



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – September 4, 2019

- Draft -

Attending the Meeting: Phil Pouech, Aaron Kimball, Merrily Lovell (via phone), Tom Ayer (joined at 7:50), Jeff French, Renae Marshall, Joy Dubin Grossman, and the attached list.

Meeting called to order at 7:00 p.m.

Additions/Deletions and Changes to the Agenda

The Stop Sign Ordinance review will be moved before the Alarm Ordinance discussion.

There was no public comment.

Review Proposed Stop Sign Ordinance (see attachment)

Chief Cambridge said currently the Department is writing summonses under the State Statute and so the State is getting the \$162 fee. Anthony said the Town Ordinance will not change anything about stop sign violations other than the Town will now receive almost all of the fee which will be set at \$222.00.

Aaron moved to adopt the Town of Hinesburg Traffic Ordinance Amendment Establishment of Stop Signs and Other Traffic Control Devices as presented in draft form. Second by Jeff and approved with 4 yes votes.

Renae said if the ordinance is adopted tonight there is a 45-day time frame to allow for a petition if there are objections.

Consider Approving Alarm Ordinance

Chief Cambridge said the goal of the ordinance is to cut down on false alarms.

Aaron asked about the public outreach to get those with alarms to register them. Al said to publicize it and if a call is answered on an unregistered alarm the owner will be reminded to register it. Anthony said the registration will be done at the Police Department and the payment to register will go to the Town Clerk.

Phil moved to adopt the Town of Hinesburg Alarm Ordinance as presented. Second by Aaron and approved with 4 yes votes.

Chief Cambridge brought up the speed limit set on CVU Road. The school raised the limit to 35 mph with the exception of the school zone. He is requesting it be put back to the 25 mph that it was originally set at in the 1987 ordinance. Phil proposed action on this at the next meeting.

Phil asked Al about the award the Fire Department received today. Al said the Department received an award for a clinical save for their action in saving Katie C., when she suffered her heart attack.

Review Draft Investment Policy

This is a recommendation of the auditors and is a model policy from Vermont League of Cities and Towns for municipalities. Renae sent to Missy, Joan and the auditors for feedback. No action taken on the policy at this meeting.

Consider Appointing Voting Delegate to Represent Hinesburg at the 2019 VLCT Annual Meeting

Merrily moved to appoint Renae Marshall, Town Administrator, as Hinesburg's voting delegate at the 2019 VLCT annual meeting. Second by Aaron and approved with 4 yes votes.

Discuss Proposed Name Dedication of the Water Treatment Facility

Erik is proposing on behalf of the Utilities Department employees to dedicate the facility to Brad Wainer in recognition of his generosity in donation of property and support of the water treatment facility. The Select Board is in favor and suggests Erik contact the family and work with Renae on a plan of dedication.

Consider Approving Easement Deed from BlackRock Construction for Municipal Well

The latest revision of the easement deed has been sent back to the Town from the BlackRock attorney. The Board will take action on this at the next meeting after review by the Town attorney.

Consider Approving Water Allocation for BlackRock per Water Source Development Agreement

Ben Avery, of BlackRock, said the calculation in the well agreement is not the same as the State formula so BlackRock is revising the amount of allocation request to 28,000 gpd.

Ben addressed the amendment proposal for BlackRock to give the amount of the quoted cost to drill the well to 700 feet to the Town and the Town can decide work with the well driller to get to the 700 feet and then see if they want to drill deeper.

Erik reviewed the information and data obtained in regards to drilling deeper and all indications are it is a good idea to drill deeper. Ben asked if in place of the addendum if the Board would consider in 2 weeks approving the 28,000 allocation request and condition it on BlackRock satisfying the last 140 feet of drilling within 60 days which allows them to move ahead in the process.

The SelectBoard agreed to have BlackRock continue to work with the well driller to drill to the 700 foot depth.

Phil said the Board can address the easement and allocation at the next meeting.

Discuss FY 21 Budget Planning Process / Adopt a Department for the Next Two Year Cycle

Merrily has request to work with the Highway Department. Renae will assign other Board members

their Departments.

Town Administrator Report

- Village North sidewalk construction started but they ran into some problems with the surface.
- September is Ovarian Cancer Awareness Month so there will be teal colored ribbons put up around Town.
- Renae is working with the Revolving Loan Fund Committee on the first application submitted for the Revolving Loan.
- Renae is working on getting bids for removal of dead tree by the Animal Hospital and grinding the tree stump in front of the Mead's property.
- Construction of the Beecher Brook Floodplain Restoration Project has started. The work is being done by Dale Percy.
- Josh Tyler, of CSWD, contacted Renae. Construction bids on the drop off center are due soon and expected to be operational by late December.
- Renae continues her work with VTrans on the intersection improvement project.
- Renae met with representative of the Hinesburg Community Resource Center, they may be coming to the Board with a request to be added to the Town budget.
- Renae will be working to assist the planning for the 2020 census in Hinesburg.
- Traffic calming discussion and possibility of taking over Route 116 planned for the October agenda.

