



## Select Board

Town of Hinesburg  
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### Meeting Minutes – June 21, 2018

- Approved 7/05/18 -

**Attending the Meeting:** Aaron Kimball, Merrily Lovell, Andrea Morgante, Phil Pouech via phone, Renae Marshall, Joy Dubin-Grossman, and attached list.

Meeting called to order at 7:03 p.m.

#### Public Comment

Chuck Reiss of the Energy Committee advised the Board they have a proposed Hinesburg Energy Resolution they would like to discuss at a future Select Board meeting.

Tom Murray of VT Gas was present to address the in-line inspection VT Gas will be doing. The test will take place starting July 9 and run for several weeks, he expects trucks from the vendor of the tracking device will be parking along the roadside.

Andrea asked what they are inspecting for. Tom said it is a snapshot of the pipeline and will show any blemishes and while not required by federal code they feel good practice to give a baseline picture.

Bill Marks asked if anything they are doing with the test will be visible. Tom said no, Hinesburg is just in the tracking path.

Chuck Reiss asked if this is part of the court order. Tom said that is a different process. Chuck asked about checking the depth of the line and Tom said this test does not give that information. Chuck asked if other parts of the line have had this inspection Tom said they have. Chuck asked if there were any concerns in those areas and Tom replied not that he is aware of.

Rachel Smolker said she is confused as in 2017 they ran tests for AC mitigation. Tom said this has nothing to do with that. Rachel said she understood a test was done on the first eleven miles of pipeline that reported a 20% metal loss. Tom said he is aware of the test but does not have the data from the test with him.

Theora Ward asked if there is a list of what this test is looking for. Tom said he can contact her by email with that information.

Melanie Peyser asked about the report stating that the information from test would not be available for some portions, are any of those portions in Hinesburg? Tom said this test is from Colchester to Middlebury and will give data all down the line.

Julie Macuga asked if the data from the test will be available to the public. Tom did not know.  
Agenda changes

Renaee referred to a letter from Jan Blomstraan regarding water and wastewater allocation. This will be discussed under item 7 on the agenda as well as another request from Frost.

### **Public Hearing for Proposed Zoning and Subdivision Regulations**

Aaron opened the Public Hearing and Alex Weinghagen, director of Planning and Zoning, gave some background information on the process to date. There were no comments from the public.

Phil expressed his thanks to the Planning Commission for their work and Alex for his attention to detail.

Andrea wanted to clarify the drive-thru and asked if this is a conditional use. Alex said it depends on the use and size of the use. Andrea said she remains concerned and hoped the Board would follow the PC recommendation to prohibit drive-thrus on everything and is concerned that we are setting ourselves up to have higher traffic and is not a positive thing for the Village to be encouraging more auto centric travel and ways of doing business. She feels there are numerous ways to accommodate the public and while she is voting in favor she feels changing this item is a mistake.

Merrily noted she agrees with Andrea and noted that during discussion on this at the Board meetings and realizes for some the drive-thru is convenient but sorry the Board is not following the Planning Commission's recommendation and feels not having them would lead to better quality of life in Town.

Aaron noted conversation on this point could continue as future revisions are discussed. He also expressed his thanks for the work put into the revisions.

Aaron closed the Public Hearing.

### **Consider Adopting Proposed Zoning and Subdivision Regulation Revisions**

Phil moved to adopt the Zoning and Subdivision Regulation revisions as outlined in the public hearing document. Second by Andrea and approved with 4 yes votes. Prior to the meeting Tom stated he was also in favor.

### **Consider Approving Submission of the Village South Sidewalk Grant Application**

Alex explained in addition to the amount shown on the application sent to Board he is now adding a 15% contingency fee of \$29,335.00 which brings the total grant amount requested to \$143,255.00.

Andrea is concerned there may be even more additions as we move closer to construction with right of ways and other issues. She added that for future requests she suggests the developer pay some staff costs as staff has put a lot of work into all the necessary changes.

Andrea moved to submit the grant application with the added contingency cost bringing the total amount to \$143,255.00. Second by Aaron and approved with 4 yes votes.

The Board reviewed a letter of support from the Town Administrator and agreed to send with the application.

### **Interview of Energy Committee Applicant**

Laura Capps, applicant for Energy Committee, spoke with the Board of her education and work relating to green building.

Aaron thanked her for her application and the work she has been doing on the Energy Committee for several months as an unofficial member.

Andrea moved to appoint Laura Capps to the Energy Committee for a term ending 1/1/2021. Second by Phil and approved with 4 yes votes.

Andrea thanked Paul Lesure for his time serving on the Energy Committee.

### **Discussion of Water/Wastewater Allocations**

Erik Bailey, superintendent of Water Works Dept., was present to review allocations.

Aaron noted before working on the allocation proposals for next year he wanted to act on the two applications submitted for allocation.

Frost is requesting to have a total allocation for water of 2400 gpd and wastewater of 2000 gpd.

