



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – September 18, 2019

- Draft -

Attending the Meeting: Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Jeff French, Renae Marshall, Joy Dubin Grossman and attached list.

Meeting called to order at 7:00 p.m.

Additions/Deletions/ or Changes to Agenda

Renae asked to move the discussion on the angle broom, item 8 ahead of item 7 Municipal Planning Grant.

There was no public comment.

Discussion with State Representatives Regarding Hinesburg's Forced Wastewater Upgrade

Present at the meeting were Bill Lippert, Ginny Lyons, Michael Sirotkin, and Mike Yantachka, Phil mentioned he and Renae also spoke with Tim Ashe on the phone.

Phil reviewed a quick presentation of how the Town got to the present situation.

Ginny commented that she feels it is important for the DEC to be able to justify the permit given to Hinesburg.

Bill asked about reviewing the permit to know why both elements, phosphorus and ammonia are included in the permit. Phil said the Town was told the ammonia permit was based on the very low flow in the LaPlatte during summer.

Ginny asked if the Town has a stormwater utility. Phil said Tim Ashe asked if it has been investigated to take some of the money to do the upgrade and instead put toward stormwater or something else that would have a big impact. Ginny said she does not know if there is a way to find a reduction in the cost or extent required to improve the wastewater system but if the Town has some sort of stormwater mitigation it might help to reduce the costs.

Tom pointed out the Town has done a lot regarding stormwater which gets overlooked.

Ginny asked in discussions with DEC if there was any discussion about funds available from the Clean Water Fund since the requirement is based on the TMDL, she feels there should be a benefit from that fund to help.

Renae will send a copy of Hinesburg's permit to the representatives.

Discuss Recent Changes to Drop-off Center Site Plan by CSWD and Review Draft Lease Agreement
CSWD is looking to expand the boundary by placing the fence outside the approved area for snow removal area and erect a solar panel.

Renae will continue to work through the lease agreement with CSWD. The Select Board is in agreement to work with CSWD on the requested changes.

Consider Approving Easement Deed from BlackRock Construction for Municipal Well

Ben Avery, of BlackRock Construction, was present to answer any questions regarding the easement.

Tom moved to approve the Bill of Sale and Lease Easement Deed as agreed to with Haystack Crossing LLC as presented in the Select Board packet. Second by Aaron. Merrily said she would prefer to wait till the well is completed and certified by the State. Phil said the Town has an agreement with BlackRock and one piece of the agreement is that this easement is given to the Town. This is a necessary step in the Town continuing to develop the well.

Tom asked if the well does not pan out is this easement voided. Ben said if there is no well there is no easement needed.

Motion voted and approved with Merrily voting no.

Consider Finalizing BlackRock Allocation Request per Water Source Development Agreement

This is the revised allocation as discussed at the last meeting. Phil noted the purpose of the allocation is to allow BlackRock to continue with the DRB process.

Phase 1a has been approved and this request if for phase 1b.

Jeff said he feels the Town should wait till the well is completed and we have the water to give. It was pointed out the Water Supply Development Agreement allows BlackRock to request the water and will be approved per the Water Source Development Agreement. Phil noted if the well fails the Town is not obliged to provide water from any other source to BlackRock.

Tom moved to approve the allocation request per the Water Source Development Agreement with BlackRock Construction for phase 1 b 18,814 gpd sewer and 27,440 gpd water. Second by Aaron. Motion voted with Phil, Aaron and Tom in favor. Merrily opposed and Jeff abstained. Motion passed.

Consider Approving Purchase of Used Angle Broom for Sidewalk Plow (Tool Cat)

This will be used for the sidewalks and cleaning up the Town parking lot. The Town has rented one in the past.

Tom moved to approve the purchase of used Angle Broom Attachment for the Tool Cat at a cost of \$3,000. Second by Merrily and approved with 5 yes votes.

Consider Approving Proposed Project Idea(s) for Municipal Planning Grant

Alex, director of Planning and Zoning, reviewed two proposals with the Board.

