



## Select Board

Town of Hinesburg  
10632 Route 116 Hinesburg VT 05461  
802.482.2281 | hinesburg.org

---

### Meeting Minutes – November 6, 2017

- Approved 11/20/17 -

**Attending the Meeting:** Phil Pouech, Aaron Kimball, Tom Ayer, Andrea Morgante, Merrily Lovell, Renae Marshall and attached list.

Meeting called to order at 7:00 p.m.

There were no changes to the published agenda.

### CCRPC FY17 Annual Report Presentation – CCRPC Director, Charlie Baker, Reviewed the CCRPC Annual Report for FY17

In 2017 the Chittenden County Regional Planning Commission (CCRPC) has provided assistance to Hinesburg for the following projects:

- Drafting the New Town Plan
- Updating Hinesburg's All Hazard Mitigation Plan
- VTrans Bike Ped Grant for Construction of a sidewalk along Route 116 from the School Extending South Stormwater Assistance
- VTrans Better Roads Program Road Erosion Inventories and Culvert Inventory

Projects for Hinesburg in the Transportation Improvement Program:

- Scoping Study for Failed Cattle Pass on Route 116
- Village North Sidewalk
- Village South Sidewalk
- CVU Road Improvements

Regional Dispatch Implementation – they are currently waiting to hear from the Attorney General's office on a draft agreement. Andrea noted a concern she has brought forward is that Hinesburg will be paying into the organization even though Hinesburg has no representation as we do not have staff but contract with Shelburne.

## **DRAFT Water Supply Development Agreement with BlackRock Construction**

Ben Avery of BlackRock Construction was present to discuss the status of the agreement.

Phil explained the Town was approached by Black Rock concerning a well they have put in regarding exploring the possibility of increasing the capacity of the Town water system. The Town looked at the draft proposal by Black Rock and now are at the point where legal representation for the Town is looking at it.

Renae noted there a few technical questions the attorney reviewing the agreement for the Town has and needs to check with Erik Bailey.

Ben noted they were first approached by the water and sewer departments about this. The site selection was made by the hydrologist hired by the Town. They drilled 480 feet which yielded 140 gpm with a 6 inch pipe. They have agreed to widen to a 8 inch pipe and drill another 220 feet in anticipation of an additional 30-50 %.

Ben said the concept is that Black Rock is allowed to move forward with the permitting process based on waste water available while the Town continues to find more water if needed.

Ben questioned the allocation process. As written now no one can get allocation as there is no water, by the terms of this agreement it would open up a certain percentage of the estimated yield. Would that be a carve-out in current language or would the allocation policy need to be revised.

Andrea said they would need to understand the agreement and look at the allocation policy before making a decision.

### **Consider Appointing an Individual(s) to fill Vacant Seats of Elected Officials Until March 2018 Election**

Andrea moved to appoint Frank Twarog to serve as Town Agent until such time an individual is elected into the position by Australian ballot in March of 2018. Second by Merrily and approved with 5 yes votes.

Andrea moved to appoint Frank Twarog to serve as Grand Juror until such time an individual is elected into the position by Australian ballot in March of 2018. Second by Merrily and approved with 5 yes votes.

Andrea asked if the Town Agent can delegate the Town Administrator to sign documents.

### **Recap of Select Board Retreat**

Discussion included; how the Select Board and Town Administrator work together / improve communication/ what the decision making process is / respect the opinion of individuals and input

from each Board member/ impact of social media / process to hire a new assistant Town Administrator.

### **Town Administrator's Report**

- Update about Windstorm – thanks to the hard work of Highway Department and Fire Department with clean up. Renae said the last residence had power restored November 5th.
- Update on Health Order Status – soon to be issued and we may need to hold a special meeting to do so. Waiting for update from attorney.
- Initial budget discussions with department heads ongoing
- Job Ad / Description announcement posted for Assistance Town Administrator opening
- Awarded bid to Russell Construction Services for Construction of the Highway Garage. Held pre-construction meeting at Town Hall last week.

### **Select Board Forum**

The question of ownership of the Vestry building was discussed. Phil said, as member of the United Church, he shared some information. The Church thought they gave the building to the Town but there is no documentation on that. He said the church is now looking at two possible options. They will do a survey to find out if there is asbestos or other hazards present. They have a quote to demolish which is very expensive. Another option is to investigate if a new structure could be built on the site.

Tom announced the date of the Recreation fundraiser at the Old Lantern with Quadra performing is January 5, 2018.

### **Review Minutes from October 16, 2017**

Tom moved the Board approve the minutes of October 16, 2017 as written, second by Aaron and approved with 5 yes votes.

### **Consider Approving Warrants**

Aaron moved the Board approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Tom and approved with 5 yes votes.

### **Executive Session**

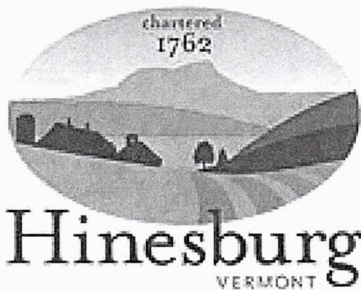
Andrea moved the Select Board to find that the premature general public knowledge regarding the town's Union contract/Water Supply Development Agreement would clearly place the town at a substantial disadvantage, because the Select Board risks disclosing its negotiation strategy if it discusses the proposed contract terms in public. Second by Tom and approved with 5 yes votes.

Andrea moved that the Select Board enter Executive Session under the provisions of 1 V.S.A. § 313(a)(1) including Renae. Second by Aaron and approved with 5 yes votes.

Andrea moved to come out of executive session, second by Tom and approved with 5 yes votes.

Andrea moved to adjourn at 9:47 p.m , second by Tom and approved with 5 yes votes.

Respectfully submitted,  
Valerie Spadaccini, Clerk of the Board



# Selectboard Meeting Sign-in Sheet

November 6, 2017

ccRPC Executive Director

1. Charlie Baker

14. \_\_\_\_\_

2. Mike Bissonette

15. \_\_\_\_\_

3. Brian Avery

16. \_\_\_\_\_

4. \_\_\_\_\_

17. \_\_\_\_\_

5. \_\_\_\_\_

18. \_\_\_\_\_

6. \_\_\_\_\_

19. \_\_\_\_\_

7. \_\_\_\_\_

20. \_\_\_\_\_

8. \_\_\_\_\_

21. \_\_\_\_\_

9. \_\_\_\_\_

22. \_\_\_\_\_

10. \_\_\_\_\_

23. \_\_\_\_\_

11. \_\_\_\_\_

24. \_\_\_\_\_

12. \_\_\_\_\_

25. \_\_\_\_\_

13. \_\_\_\_\_

26. \_\_\_\_\_