

SELECTBOARD MEETING

April 17, 2019

Attending the meeting; Phil Pouech, **Aaron Kimball, Merrily Kimball, Tom Ayer, Joy Dubin Grossman, Renae Marshall and attached list.

(**Aaron arrived late)

Meeting called to order 7:05pm

There were no Additions/Deletions/Changes to the Agenda.

Review FY18 Audit Report with Fothergill, Segale & Valley

There were no concerns or difficulties performing the FY18 audit.

Lela McCaffery from Fothergill, Segale and Valley noted two points:

1. "Retainage Payable" that was overlooked on the highway garage. This is a material finding under the "modified accrual accounting" the Town uses.
2. At this time, there is no formal investment policy for the Peck Estate. Lela suggested the Peck Estate could craft a policy for the town to approve.

(**Aaron arrived)

Finalize Water Source Development Agreement Communications with DRB

Over the past two weeks staff reached out to our Hydrogeologist and our attorney to answer questions the Selectboard had about the BlackRock well, the water source development agreement and any potential concerns. All indications so far look promising for the well; however, there are more tests to perform.

The Selectboard requested a timeline for the work. Erik Bailey will work with our hydrogeologist on that.

Tom Ayer reminded the Selectboard the town has been looking for a good water source.

Ben Avery will have a legal easement drafted. Additionally, he wanted to insure, for the record, there was an error corrected in the subtotals of the spreadsheet.

Review and Discuss Draft Asset Management Plan

Tyler Billingsley, East Engineering, explained the 3 areas he focused on for the Asset Management Plan: asset data inventory, mapping plans, and a hydraulic model along with an extensive list of recommendations for improvement. He segmented the recommendations into 3 parts: complete within 0 – 5 years, 5 -10 years, 10 -15 years. The plan will be beneficial for long range water system maintenance and planning.

The Utilities Department will purchase "Folcrum" as an online inventory tool. Tyler asked the Selectboard to provide feedback to him.

Review and Discuss Draft Sidewalk Capital Improvement Plan

Tyler Billingsley, East Engineering, ranked all 5 miles of sidewalk with color coding, excellent to poor condition. There are a few sections along VT 116 that are ranked Red which Billingsley notes as the poorest condition. The sidewalk by St Jude's could have been red as well. A portion of sidewalk in front of Giroux's could be striped and reflectors added.

The canal bridge needs repainting however the paint needs to be checked for lead before moving forward. There are a few volunteer groups interested in the repainting project.

The town will prioritize projects and begin to budget for them. Billingsley requested the board review the sidewalk plan over the next few weeks and get back to him with feedback.

Consider Minor revisions to the Overweight Ordinance

Sergeant Caleb Casco presented an operational change to the Overweight Ordinance. During mud season when the roads are closed, single trip travel can be issued by the Highway Foreman. The Police Department will provide the Highway Department a written template. This change creates a way to legitimately enforce the present ordinance. Both departments see the value in this change.

Tom moved to approve changes to the Overweight Ordinance as presented. Second by Merrily and approved with four yes votes.

Consider Approving Municipal Bond Bank Loan Documents-Wastewater Upgrade Planning Loan

A Vermont Municipal Bond Bank loan for the Wastewater Planning Grant

Two motions made:

Tom moved to approve the Resolution referred to as Exhibit D. Second by Aaron and approved with four yes votes.

(Resolution attached to this document)

Based upon the boring findings:

Aaron moved to increase the bond application. Originally \$62,400 with an additional \$18,000. Second by Tom approved with four yes votes.

Town Administrator Report

Volunteer Appreciation Dinner, Thursday, April 18, 5:30 – 6:30 Town Forest Presentation 6:30 – 8:30. The dinner will honor our volunteers and the presentation will share stories about the Town Forest.

Safety Committee Meeting – ‘Walk Throughs’ continues and the last one was at the Fire Department

The Allocation Committee is getting ready to share their findings.

CCRPC reappointments are on the horizon

LEOP –needs to be updated annually

Impact Fees are being reviewed.

There is a Trails Committee interview forthcoming for an open position

Now that Jeff French is on the Selectboard, he plans to step down from the Planning Commission.

Selectboard Forum

Tom reminded everyone about the Calcutta May 11- Tickets can be purchased online or through the Recreation Department

Green Up Day May 4 – deciding between pizza or a BBQ

Scott Shumway – shared his concerns with the Selectboard about the capacity of the water treatment facility if there are more units added to the present system. These areas have been noted. His concerns were appreciated.

Wastewater Project – the committee will meet again with Wayne Elliot. Elliot plans to share the options that are available to the Town. SBR processing still seems to require redundancy.

Wastewater Violation – Randy Bean, a wastewater consultant, visited with wastewater staff, Foam & Frost Breweries to get some clarity on the BOD concerns. With additional treatments, at the wastewater plant, and the breweries beginning to make changes, test results are improving.

Gilman Road – There was a notice of violation issued however there has been no response from the owner to date.

Selectboard Retreat –Phil would like to organize a retreat for the Selectboard and is looking towards a summer or fall date.

Vestry –There continues to be concerns about the vestry. It does not appear to be salvageable.

Review Minutes April 1, 2019

Aaron moved to approve the minutes from April 1, 2019 with no changes. Second by Tom approved with four yes votes

Consider Approving Warrants

Aaron moved to approve warrants & payroll as submitted by the clerk. Second by Tom and approved with four yes votes

Consider a Motion to Enter Executive Session Under Provisions of 1 V.S.A. § 313(a)(1)(a)(2),&(a)(3)

Aaron moved to go into executive session as premature public disclosure of this legal matter would put the Town in jeopardy. Second by Merrily and approved with 4 yes votes.

Personnel & the information provided by counsel about the BlackRock Water Agreement

Aaron moved to exit executive session. Second by Phil and approved with 4 yes votes.

No decisions were made

Phil moved to adjourn at 10:30pm. Second by Tom and approved with 4 yes votes.

Submitted By Joy Dubin Grossman