



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – December 11, 2017

- Approved 12/18/17 -

Attending the Meeting: Phil Pouech, Aaron Kimball, Tom Ayer, Andrea Morgante, Merrily Lovell, Renae Marshall and attached list.

Meeting called to order at 7:01 p.m.

There was no public comment or changes to the agenda.

The Board received a request to sign the delinquent tax report of November 30, 2017. They will discuss with the Town Treasurer later in the meeting.

The Board signed a change of authorized representative for the Water Infrastructure financing program to authorize Renae Marshall as the representative for Hinesburg.

FY 19 Capital Budget Proposed Transfers

Andrea said in choosing to lease to purchase rather than borrow funds the intent was that if the Town got a “lemon” for equipment we would not be stuck with owning it. She noted we need to look carefully at the lease conditions as that is not necessarily the case.

The Fire Department SCBA units were replaced using a combination of reserve funds and lease financing.

BUDGETS

Clerk - Treasurer - Delinquent Taxes - Elections

Town Clerk Missy Ross advised the Board that delinquent taxes are typical but a bit less than last year. The Board approved and signed the report as presented by the Town Treasurer.

Elections are up as there will be three elections in 2018.

Salaries include a 3% increase.

Recreation

Recreation Department Coordinator Jen McCuin discussed the mowing budget with the Board. She is recommending purchase of a commercial grade mower in the range of \$10,000 and employing Tom Giroux to mow the Bissonette Fields. She said the increase by Wahl for the fields is \$6,000 and the anticipated cost of a mower is \$10,000 and labor at \$3,600 a year. Tom added that the fields require a more detailed mowing than provided by a commercial mowing firm. He said if the Town purchases a mower for that it should last 15 or more years. The Board asked Jen to research this option further and bring specifics and details of cost of mower, maintenance, fuel, and cost of employee back to the Board. Andrea said she feels it would be good to put all the mowing for the Town out to bid.

Police

HPD Sergeant Caleb Casco discussed the request to implement a pay scale for officers giving them 3% increase each year with an additional 2% after every 5 years of service to make it more attractive for officers to remain in Hinesburg.

Phil said could look at doing this as a two-year step to achieve the proposed numbers.

Andrea said we need to make the case to the community that this is overall a good thing to help keep officers here. Look at what the budget would be in 5 years if we follow this example. Voters should also know what the cost is to bring in a new officer.

Equipment - The Tasers need replacing and they are proposing purchasing all 6 at one time with a payment of \$984.00 the first year and \$1584.00 each year for the next 4 years. This will result in an overall savings of 2012.58.

Body Armor - add 2,000 to the equipment budget to replace two vests a year as needed.

HPD Chief Frank Koss said they have received grant funds to help offset some costs. The Governor's Highway Safety program has paid for body cameras and the radar in the cars. Frank is going to look into possible funds for the body armor vests.

Phil asked about the level of first aid training the officers have. Frank said they all have EMR as a minimum.

Fire Department

HFD Chief Al Barber noted they removed the replacement AED's from the capital as it did not meet the 5,000 amount and are now a line item in the Department budget. Phil asked if the fact that they have been successful in recruiting a good number of new volunteers will impact the budget. Al said the only place will be with wages. They will use more of professional development allotment as there will be more training.

Tom asked about station repair and what Al sees as needing attention. Al said the building is old and they need to be more aggressive on non-cosmetic needs.

Aaron asked about fund raising and where that shows up in the budget. Al replied in the past the

Association has purchased vehicles (Engine 3 being the last one). They recently purchased 6 class A dress uniforms. Frank noted those funds were used to purchase the auto pulse and 12-Lead medical equipment.

Phil said would be good to know how much funding comes from the Association. The Board agreed they would like to have the full operating cost of the Fire Department including donations.

Water Source Development Agreement with Black Rock Construction

Ben, of Black Rock, said testing will be done this week. Hinesburg Water Superintendent Erik Bailey is working on answering questions asked by Board members.

Ben said they will be doing an 8-inch test well pressure test and he suggests to evaluate at that point how to proceed taking into consideration the Town requirements.

Phil said next step is to have discussion with Erik and review from the engineer.

The goal is to have all information to sign the agreement at the January 8th meeting.

Town Report

Renaë had a sample of a four-page budget report (2 pages town and 2 school) that could be done as an insert in a local newspaper. This would have all the warning and information needed to follow along at Town Meeting. The idea would be to print about 250 fully bound copies for distribution for those who want the entire booklet.

Tom asked if the newsprint option had been explored. Renaë said they could not find any examples.

Town Administrator

Renaë has been busy working on budgets. She noted the interview process for the assistant is looking positive.

Select Board

Andrea said Road Foreman Mike Anthony contacted a trash hauler about potential of locating a truck at the highway garage drop off site during construction to give residents an option for trash and recycle disposal. Andrea checked the agreement the Town has with CSWD to be sure we are not in violation of any agreement with them. The Board agreed this is a good idea and to check with other haulers for interest and fees.

Tom reminded all to get their Quadra tickets.

Minutes

Andrea moved to approve the minutes of December 4, 2017 as amended, second by Merrily and approved with 5 yes votes.

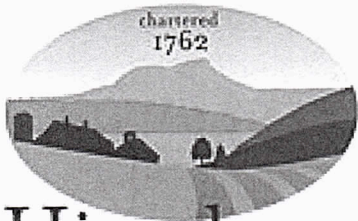
Aaron asked what the status of the Health Order is. Renae said it has been issued but she has not heard back.

Warrants

Andrea moved to approve the payroll warrants as submitted by the Town Treasurer. Second by Merrily and approved with 5 yes votes.

Tom moved to adjourn at 10:23 p.m., second by Aaron and approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, clerk of the Board



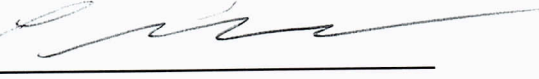
Hinesburg
VERMONT

Selectboard Meeting

Sign-in Sheet

December 11, 2017

Calab Casco

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2. F. Koss

3. Al Baile

4. Jan McGuire

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