Wind NRG is requesting 3103 gpd water and 2855 gpd wastewater.

Erik advised that at last meeting it was noted allocations would not be done till the July meeting and Blackrock intends to submit an application. Aaron noted the two being discussed have been previously submitted and there will still be allocation available.

Andrea moved to approve additional allocation to Frost Investment Group, LLC / Garin Frost for 1680 gpd additional water allocation and additional 1280 gpd for wastewater allocation from category 2 Village Core. Second by Aaron and approved with 4 yes votes.

Andrea moved to approved 3103 gpd water allocation and 2855 gpd wastewater allocation to Wind NRG from category 3 based on enterprise/commercial use. Second by Aaron.

Andrea noted this is based on 165 employees, what if when property is sold the new business only has 50 employees in the interim before they go on line is there a way the Town can change that allocation amount.

As there is no policy on how to do that, Andrea said we could figure it out if and when the time it happens.

Motion voted and approved with 4 yes votes.

The Board then reviewed annual allocation pool designation for July 2018 to June 2019.

Andrea reported on the committee's agreement to revisit the allocation policy before the end of the year including Erik and Town staff. In the interim they recommend to increase the amount to keep in category 1 to 7500 gpd and category 2 to 10,000 and remaining 9360 in category 3.

Alex noted the category amount can be divided into residential and enterprise. Erik and the Board discussed amounts to assign to each and agreed category 1 will not be split and remain at 7500 / category 2 assign 5,000 each to residential and enterprise / category 3 assign 4680 each to residential and enterprise for water. Wastewater category 1 not split and remain at 7500 / category 2 assign 5000 each to residential and enterprise / category 3 assign 18,111 in residential and 18,110 in enterprise.

Andrea moved to set the allocation for FY19 as recorded in the minutes. Second by Aaron and approved with 4 yes votes.

Rena noted she, Erik, Cheryl and Joy will get together on contacting those holding allocations.

### **Consider Approving Outside Consumption Permit Request for Bristol Bakery**

Andrea moved to meet as the Board of Liquor Control, second by Merrily and approved with 4 yes votes.

Andrea moved to approve the outside consumption permit for the Bristol Bakery and Café at the Hinesburg location. Second by ...

Moved to adjourn as the Board of Liquor Control, second by Merrily and approved with 4 yes votes.

### **Town Administrator Report**

- The water repair of June 16th went well.
- Highway garage progressing and on target for completion.
- Village North Sidewalk, waiting for bids to go out.
- Road crew is mowing.
- Texas Hill bridge work expected to be completed Friday.

- Lincoln Hill Road work for erosion being done. Mike A asked Board members to drive up and check out the work being done.

### **Select Board Forum**

Aaron mentioned the effort to inform all of the activities for Old Home Week and the 4th but some are still not sure so he asked everyone to share information they had.

### **Minutes of June 7, 2018**

Andrea moved to approve the minutes of June 7, 2018 as amended, second by Phil and approved with 4 yes votes.

### **Warrants**

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Andrea and approved with 4 yes votes.

### **Executive Session for Personnel and Contractual issues**

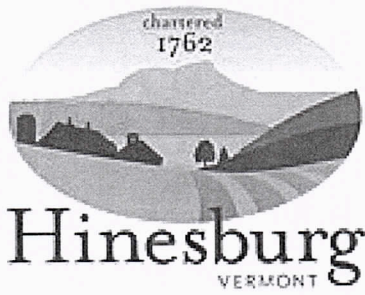
Andrea moved executive session is appropriate under provisions of 1 V.S.A. § 313(a)(1)(a)(2)&(a)(3). Second by Aaron and approved with 4 yes votes.

Andrea moved to go into executive session for the purpose of discussing personnel and contract including Renae and Joy. Phil will not participate via phone. Second by Aaron and approved with 4 yes votes.

Andrea moved to come out of executive session, second by Merrily and approved with 3 yes votes.

Andrea moved to adjourn, second by Merrily and approved with 3 yes votes.

Respectfully submitted,  
Valerie Spadaccini, clerk of the Board



# Selectboard Meeting

## Sign-in Sheet

### June 21, 2018

1. Tom Murray - VT GAS

14. \_\_\_\_\_

2. Chuck Reis

15. \_\_\_\_\_

3. Bill Marks

16. \_\_\_\_\_

4. Laura Capps

17. \_\_\_\_\_

5. Nathan Palmer

18. \_\_\_\_\_

6. Julie MAUGA

19. \_\_\_\_\_

7. Jane Palmer

20. \_\_\_\_\_

8. Rachel Smolker

21. \_\_\_\_\_

9. Theresa Ward

22. \_\_\_\_\_

10. Marnie Peterson

23. \_\_\_\_\_

11. Erik Beebe

24. \_\_\_\_\_

12. Alex Werhagen

25. \_\_\_\_\_

13. \_\_\_\_\_

26. \_\_\_\_\_