



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – October 7, 2019

- Draft -

Attending the Meeting: Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Jeff French, Renae Marshall, Joy Dubin Grossman, and attached list.

Meeting called to order at 7:00 p.m.

There were no changes to the agenda and no public comment.

Consider Approving FY 19 Reserve Funds

Joan Holloway and Missy Ross reviewed the reserve funds presented. Merrily asked about the \$60,000 in Land Preservation/Stewardship/VT Gas. She thought the Select Board had asked for that to be invested. Phil said the Board never took any action on investing it. Joan explained how the money is set aside on the general ledger and is held in the same place as the Town's money. Phil agreed the Board should address the idea of investing the funds perhaps when working on the budget.

The Fire Department landscaping is from 1999. Missy will check on any restrictions on how these funds are to be used.

Merrily moved to approve the FY 19 Reserve Funds. Second by Tom and approved with 5 yes votes.

Consider Approving Assigned Fund Balance (Capital) as of June 30, 2019

Joan and Missy reviewed the balance as presented with the Board. Tom moved to approve the Assigned Fund Balance as of June 30, 2019, second by Merrily and approved with 5 yes votes.

Consider Approving Revolving Loan Fund Applicant

Andrew Frost and Will Eggleston of the Revolving Loan Committee reviewed the mission of the committee and the connection with Addison County Economic Development Corporation. The applicant is TC Hospitality looking to borrow \$50,000 to purchase Good Times Café in Hinesburg.

Merrily moved to approve the Revolving Loan Fund Application for TC Hospitality as presented. Second by Tom and approved with 5 yes votes.

Summary of Future Ambulance Service Options and Discussion with Select Board

Phil said this is a recap of committee work and research done to date. Renae urged Board members to carefully read all the information and contact her with any questions. Merrily thanked Renae for taking charge of this. She noted it has been narrowed down to three options.

One option is to contract with Richmond for the East part of Town and Charlotte for the West side of Town. Another option is for Hinesburg to have its own municipal ambulance service which was looked into thoroughly. The third option is regionalization which is not really an option right now.

Merrily said a decision needs to be made so we can continue coverage when St. Mike's is no longer covering us.

If we have a Hinesburg municipal ambulance further training will need to be done and St. Mike's has offered to mentor Hinesburg volunteers by having them ride in the ambulance to the hospital and go over the forms and procedures.

Tom said he is reading articles about how ambulance services are failing with not enough volunteers to maintain service. He sees this as an opportunity to have small towns team up and do things differently. Merrily said the committee did look at that and noted Hinesburg is on the edge of the economies of scale and the projected population growth in Chittenden County will put Hinesburg less in the realm of the small rural town that does not have the population to support an ambulance service as time goes on. She also noted to have a regional service a regional municipality needs to be in place. Private vs municipality service differences were noted.

Jeff asked with the need for AEMT service and certified fire fighters who will be running this. Renae said there are different models with a mix of the two for example Williston.

Aaron asked if additional staff will need to be hired in Town Hall to handle billing and the business of running an ambulance service. Renae said the billing service is done as an outside entity and running the service will be done by staff hired for that task.

Andrea agreed with Aaron's concerns on staffing and said to look at the administrative costs relative to the size of the town and urges the Board to be cautious with regards to this and also with oversight of service.

Alex reminded us the need to look at the long term costs when making comparisons.

Maggie Gordon feels there is not enough information to put this to a Town vote in March. She said Hinesburg could be the spark to getting something regional.

Jaimie Carrol agreed there is an opportunity to regionalize and feels Richmond is the right partner to begin that with.

Merrily asked about wrapping up the Ambulance Committee. Phil suggested asking each committee member to look at the summary and give their opinion and that would be the conclusion of the work for the committee.

Discuss Official Map Revision and Zoning Regulation Revision

Alex Weinhagen, director of Planning and Zoning, and Maggie Gordon, Planning Commission Chair, reviewed with the Board the process to date.

Questions by the Board on the official map included: the future of turn lanes by the Riggs Road intersection with Rt 116, Andrea pointed out the sidewalk on Mechanicsville Road is on the wrong side of the road, Andrea also is suggesting to address the need for a redesign of the Mechanicsville Rd. intersection with Route 116, Andrea suggested showing the extent of the flood plain.