The first project is Architectural and Street Scape Design Standards where the funding will be used to hire consultants to add illustrations and graphics to the zoning regulations. This is anticipated to cost approximately \$10,000 or less. The maximum award is \$22,000.

The second project relates to Capital Infrastructure Fiscal Analysis and the funds would be used to hire financial analysis with expertise in capital planning and municipal budgeting. This would also estimate what future development would look like. It is anticipated that the \$22,000 maximum grant award would not be enough to do this and it would have to be done in steps.

Tom asked what projects are currently being worked on at the Planning Commission. Alex said the Architectural and Street Scape Design Standards is being worked on now. Additional plans would be an update to the Town Plan based on the information from the Energy Commission and update to the allocation system.

Phil moved to approve the FY20 Municipal Resolution for Municipal Planning Grant to apply for option #1. Second by Jeff and approved with 5 yes votes.

Town Administrator Report

- Village North Sidewalk project has begun construction but another problem has come to light with the bridge abutments which is being worked through. Delays now are requiring an extension to work in the stream.
- Revolving Loan Fund has another applicant.
- Joy and Cheryl have been working on gathering information for the start of the income survey for users in the sewer system.
- Job openings in Town include, Assistant Town Clerk, Administrative Assistant for the Police Department, Police Officer and Winter Sidewalk Maintainer.
- FY21 budget assignments. Aaron will work with the Select Board, Town Administrator, Buildings and Facilities, and Recreation. Jeff will work with the Town Clerk and Treasurer, delinquent tax collections, BCA, Library and Assessors. Tom will work with Planning and Zoning and technology. Phil will work with Police and Fire Departments. Merrily with the Highway Department.

Select Board Forum

Tom warned us to be vigilant as he found someone in a pickup truck acting in a suspicious way and reported the incident to the Police.

Merrily touched on her frustrations with the Ambulance Committee taking so long due to unexpected complications they have encountered. She would like to have the Committee meet and come to a conclusion and then to get the finances really clear and follow up with public meetings. She would like it to be a question voters can vote on at Town Meeting.

Phil announced the 100th anniversary of the United Church this year which will be celebrated with a Fall Festival and other community activities.

The Board received a letter from a resident, Lynn Monty, thanking the highway crew for their good work.

Review Minutes from September 4, 2019

Aaron moved to approve the minutes from September 4, 2019 as amended, second by _____.

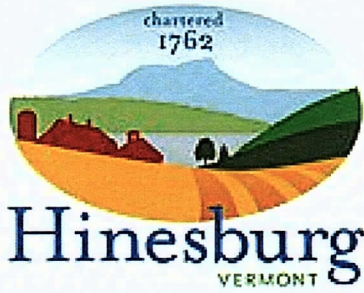
Consider Approving Warrants

Aaron moved to approve the warrants, including payroll, by the Town Treasurer. Second by Tom and approved with 5 yes votes.

Tom moved to adjourn at 9:46 p.m., second by Merrily and approved with 5 yes votes.

Respectfully Submitted,
Valerie Spadaccini, Clerk of the Board

DRAFT



Selectboard Meeting Sign-in Sheet September 18, 2019

- | | |
|------------------------------|-----------|
| 1. <u>Bill Lippert</u> | 14. _____ |
| 2. <u>Eric Beuler</u> | 15. _____ |
| 3. <u>Scott MacMillan</u> | 16. _____ |
| 4. <u>Mike Yantachka</u> | 17. _____ |
| 5. <u>Ben Avery</u> | 18. _____ |
| 6. <u>Mitch Cygan</u> | 19. _____ |
| 7. <u>Ginny Lyons</u> | 20. _____ |
| 8. <u>Mike Sirotek</u> | 21. _____ |
| 9. <u>Michael Bissonette</u> | 22. _____ |
| 10. <u>Nancy Plunkett</u> | 23. _____ |
| 11. <u>Doug SAFF</u> | 24. _____ |
| 12. <u>Alex Weinhagen</u> | 25. _____ |
| 13. _____ | 26. _____ |