



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
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Meeting Minutes – June 18, 2019

- Draft -

Attending the Meeting: Phil Pouech (by phone), Aaron Kimball, Merrily Lovell, Renae Marshall, Joy Dubin Grossman, Scooter Macmillan, Erik Bailey, Peter Erb, and Alex Weinhagen

Meeting called to order at 7:00 p.m.

There were two deletions made to the agenda:

#5 Consider Approving Easement Deed from BlackRock Construction for Municipal Well

#6 Consider Approving Water Allocation for BlackRock Per Water Source Development Agreement

The above items will be considered at a future Select Board Meeting

Reason for the deletion: Erik Bailey, Utilities Director, questioning the well depth and the easement area

Consider Signing Grant-in-Aid Letter of Intent for Hayden Hill West

Phil moved to sign the Grant-in Aid Letter of Intent for Hayden Hill West. Second by Merrily and approved with 3 yes votes.

Consider a Motion to Grant Highway Foreman Authority to Approve FY20 Pavement Bid

Renae explained the Highway Department budgeted money for paving and additionally received a paving grant. Therefore, depending upon the bids from paving companies, there are multiple projects including: pave Charlotte Road (to the Town line), pave ½ mile of Shelburne Falls Road that was not paved in the summer of 2018, 1½" shim coat on Commerce Street, and repave the 3/10 of a mile of Pond Brook Road.

A brief conversation ensued about painting the fog lines which are also part of the paving plan.

Phil moved the Highway Foreman and Renae to work within the paving budget. Second by Merrily and approved with 3 yes votes.

(As the meeting was ahead of schedule and Erik Bailey was not present, Item #8 was discussed before Item #7)

Consider Joining the Regional Conservation Partnership

Earlier in 2019, Alex shared that Hinesburg has been invited to become a core part of a newly forming Regional Conservation Partnership spearheaded by the City of South Burlington. The Select Board Board asked questions of Alex including; Who would represent Hinesburg? Timing of the meetings? The “purpose” of the partnership?

Alex has attended the meetings to date as the representative from Hinesburg. After further research, Alex answered the Select Board’s questions.

The partnership has a defined vision and mission statement, potential for cross pollination, and land stewardship with resources and information sharing. The conservation commission will report back in a year. Charlotte, to date, is the only municipality that’s chosen to opt out.

The Select Board delegated to the Conservation Committee who will attend the meetings. Mike Bissonette suggested Bob Hymans or Kate Kelley.

Phil will sign the Champlain Valley Partnership Agreement.

Merrily moved Hinesburg join the Regional Conservation Partnership that was discussed this past Spring. Second by Aaron and approved with 3 yes votes.

Review and Discuss Draft FY20 Water/Wastewater Budget and Proposed Rates

Erik Bailey, Utilities Director, outlined in a memo to the Select Board the proposed Water and Wastewater rates for FY20 which remain unchanged from FY19.

A brief conversation on expansion of looping, CIP and valve work on Mechanicsville Road & Route 116 (\$10,000.00 approximately for the valve work)

The rates are typically approved in June however last year approved in July.

Phil moved to adopt the following rates for FY20 (remaining the same from FY19) for Water and Wastewater. (see calculations below) Second by Merrily and approved with 3 yes votes.

Water - \$99.57 per unit per quarter (both metered and unmetered); \$0.044 per cubic foot per quarter usage fee (metered); \$76.53 per quarter usage fee (unmetered).

Wastewater - \$98.93 per unit per quarter (both metered and unmetered); \$0.035 per cubic foot per quarter usage fee (metered); \$64.07 per quarter usage fee (unmetered). (unchanged from FY19)

Budget for Water & Wastewater – Erik made a few small changes to the Water & Wastewater budget for the 1¼ line referenced however the changes would not affect the rates.

Phil moved to approve the Water & Wastewater budget. Second by Aaron and approved with 3 yes votes.

Phil asked how much funding through Allocations? How much funding through usage? Are the Allocation rates appropriate, accurate and fair?

Phil is looking for the well development plans – timeline, other major tasks, and costs.

Alex asked when Water & Wastewater Allocation Pool availability would be determined? Erik projected by the July 11 Select Board Meeting

Discuss Water & Wastewater Allocation Committee Report and Next Steps

The Water & Wastewater Allocation Committee met over the past six months lead by Alex to explore potentially new ways of Water & Wastewater Allocation. At the last meeting when this was discussed, Phil requested clarity on next steps and a time horizon along with the importance of public input.

The town has enough wastewater capacity but not enough water capacity. Given this, it was felt that additional community involvement, through having public input and creating more criteria was important so that the decision does not appear to be at “the whim” of the Select Board. Merrily mentioned the possibility of a potential hiatus on Water Allocation. Alex suggested the quantity of available water is potentially small therefore self-limiting. This will be determined by Erik Bailey, the Utilities Director and worksheet calculations will be presented at the July 11 Select Board Meeting.

Phil, Merrily, Jeff, Aaron and Peter Erb were all in favor of moving the concepts of the Water & Wastewater Allocation report forward. Peter emphasized the committee worked well together and did much of the work, rather than asking Alex. Renae expressed appreciation to the committee.

Phil moved for the Select Board to move forward with next steps as suggested by the Water & Wastewater Allocation Committee and Alex. Second by Phil and approved with 3 yes votes

Town Administrator Report

- Fire extinguisher and AED training took place on June 6.
- The Safety Committee walked through the Police Department on June 18.
- The Village North Sidewalk construction is delayed due to weather. As a result of utility poles and easement work that needed to be done, Hamlin informed the TA pre-construction costs are high and exceed the budget.

Select Board Forum

Ambulance Exploration Committee – Aaron will chair the committee. Merrily will help as well. The committee is in place and moving forward with member input. The first meeting will take place Monday, 6/24/19 7:00-9:00PM, First Floor Conference Room.

Aaron asked about Actionable items in regard to the previous concerns about Buck Hill Road West & VT Route 116 - road safety conversation – Tom shared a photograph of road calming mechanisms.

Frank Twarog initiated a public records request for other communities’ response to concerns over State road speed limits and public safety. Phil spoke about potential road calming devices at the south and north end of town. Phil wants to explore these further and possibly take a vote at Town Meeting.

Questions include: What is the cost to the town? What can we do and why is this a good idea?

The state has restriped the town roads and the fog lines

Community Dinner hosted by the Towns Boards and Committees – Friday, June 28, 5:30 – 8:00 p.m. The theme is Mexican. This is a community event and all are invited to attend. Donations will go towards a local organization that focuses on food insecurity.

The Wastewater Committee will meet on July 3 with Aldrich & Elliot and potentially select the design for the new wastewater system. There is a significant cost to this project. At the July 11 Select Board Meeting there will be more conversation about next steps.

There are still vacancies on Committees and Boards such as: Village Steering, Town Forest Committee, and DRB Alternate

Review Minutes from June 5, 2019

Aaron moved to approve minutes amended if needed. Second by Phil and approved with 3 yes votes

On the Page 2 the second sentence – missing an “as” project highlights and estimated costs.

Consider Approving Warrants

Aaron moved to approve warrants. Second by Phil and approved with 3 yes votes.

No Executive Session

Adjourn

Merrily moved to adjourn at 8:16 p.m. Second by Phil and approved with 3 yes votes.