Section 34, lot 15, on Commerce Street was discussed. Alex said what is now shown as future community space is a compromise to recognize the wetland and save a small section for green space. Tom said he felt the people voiced their opinion at the special meeting held that they wanted to keep this lot commercial. Aaron asked what the feedback from the landowner is. Alex said they felt the decision of the Select Board not to pursue eminent domain indicated it was not a priority and if Hannaford is not built would not want a potential buyer to see any limitations on the lot. Phil asked Board members how they feel about the proposed map. Merrily was in favor, Tom is not in favor and feels there are better places for a community facility than on a commercial lot, Jeff is in favor and added part of the map is also looking forward and the lot may not be commercial in the future, Aaron is not in favor and thinks it needs to be in a different place than a commercial lot. Phil is in favor and feels it is a good compromise.

Andrea brought up an easement the Town has for a path by Lyman Park to Lyman Meadows. Alex will advise the Trails Committee.

Merrily questioned section 18, Stella Road extension and if the idea is still that it could be a possible road to be a short cut to get to Charlotte Road. Alex said he will add that to the description.

Alex will let the Planning Commission about the items discussed, it is up to the Select Board to warn the public hearing.

Alex addressed the Zoning Regulations Revisions proposed and suggested a joint public hearing for this and the official map revisions. Alex will come back to the next Board meeting to review the Zoning Regulation Revisions.

Review Draft Winter Sidewalk Maintenance Policy

The Board reviewed the proposed policy. Suggested was to have a color-coded map to show what areas will be cleared and in what order. How we would address ice control was discussed. Renae will check with VLCT as far as best practice.

Consider Approving the Purchase of a Leaf/Debris Blower for Highway Department

Renae said in the current budget capital year there were funds to purchase a mulcher. It was not purchased as the price increased above what was budgeted, the leaf/debris blower fits into the price range and Mike feels there is great benefit to be had from use of this piece of equipment.

Tom asked Mike to check out a Turfco model too.

Phil moved to spend up to \$5500.00 to purchase a leaf/debris blower in place of the mulcher for this year. Second by Tom and approved with 5 yes votes.

Consider Approving FY 21 Budget Development Process

The Board reviewed the proposed schedule of meetings that are budget focused. Renae reminded Board members to reach out to the department heads they will be working with.

Town Administrator Report

- Village North sidewalk work is moving ahead.
- CSWD lease signed, CSWD returned with some changes which Renae will review.
- Working on getting information together for the ambulance service.
- Working on the FY 21 budget presentation.
- Joy has been working on the income survey for the wastewater plant upgrade.
- The Hinesburg Fire Department has invited Board members to attend the Wed night trainings/meetings

Select Board Forum

Merrily thanked Renae for all the work she did getting the information and compiling it for the ambulance service search.

Phil said he had a conference call with Wayne Elliot to get a quick update on the wastewater treatment plant process. Phil will be getting out a summary to the State Representatives noting the things they said they would do for the Town.

Phil announced end of the month is the annual chicken pie supper at the United Church.

Review Minutes from September 18, 2019

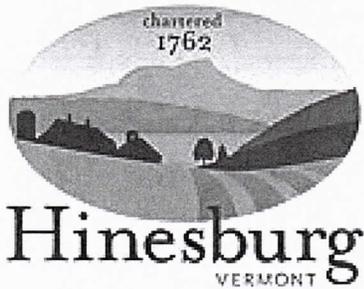
Aaron moved to approve the minutes of September 18, 2019 as amended, second by Merrily and approved with 5 yes votes.

Consider Approving Warrants

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Tom and approved with 5 yes votes.

Tom moved to adjourn at 10:22 p.m., second by Merrily and approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, secretary



Selectboard Meeting

Sign-in Sheet

October 7, 2019

1. Andrew Frost

14. _____

2. John Holloway

15. _____

3. Stephen Gladstone

16. _____

4. Will Eggleston

17. _____

5. Missy Ross

18. _____

6. Travis Custer

19. _____

7. Jamie Carvill

20. _____

8. John Powers

21. _____

9. Alex Weinhagen

22. _____

10. Scotler MacMillan

23. _____

11. _____

24. _____

12. _____

25. _____

13. _____

26. _____