



## Select Board

Town of Hinesburg  
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### Meeting Minutes – May 6, 2019

- Draft -

**Attending the Meeting:** Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Jeff French, Renae Marshall, Joy Dubin Grossman and attached list.

Meeting called to order at 5:30 p.m.

#### Consider a Motion to Enter Executive Session

Merrily made a motion to go into Executive Session, including Renae Marshall and the Selection Committee members, for the purpose of discussing the police chief hiring process with the Selection Committee, and as a board, with the acknowledgement that premature public knowledge would put the town and the individuals at a substantial disadvantage. Aaron seconded the motion. The motion passed 4-0. Jeff made a motion to enter Executive Session under the provisions of 1 V.S.A. § 313(a)3 for the purpose of discussing the hiring process and evaluating the candidates for potential employment. Aaron seconded the motion. Tom joined the meeting at 5:40 p.m.

Aaron made a motion to come out of executive session. Jeff seconded the motion. The motion passed 5-0.

Jeff French had to leave at this time but joined the remainder of the meeting via phone.

Phil advised there were no decisions made and they will continue the search process.

#### Changes to the Agenda

Added to the agenda is discussion of a grant application for the Town Garage and Beecher Hill Rd floodplain restoration.

There was no public comment.

## **Board, Committee, Commission Applicant Review**

Nicholas Certo was present to express his interest in serving on the Trails Committee. Nick said he would like to help maintain and improve the trails system and has been attending the Trails Committee meetings for about four months. George Dameron, member of the committee, said he was impressed with Nick's level of enthusiasm and expertise.

Tom moved to appoint Nicholas Certo to the Trails Committee for a term to expire 1/01/21, second by Aaron and approved with 5 yes votes.

## **Consider CCRPC Reappointments**

Three committee positions are up for reappointment.

Andrea said she is willing to work on the Transportation Action Committee to replace Richard Watts who is stepping down and would take the alternate position on the Chittenden County Regional Planning Commission Board. Merrily is willing to continue with the Clean Water Action Committee. Mike Bissonette is willing to be the Hinesburg representative on the CCRPC Board. Andrea noted that Mike Bissonette has served as the alternate and has attended all the meetings.

Tom moved to appoint Mike Bissonette to the CCRPC Board, Andrea Morgante to the TAC and CCRPC alternate and Merrily Lovell to the CWAC with all terms expiring 6/30/21. Second by Aaron and approved with 5 yes votes.

Phil thanked Andrea for her years serving on the CCRPC as well as Mike for stepping into that role and Merrily for her work on the clean water committee.

## **Recommendations presented by the Allocation Committee**

Alex reviewed the purpose of the committee. The committee investigated how other towns were allocating resources and are recommending moving to a point based scoring system. The intention would be to have projects compete and be scored on 6 criteria; public infrastructure, job creation, housing needs, stormwater treatment, Village proximity and redevelopment, and energy efficiency and renewable technology.

Phil asked if other towns who allocate on a first come, first serve basis have the limitations as Hinesburg does. Alex said they did not.

Alex noted smaller projects could be exempt. Larger projects would submit sketch plan to the DRB who would collect and allocate once a year based on scoring.

Tom asked if this would put added pressure on the DRB to have the time to review all the projects at once. Alex said there will need to adjustments. He noted in Williston not all applications come in at the same time but the scoring is done at the same time.

Merrily thanked the committee and likes the recommendation. She asked if it might be a good idea to impose a moratorium till we get a new ordinance in effect. Alex said there is limited allocation left for this fiscal year and when, in June, the Board does the recalculation for what will be available for the next fiscal year this can be discussed.

Andrea noted in part the reason for looking at approving allocation is to use the Town Plan as a guiding document.

Dan Myhre, citizen who served on the committee, brought up a point the committee discussed. That was the idea of a minimum amount of points when there is no competition for the allocation and he would like to hear how the Select Board and possibly residents feel about that. He noted user costs and new development costs. He asked if, in having this resource that is really valuable to the Town and we allocate more to allow more development if that would bring the overall number down for user costs, and could the higher development fees be used to enhance the resources. Phil said that the Board is looking at allocation costs and how much would help cover the added infrastructure.

