



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – December 4, 2017

- Approved 12/11/17 -

Attending the Meeting: Phil Pouech, Aaron Kimball, Tom Ayer, Andrea Morgante, Merrily Lovell, Renae Marshall and attached list.

Meeting called to order at 7:00 p.m.

There was no public comment or changes to the agenda. Phil noted the Board may go into executive session at the end of the meeting.

Board, Committee, Commission Reappointments

Each year at this time, we ask members whose terms are set to expire at the end of the year if they wish to be reappointed. The attached list represents all the reappointments that need to be made across all Town Boards, Committees and Commissions. Phil explained the policy is if the individual is in good standing with their committee or board and wishes to be reappointed it is done automatically. Renae will be checking with the Affordable Housing Committee to be sure of the number on the Committee is correct.

Tom moved the Board make all of the reappointments listed on the attached document and for the associated terms with the exception of those who have not stated their interest. Second by Andrea and approved with 5 yes votes.

Andrea wanted to be sure the Board acknowledges and thanks all the volunteers.

Interviews for Town Forest Committee and Transportation Advisory Committee

Darren Johnson has submitted an application for an open seat on the Town Forest Committee. With two members not requesting reappointment, there are now two vacancies as of January 1, 2018.

Richard Watts has also expressed interest in serving on the Transportation Advisory Committee (TAC). TAC is one of the committees that is part of the Chittenden County Regional Planning Commission.

Darren Johnson, Town Forest Applicant was present regarding his application. He is a licensed professional forester in Maine. He is looking forward to bringing his background and experience in working with the Town Forest Committee in providing stewardship for the forests. He advised the Board that works require him to travel about every 2½ months and is gone for about 3 weeks.

Pat Mainer, chair of the forest committee, said Darren has attended some meetings and made contributions to the committee.

Merrily stated she was impressed with his resume and that he is an idealist person who wants to give to humanity through forestry.

Andrea moved the Board appoint Darren Johnson to a three year term on the Town Forest Committee, expiring on January 1, 2021. Second by Merrily and approved with 5 yes votes.

Richard Watts was present regarding his interest in serving on the TAC as Hinesburg's representative. Richard is a regular bus rider from Town, worked in transportation research and served on the TAC previously in the role of environmental representative.

Merrily moved the Board appoint Richard Watts to a two year term as Hinesburg's representative to the Transportation Advisory Committee, expiring June 30, 2019. Second by Andrea and approved with 5 votes.

Request to Purchase an Angle Broom for the Tool Cat

Al Barber, our newest sidewalk plow person, discussed the advantages of purchasing an angle broom for the Tool Cat to remove snow from our sidewalks in the winter and to sweep the sidewalks during other times of the year. The total purchase price for this attachment is approximately \$4,000.

Al is asking to consider his request when working on the budget for buildings and facilities.

Discussion of the Draft Water Source Development Agreement with BlackRock Construction

The Draft version of the agreement as reviewed by the Town and Black Rock is now ready for public discussion and feedback.

Andrea asked Erik how much involvement have the Town engineers, Aldrich & Elliot and Cindi Sprague had in the process. Erik said Cindi has been involved to a great extent. To the question of draw down tests Eric said none have been done as the well is not yet deep enough. Andrea said once we get the yield we are looking for it is the Town's responsibility to get the permits. We could then find out there is well interference or there could be contamination. She said it would be helpful to anticipate all the steps needed to take after we get the quantity. If not successful the agreement states the Town will continue to pursue finding a water source. Who decides when this would be required to be done?

Tom asked if the water has been tested and Ben Avery of Black Rock said it has not.

Andrea asked how much the 36 GPD for wastewater capacity that Black Rock is seeking. Erik said roughly half.

Phil said this will be on the agenda for the next two meetings to get all questions answered.

Request to DOT Regarding the Speed Limit at the South End of the Village

Police Chief, Frank Koss, said this request was brought up with the Norris development in mind. He requested it be made a no passing zone when VTrans paved but was not done due to lack of statistics. Frank noted it does not hurt to ask to lower to 30 mph. Andrea noted when ACT 250 asks for municipal impact it can be addressed at that time too.

Frank noted he will also bring it up at the Highway Safety meeting he will be attending this week.

Andrea asked to check with VTrans regulations regarding speed limits in a village which could be referenced in the letter.

Alex will help draft a letter for the Board to review and sign. Frank will write a supporting letter.

Aaron moved the Board request in a letter for VTrans to lower the speed to 30 mph to the Southern Village point at Buck Hill Road. Second by Tom and approved with 5 yes votes.