Select Board Forum

Discussed October meeting dates. The first meeting will be Monday, October 7, 2019.

Phil said he received a letter from some members of Lyman Meadows wanting to know why they are on the Town water system. Renae said the Town does the maintenance on their well including testing. It was suggested to ask Erik for the history of this and the costs associated. Phil will reply to the individuals.

Review Minutes from August 5, 2019

Aaron moved to approve the minutes of August 5, 2019 as amended and second by Tom and approved with 5 yes votes.

Consider Approving Warrants

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Tom and approved with 5 yes votes.

Motion to adjourn at 9:05 p.m. by Aaron, second by Jeff and approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, Clerk of the Board



Selectboard Meeting Sign-in Sheet September 4, 2019

1. Geoter MacMillan

14. _____

2. Al Barbess

15. _____

3. Earl Bailey

16. _____

4. Ben Averis

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THE TOWN OF HINESBURG

Traffic Ordinance Amendment

Establishment Of Stop Signs And Other Traffic Control Devices

The Selectboard of The Town of Hinesburg, in the County of Chittenden, State of Vermont hereby ordains that the original TOWN OF HINESBURG TRAFFIC ORDINANCE Article 10-3 TRAFFIC CONTROL subsection 10-3.05 adopted on August 15, 1988, be amended as provided by Article 10-11 to include “Stop Sign and other Traffic Control Devices ”

Stop Sign and other Traffic Control Devices

SECTION 1. AUTHORITY.

This ordinance is adopted under authority granted in 23 V.S.A. § 1008 and 24 V.S.A. 2291 (4)

SECTION 2. PURPOSE.

The purpose of this ordinance is to regulate traffic in order to protect the public health, safety and welfare.

SECTION 3. DEFINITIONS.

For purposes of this ordinance, the following words and/or phrases shall be defined as follows:

STOP SIGN – the signs described in the MUTCD, section 2B-4

HIGHWAY AND TOWN HIGHWAY – as defined in 19 V.S.A. § 1 (12) & (21)

INTERSECTION – any point at which a highway joins another at an angle, whether or not it crosses the other.

MUTCD – The Manual for Uniform Traffic Control Devices issued by the Federal Highway Administration.

SECTION 4. LOCATION OF STOP SIGNS

- (A) When stop signs are erected at or near the entrance to any intersection, every driver or operator of a vehicle approaching a stop sign, shall bring his or her vehicle to a complete stop at or near the intersection of the town highway or town highway and state highway as the case may be, but not more than 10 feet therefrom.
- (B) The Hinesburg Selectboard are hereby empowered to designate stop signs at all town Highway and or state highway intersections by appropriate resolution and upon doing so shall cause suitable “STOP” sign to be conspicuously placed in and near all areas affected.
- (C) The following are hereby designated as stop locations and stop signs are hereby authorized for said locations:
- a. Ballard’s Corner at Shelburne Falls Road
 - b. Ballard’s Corner Jiffy Mart Crosswalk at Shelburne Falls Road
 - c. Oneil Road at Shelburne Falls Road
 - d. Leavensworth Road North at Oneil Road
 - e. Boutin Road at Shelburne Falls Road
 - f. Kailey Drive at Farmall Drive South from Kinney Development.
 - g. Farmall Drive 3 way stop at Farmall Drive West
 - h. Farmall Drive 3 Way stop at Farmall Drive North
 - i. Fredric Way (North) at Farmall Drive
 - j. Fredric Way (South) at Farmall Drive
 - k. Mechanicsville at Route 116
 - l. Stella Road at Charlotte Road
 - m. Leavensworth Road at Charlotte Road
 - n. Baldwin Road at Charlotte Road
 - o. Catchapaw Road at Baldwin Road
 - p. CVU High School onto CVU Road
 - q. CVU (east) 4 way stop
 - r. Pond Road South 4 way stop
 - s. Richmond Road West 4 way stop