Andrea brought up the idea of reducing the minimum so people are actually paying for what they use and see if usage is then reduced. Part of the reason for the high cost is the minimum fee charged.

Phil asked Alex to outline the steps to take if going ahead with the new ordinance. Aaron asked Alex about a timeline, Alex said would hope to have ready by the Planning Commission and back to the Select Board around March next year.

### **Consider Approving the Submission of the Village Center Designation Application**

Alex reviewed the reason a new application is needed as well as the new mapped designation area.

Aaron moved to submit the Village Center Designation application as outlined in the proposed designation boundary. Second by Merrily and approved with 5 yes votes.

### **Consider Approving Local Emergency Management Plan (LEMP)**

Al Barber reviewed the plan with the Board. He noted the form this year is completely different and just indicates contact information. The Fire Department will also continue to use the old form for its own use as it tracks information needed by FEMA.

Aaron moved to approve the Local Emergency Management Plan as presented, second by Merrily and approved with 5 yes votes.

### **Discuss Next Steps Regarding Planning for Future Ambulance Service to Hinesburg**

Al updated the Board on his findings of what costs might be to contract with neighboring towns.

Aaron asked, if the Town had a plan in place and were executing it but needed additional time would St. Mike's be interested in talking to the Town to cover us for another year. Al said we might be able to get coverage for a few months but likely not a full year.

It was suggested to form a committee to work on this. Committee to include a Select Board member (Merrily is interested and Aaron and Jeff are if they can fit into their calendars), Town Administrator office staff, Al Barber, member of the Police Department and some residents to research and make a recommendation to the Select Board. Renae will be the contact person for those interested.

### **Beecher Hill Grant**

Andrea reported that the Lewis Creek Association has been working with the Department of Environmental Conservation, River Management and wetlands to develop this project as a restoration project. Lewis Creek Association received the Eco System Restoration grants to do the engineering and planning for the project. Lewis Creek submitted another application in March which included \$30,000 for the plantings (the match is about \$66,000 and some of that will be covered by staff time). Lewis Creek Association will be managing the project. Andrea said they were just notified that they were awarded \$342,000.

Merrily moved to approve the local match funding in cash and in kind to meet the grant requirements. Second by Aaron and approved with 5 yes votes.

### **Consider Approving First Class Liquor License**

Aaron moved to convene as the Local Board of Liquor Control, second by Merrily and approved with 5 yes vote.

Tom moved to approve a first class license for Bucky's Pub, second by Aaron and approved with 5 yes votes.

Aaron moved to adjourn as the Local Board of Liquor Control, second by Tom and approved with 5 yes votes.

### **Town Administrator Report**

- Work on the Village North Sidewalk has begun with the new telephone poles installed.
- Police Chief hiring process continues.
- The CCRPC has sent notice of a Public Hearing to review the FY 20 Unified Planning Work Program. The Town has two projects in the program.

## Select Board Forum

- Phil reported on another successful Green Up Day in Town.
- Randy Bean is working with local breweries regarding their effect on the Town wastewater treatment.
- Aaron noted the sweeping of the sidewalks is much appreciated.
- Tom reminded us of the Calcutta fund raiser.

## Minutes

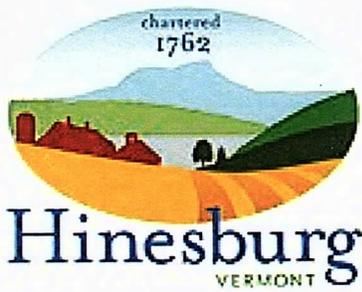
Will hold until next meeting.

## Warrants

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Merrily and approved with 5 yes votes.

Tom moved to adjourn at 8:58 p.m., second by Aaron and approved with 5 yes votes.

Respectfully submitted,  
Valerie Spadaccini, clerk of the Board



# Selectboard Meeting

## Sign-in Sheet

May 6, 2019

1. Nicholas Certo

14. \_\_\_\_\_

2. Michael Bissette

15. \_\_\_\_\_

3. Dan Myhre

16. \_\_\_\_\_

4. Eric Souvick

17. \_\_\_\_\_

5. Alex Wenhagen

18. \_\_\_\_\_

6. Andrew Morgante

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