



## Select Board

Town of Hinesburg  
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### Meeting Minutes – March 19, 2018

- Draft -

**Attending the Meeting:** Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Andrea Morgante, Renae Marshall, Joy Dubin Grossman, and attached list.

Meeting called to order at 6:30 p.m.

#### Organization of the Board

Andrea nominated and moved the Board vote to elect Phil Pouech to serve as chair of the Select Board for one year. Second by Merrily and unanimously approved.

Merrily nominated and moved the Board vote to elect Aaron Kimball to serve as vice chair of the Select Board for one year. Second by Tom and unanimously approved.

#### Executive Session

Andrea moved to find that the premature disclosure would put the Town at a substantial disadvantage; second by Merrily and approved with 5 yes votes.

Andrea moved that the Select Board enter Executive Session including Renae Marshall and Joy Dubin Grossman and attorney Joe McClain to discuss legal matters regarding a wastewater permit and Observatory Road and progress on the MOU with Chittenden Solid Waste District under the provisions of 1 V.S.A. § 313(a)(1)(a)(2)&(a)(3). Second by Tom and approved with 5 yes votes.

Phil noted there were items remaining to be discussed and the remainder of the executive session is tabled till the end of the regular meeting.

#### Consider Approving Annual Certificate of Approved Location for Burnett's Scrap Metal

Renae said the appropriate warnings were done and there was no comment received.

Andrea moved to approve the application for certificate of approved location on Route 116 for Burnett's Scrap Metals LLC. Second by Aaron.

Andrea questioned if the Town should look at the stormwater situation next time the application is presented. James Burnett said they have a State Stormwater Permit.

Motion voted and approved with 5 yes votes.

### **Appointment to Town Forest Committee**

Jon Trefry was present to express his interest in serving on the Town Forest Committee. He has been attending meetings since December. Jon said of particular interest right now the committee has a grant that may be used to collect data on usage of the Town Forest and implications of use.

Tom moved to appoint Jonathan Trefry to the Town Forest Committee for a term ending 1/01/2021. Second by Andrea and approved with 5 yes votes.

### **Consider Setting Water/Wastewater Allocations**

Andrea shared data she collected regarding actual water use in the different categories.

Andrea moved to adopt the Annual Water Ordinance Allocation numbers of category 1 at 5,000 gpd / category 2 at 15,000 gpd and category 3 at 13,603 gpd. Second by Tom and approved with 5 yes votes.

Andrea moved to approve the allocation numbers for wastewater at category 1 at 5,000 gpd/ category 2 at 15,000 gpd and category 3 at 62,616 gpd. Second by Tom and approved with 5 yes votes.

### **Discussion on Water Allocation Request for Proposed Subdivision at 429/431 Richmond Road**

Andrea moved to allocate the additional request for 2400 gpd water from category 3 for the Revocable Living Trust of Theresa D Giroux and an additional 840 gpd of wastewater. Second by Tom and approved with 5 yes votes.

### **Discussion on Planning Commission's Proposed Housekeeping Regulation Revisions**

Alex Weinhausen, Director of Planning and Zoning, reviewed options on the Board's approach to acting on the revisions. The Board agreed they would like to review with Alex before warning a public hearing. They will review at the April 16 meeting.

## **Annual Appointments**

Andrea moved the Board vote to appoint the following individuals to the following positions for a one-year term.

- Suzanne Kneller, Pam Durda and Susan Johnson as Fence Viewers
- Lanny Dennison as Weigher of Coal
- Paul Wieczoreck as Tree Warden
- Frank Koss as Constable
- Ginny Roberts as Town Service Officer
- Ed Waite as Fire Warden and Animal Control Officer
- Al Barber as Fire Chief
- Renae Marshall as Road Commissioner
- Mitch Cypes as E911 Coordinator

Second by Aaron and approved with 5 yes votes.

## **Consider Designation of Newspaper of Record**

Andrea moved to designate the Citizen as the newspaper of record in which required warnings and/or notices are published. Second by Tom and approved with 5 yes votes.

## **Consider Bonding for Public Officials**

Aaron moved to recognize Crime and Fidelity coverage of \$500,000 per occurrence, as provided via the Vermont League of Cities and Towns' Property and Casualty Inter-municipal Fund, as the bonding instrument required by 24 V.S.A.832(b). Second by Merrily and approved with 5 yes votes.

## **Consider Approving Liquor Licenses**

Andrea moved to convene as the Board of Liquor Control, second by Aaron and approved with 5 yes voters.

Andrea moved to approve 1st class liquor licenses for Travia's and Cedar Knoll. And 2nd class liquor licenses for Jolley, Lantman's, Route 116 Wine and Spirits, Kinney Drug and Jiffy Mart. Second by Aaron and approved with 4 yes votes and Tom abstaining.

Andrea moved to adjourn as the Board of Liquor, second by Aaron and approved with 5 yes votes.

## **Town Administrator Report**

Renaë noted the hard work by the Highway Department and Water Department on keeping up with clean up from the storms.

Phil asked about the new well dug by BlackRock. Renaë said everything tested out well so it ready to proceed.

## **Select Board Forum**

Positive comments were received on Town Meeting and the Board noted with all the planning work put into the report they felt it helped.

Tom reminded all of the Calcutta fundraiser on April 14 at Cedar Knoll.

## **Minutes**

Aaron moved to approve the minutes of February 19, 2018 as amended, second by Andrea and approved with 5 yes votes.

Aaron moved to approve the Town Meeting minutes of March 5, 2018 as amended, second by Tom and approved with 5 yes votes.

## **Warrants**

Aaron moved to approve the payroll warrants as submitted by the Town Treasurer, second by Merrily and approved with 5 yes votes.

## **Continuation of Executive Session**

Phil noted the two items to still be discussed are Observatory Road and the MOU with CSWD.

Aaron moved to come out of Executive Session. Andrea seconded the motion. Motion approved with 5 yes votes.

Tom made motion to adjourn. Aaron seconded the motion. Approved with 5 yes votes.

Meeting adjourned at 9:16 p.m.

Respectfully submitted,  
Valerie Spadaccini, clerk of the Board

Select board

Please sign in

3/19/18

name

address

James Burnett  
Jonathan Trefny  
Leo O. BESAW  
Alex Weinkagan  
Wayne Maceyha

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