- t. Mechanicsville Road 4 way stop
- u. Pond Road at Pond Brook Road
- v. Pond Brook Road at Pond Road
- w. Pond Brook Road at Richmond Road
- x. Magee Hill at Richmond Road
- y. Swamp Road at Magee Hill Road
- z. Swamp Road onto Richmond Road
- aa. Hidden Pasture Road at Richmond Road
- bb. Birchwood Road West at Richmond Road
- cc. Birchwood Road East at Richmond Road
- dd. Piette Road at Richmond Road
- ee. Richmond Road West at Richmond Road
- ff. Wildwood Lane South at Birchwood Drive
- gg. Richmond Road East at North Road
- hh. Texas Hill at North Road
- ii. Hayden Hill East at Texas Hill Road
- jj. Mulberry Lane at Thistle Hill Drive
- kk. Barberry Lane at Thistle Hill Drive
- ll. Thistle Hill Drive at Thorn Bush Road
- mm. Lilac Lane at Thorn Bush Road
- nn. Commerce at Mechanicsville Road
- oo. Thorn Bush Road at Commerce Drive
- pp. Post Office at Commerce Drive
- qq. National Bank of Middlebury at Commerce Drive
- rr. Silver Street At Route 116
- ss. Lyman Meadows at Route 116
- tt. Buck Hill Road West at Route 116
- uu. Lavigne Hill Road (West) at Route 116
- vv. Lavigne Hill Road (East) at Route 116
- ww. Lavigne Hill Road at Buck Hill Road West (4 way stop)
- xx. Buck Hill Road West (Westbound) at Lavigne Hill Road (4 way stop)
- yy. Lavigne Hill Road West (Eastbound) at Buck Hill Road West (4 way stop)
- zz. Buck Hill road West (Eastbound at Lavigne Hill Road (4 Way stop)
- aaa. Gillman Road at Route 116
- bbb. Beecher Hill Road at Route 116
- ccc. North Road at Route 116
- ddd. Tyler Bridge Road at Route 116
- eee. Hollow Road at Route 116
- fff. Hines Road at Route 116
- ggg. Old Route 116 (South) at Route 116
- hhh. Old Route 116 (North) at Route 116
- iii. Beecher Hill Road at North Road
- jjj. Lincoln Hill Road at North Road

- kkk. Hayden Hill West at North Road
- lll. Buck Hill East at North Road
- mmm. Lewis Creek Road at Gillman Road
- nnn. Turkey Lane at Lewis Creek Road
- ooo. Isham Road at Silver Street

SECTION 5. LOCATION OF YIELD SIGNS.

- (A) When yield signs are erected at or near the entrance to any intersection, every driver or operator of a vehicle approaching a yield sign shall operate said vehicle in a manner provided by 23 VSA Sec. 1048 (c) as presently enacted and from time to time hereinafter amended.
- (B) The Hinesburg Selectboard is hereby empowered to designate yield highways or portions of highways by appropriate resolution and upon doing so shall cause a suitable "Yield" sign to be consciously placed in and near all areas affected.
- (C) The following intersections shall be designated as YIELD intersections and shall be so signed.
 - a. Leavenworth Road South merging onto Charlotte Road.
 - b. Mechanicsville Road merging onto Richmond Road.
 - c. Wildwood merging onto Birchwood Drive
 - d. North Road merging onto Richmond Road
 - e. Walts Way merging onto Buck Hill East

SECTION 6. VIOLATIONS & ENFORCEMENT

A violation of this ordinance shall be a civil matter enforced in the Vermont Judicial Bureau in accordance with provisions of 24 V.S.A § 1974a and 1977 et seq.

This ordinance may be enforced by any properly qualified Vermont law enforcement officer.

SECTION 7 PUBLICATION AND POSTING:

This ordinance shall be entered in the Selectboard minutes, filed with the town clerk, and posted in at least five (5) conspicuous places within the town.

SECTION 8 – INFORMATION:

The Town of Hinesburg, whose telephone number is 802-482-2281 and whose address is 10632 Vermont Route 116, Hinesburg, VT 05461 is the agency knowledgeable about this ordinance and available to answer questions and provide persons with a full text thereof.

SECTION 9 – ADOPTION AND EFFECTIVE DATE

This Ordinance is hereby adopted by the Selectboard of the Town of Hinesburg on this the ____ day of ____, 2019, and shall, unless a petition is filed as provided by law, become effective upon sixty (60) days from this date.
Hinesburg Selectboard

Phillip Pouech, Chair

Aaron Kimball, Vice Chair

Thomas Ayer

Merrily Lovell

Jeff French

Adoption History

1. Agenda item at regular Selectboard meeting held on _____
2. Read and approved at regular Selectboard meeting on _____ and entered in the minutes of that meeting which were approved on _____
3. Posted in public places on _____
4. Notice of adoption published in the _____ newspaper on _____
5. Other actions [petitions, etc.]

DRAFT