



## Select Board

Town of Hinesburg  
10632 Route 116 Hinesburg VT 05461  
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### Meeting Minutes - October 2, 2017

- Draft -

**Attending the Meeting:** Phil Pouech, Aaron Kimball, Tom Ayer, Andrea Morgante, Renae Marshall (joined the meeting at 7:20) and attached list.

Meeting called to order at 7:00 p.m.

There were no changes to the agenda and Phil noted that at the end of the meeting he expects there will be a motion to go into executive session.

#### Consider Acceptance of Pierson Trail Easement

Lenore Budd of the trails committee explained thanks to the Pierson's this new easement will connect existing trail easements.

At Andrea's suggestion Lenore explained for those watching the meeting how the committee has proceeded with their work to get these easements.

On behalf of the Town, the Select Board and the Trails Committee Phil expressed thanks to Stewart and Julie.

Andrea moved the Board accept the easement as presented in the Grant of Trail Easement from Stewart and Julie Pierson with gratitude. Second by Aaron and approved with 5 yes votes.

#### Discuss FY 19 Draft Budget Schedule and Priorities

The Board reviewed the schedule as proposed.

Phil said he had a few goals for this year; to keep the budget within the CIP / before a new program or project is considered be sure we are maintaining infrastructure and important programs / and to have a Select Board member represent the Board when department heads meet with the TA.

Andrea said with the goal of considering what the financial impact would be to first approach it

considering what is working and what is not and what services are being provided and what new services might be provided and areas needed to preserve the infrastructure.

To spend some time in the next year of doing some organizational evaluation to understand how the Selectboard works and the relationships between the Select Board and staff.

Tom would like to look at where we are with staffing vs. contracted labor.

Aaron said the Board has good ideas and we should also look at what the public wants done.

Andrea added if we want the public to participate in the budget process the need to make it known if there is a reduction in services or increase in costs which might get people to come question things and participate.

Phil said we could ask for feedback from residents regarding what they think we are doing well and what could be done better.

### **Discuss FT 19-FY23 Capital Improvement Program and Budget Priorities**

Renaë noted the capital reserves have not been included yet. The Board reviewed and noted they have in the past discussed .Tom asked about the Hinesburg Hollow Road paving. Renaë will check with Mike A to find out if there was more to be done.

### **Town Administrator Report**

Renaë reports the leak detection crew arrived this morning but she has no update on progress yet. Tom pointed out regarding the missing water it has been drawn from the wells and is being lost somewhere in the system.

The trees on the connector road were planted on Saturday and the road is now completed.

Renaë suggested regarding the budget process that when a Board member chooses a department to present at Town Meeting they are a part of the budget process along the way with development so they are more familiar with it. Andrea suggested also the chairs of committees that are supported by staff to also take part to have a deeper understanding of the budget as well as committees that do not have staff.

### **Select Board Forum**

Tom thanked the Police Department for their work in tracking down the individual who dumped trash by the Richmond and North Road intersection.

Phil said he and Renaë attended the VLCT budget class. Phil said there was good discussion on capital and reserve funds and best practice on accounting for grant funds.

He attended the open house at the old police station and noted it is a beautiful facility and a good example of turning a run-down building into a net zero facility.

Phil met with a representative of VT Gas and had a discussion about the easement regarding VT Gas and the Conservation Commission and wording that is based on trenching. Since there was no trenching the Town can do what they want in the area. Phil noted we should have the Conservation Commission review the document.

## **Minutes**

Andrea moved to approve the minutes of 9/18/17 and 9/25/17. Second by Aaron and approved with 5 yes votes.

## **Warrants**

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Tom and approved with 5 yes votes.

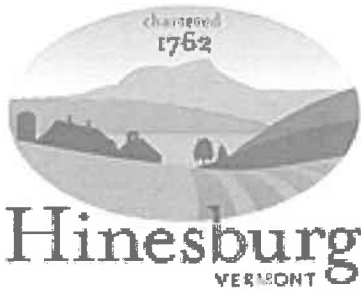
## **Executive Session**

Aaron moved to find that premature public discussion would place the municipality at a substantial disadvantage with regard to discussion with Steve Smith on the MOU between Chittenden Solid Waste District and the Town of Hinesburg which is a legal issue / Palmer mediation on Magee Hill Road discussion with Renae, Tyler Billingsley and Mike Anthony which is a legal issue / and discussion of the hiring process for the Town Administrator including Renae and Deb Howard which is a personnel issue. Second by Merrily and approved with 5 yes votes.

Phil moved to enter into executive session under the provisions of 1 V.S.A. § 313 (a) (1)&(a)(3) including the Town Administrator, Renae and Steve Smith for discussion relating to the MOU with CSWD /including Renae, Tyler Billingsley and Mike Anthony for discussion relating to Palmer mediation on Magee Hill Road / including Renae and Deb Howard relating to the Town Administrator search. Second by Aaron and approved with 5 yes votes.

Phil moved to come out of executive session and adjourn, second by Aaron and approved with 5 yes votes.

Respectfully submitted,  
Valerie Spadaccini, Clerk of the Board



# Selectboard Meeting Sign-in Sheet October 2, 2017

(Stewart Pierson)

1. Stewart Pierson

14. \_\_\_\_\_

2. Julie B. Pierson (Julie Pierson)

15. \_\_\_\_\_

3. Leanne Buel

16. \_\_\_\_\_

4. Mike Anthony

17. \_\_\_\_\_

5. Tyler Billingsley

18. \_\_\_\_\_

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26. \_\_\_\_\_