CCRPC Updates from the Various Committees

Renaë read updates provided by Alex on the Planning Advisory Committee – composed of municipal planners and subcommittee of the CCRPC which reviews municipal plans and ACT 250 permits.

Andrea added that the Long Range Planning Committee reviews the regional plan known as the ECOS and includes the Metropolitan Transportation Plan. The funding we get for transportation supplies a lot of funding that might not be thought of as transportation such as land use planning.

Mike Bissonette brought up the project to be done at CVU corner and asked about how things get moved along on the list.

The Unified Planning Work Program – is the work plan for the regional planning and includes planning projects for the towns.

Merrily reported on the Clean Water Advisory Committee is looking at the VT Lake Champlain Northern Basin Plan and daily total load. The Tactical Basin Plan is being done very fast so a letter will be sent to the State noting that and asking for time to have the opportunity for municipalities to participate.

The Board also discussed the progress of moving toward regional dispatching.

Budget Status Report (1st five months of FY18)

Andrea asked about why in some areas there is zero amount showing in the budget when large amounts of money has been spent. Renae said that may be related to maintenance for vehicles but is not sure.

Tom asked about extra details in the Police Dept. Andrea said she thinks that is when things are reimbursed from other towns or the State.

Tom said he feels we should note the connector required by ACT 250 cost the Town \$138,000 and the Town took in \$115,000 from sale of the old police station resulting in a cost to the Town of \$22,000.

Phil asked if the professional services in the highway budget are the engineering services. Also in highway summer dust control, is that just for calcium chloride? Renae said it is. Phil said when adding in salary and associated costs to apply it probably is double that amount. Winter highway salt amount of \$60,000 is probably not sustainable.

Recreation facility maintenance. Phil asked if that is for the mowing. Could be their portion of the Wahl contract, Renae will check.

CCTA, appears to get their funding all at once. Raised the question of paying them quarterly.

Merrily asked for Missy to be at the meeting when this is reviewed again so the Board can get answers at the meeting.

Andrea asked about the timing of payment to agencies.

TA Report

- Update on Health Order status – Health Order has been issued
- Department Budget meetings with Department Head, Select Board member and Town Administrator taking place this week.
- Assistant Town Administrator Selection Committee is actively working through a strong applicant pool.
- Union Negotiations are close to wrapping up. I will discuss with Select Board where we landed in Executive Session. Next step is to have attorney review the language prior to signing the final document.

Select Board Forum

Phil brought up the Town Report and suggested each Board member look at the draft report in particular to the departments they have been working on budgets with. The Board then discussed printing options.

Tom reminded all of the fund raising event at the Old Lantern for the Bissonette Recreation Fields.

Phil noted for the last couple of years the Board has talked about fixing the intersection at Lantman's and suggests creating a budget line for that. Andrea noted the other item that has come up is for a signal light at Silver Street.

Starting at with the December 11 meeting the Board will be meeting on the first floor.

Andrea reminded all that last Saturday was the last day for the CSWD drop off center in Hinesburg.

Review Minutes from 11/20/17 –and 11/27/17

Tom moved to approve the minutes of November 20, 2017 as amended. Second by Aaron and approved with 5 yes votes.

Andrea moved to approve the minutes of November 27, 2017 as written. Second by Aaron and approved with 5 yes votes.

Consider Approving Warrants

Aaron moved to approve the warrant, including payroll, as submitted by the Town Clerk. Second Bytom and approved with 5 yes votes.

Executive Session

Andrea moved the Select Board to find that the premature general public knowledge regarding the town's Union contract would clearly place the town at a substantial disadvantage, because the Selectboard risks disclosing its negotiation strategy if it discusses the proposed contract terms in public. Second by Aaron and approved with 5 yes votes.

Andrea moved that the Selectboard enter Executive Session including Renae Marshall under the provisions of 1 V.S.A. § 313(a)(1). Second by Aaron and approved with 5 yes votes.

Aaron moved to come out of executive session, second by Andrea and approved with 5 yes votes.
Aaron moved to adjourn, second by Tom and approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, clerk of the Board



Selectboard Meeting Sign-in Sheet December 04, 2017

1. Frank Koss

14. _____

2. Benjamin Avery

15. _____

3. Erik Beuley

16. _____

4. Pat Mamer

17. _____

5. Al Bach

18. _____

6. M Bissonette

19. _____

7. _____

20. _____

8. _____

21. _____

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22. _____

10. _____

23. _____

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24. _____

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25. _____

13. _____

26. _____