to now have the fields ready for
116 play in the spring.
117

118
119 Andrea reported the Harvest festival went well although it was a hot day. She noted that there were a lot
120 of really nice items available for purchase and an incredible selection of local food grown here in
121 Hinesburg.
122

123 Tom also provided positive feedback on the paving work that was done. He felt it really addressed all of
124 the issues that we had in town. Mike Anthony stated that the striping should happen by the State soon.
125 He also noted that the Texas Hill bridge work has now been delayed to the spring.
126

12. Minutes of 09/18/17

127 *Phil stated that we would delay review of these minutes until the next meeting.*
128
129

13. Warrants

130
131 *Aaron made a motion to approve the warrants to include payroll. Tom seconded the motion. The motion*
132 *passed 5-0. Merrily voted via phone.*
133

14. Consider a Motion to Enter Executive Session under the Provisions of 1 V.S.A. § 313 (a)(1)& (a)(3)

134
135 *Phil made a motion to enter Executive Session to review a contract associated with an MOU with CSWD,*
136 *legal opinion regarding Observatory Road, brief discussion regarding a preliminary discussion between*
137 *the Fire Department and a landowner, as well as a discussion about the Town Administrator search.*
138 *Aaron seconded the motion. The motion passed 5-0. Merrily voted via phone.*
139

140
141 *Phil made a motion to enter Executive Session under the provisions of 1 V.S.A. § 313 (a)(1), (a)(2)& (a)(3)*
142 *including Mike Anthony and Renae Marshall for the first two items. The last two items will only include*
143 *the Selectboard and Renae. Aaron seconded the motion. The motion passed 5-0. Merrily voted via*
144 *phone.*
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146 *Andrea made a motion to exit Executive Session. Tom seconded the motion. The motion passed 5-0.*
147 *Merrily voted via phone.*

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149 **15. Adjourn**

150 *Andrea moved, and Aaron seconded, a motion to adjourn at 9:53 p.m. The motion passed 5-0. Merrily*
151 *voted via phone.*

152

153 Respectfully submitted,

154 Renae Marshall

155 Interim Town Administrator