



## Select Board

Town of Hinesburg  
10632 Route 116 Hinesburg VT 05461  
802.482.2281 | hinesburg.org

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### Meeting Minutes – November 20, 2019

- Draft -

**Attending the Meeting:** Phil Pouech, Aaron Kimball, Merrily Kimball, Tom Ayer, Jeff French, Renae Marshall, Joy Dubin Grossman and attached list.

Meeting called to order at 7:00 p.m.

There were no changes to the agenda or public comment.

#### Consider Hayden Zoning Violation Recommendation

Renae explained this is for a property at 1174 North Road for a sign without a valid zoning permit and unapproved contractor's yard.

Arnold Hayden, property owner, asked if the six-month delay recommended is enough time for zoning to check their rules. Renae said it will allow time to discuss at the Planning Commission and Alex noted he hopes to have changes to zoning regulations and public hearing done by February or March 2020. Tom moved to accept the recommendation of Alex to delay taking court action and reassess the situation six months from the notice of violation (April 7, 2020) to give the landowner time to comply. Second by Merrily. Merrily pointed out that there is no action to be taken but only to reassess after six months. Motion voted and approved with 5 yes votes.

#### Consider Appointing a Constable

Renae explained this is a formality that was not done when the new Police Chief was hired.

Tom moved to appoint Chief Cambridge as Constable for Hinesburg for a term till the organizational meeting following Town Meeting in March. Second by Aaron and approved with 5 yes votes.

#### Consider Approving FY 20 Errors and Omissions

Lisa Truchon, Hinesburg's assessor from NEMRC, reviewed the list and reasons for the changes with the Board.

Aaron moved to accept the Errors and Omissions from the 2019 Grand List as presented. Second by Merrily and approved with 5 yes votes.

## **FY 20 Budget Status Report – through end of October**

Renaë reviewed the report with the Board.

### **FY 21 General Fund Budget Review, Expenditures and Revenue**

- Assessor – reviewed with Lisa. Lisa said the proposed budgeted amounts look good.
- Town Clerk / Treasurer / Elections. Missy reviewed with the Board and reminded them that delinquent tax costs are now included in the Town Clerk budget.
- Lake Iroquois Association. Chris Conant said they will be going to the State again to apply for a permit from DEC to apply an herbicide chemical called “ProcellaCOR”. This has recently been used in 4 lakes in Vermont with good results so far. They have created a Lake Iroquois Milfoil Action Committee and those members are investigating the use of this herbicide. They are requesting \$15,000 in this budget to help support a multi-faceted approach to the problem. Jeff asked about using a “harvester”. Chris said it would cost \$40,000 just to staff a harvester for the summer.
- Health Insurance – Renaë said the Blue Cross/Blue Shield premium for next year will increase by 14.4%. MVP 2020 rate will be equal to the current 2019 BC/BS rate. MVP was not a good choice due to limited network in the past but they have now expanded their network. The Board agreed to have Renaë inform the employees the Town is looking at MVP for Health Insurance coverage.

## **Consider Approving Winter Sidewalk Maintenance Policy**

Renaë said she met with Thistle Hill and Creekside. The Board in discussing the policy agreed that the term “priority” should be changed. The list is to indicate which sidewalks will be done first and the timing of the remainder of sidewalks.

Carrie Harlow, village resident, is concerned with what the policy does not cover, such as crosswalks. Also concerned with the statement that the Town is not responsible for related repairs if there is damage to turfs, driveways, irrigation systems or landscape improvements in the public right of way. She has had natural gas caps torn off and lost in the past and has a water shut off valve in her yard and does not feel it should be her responsibility if these are damaged.

Tom explained why the equipment cannot clear the crosswalks. He added it would be helpful for homeowners to mark utility caps in their yard.

Jeff noted one way to assign responsibility within the development with homeowners is to address who will be responsible for additional snow clearing and they receive a discount to their association fees.

Phil said he would work with Joy on the language to see how they could include community involvement.

Sara Lovitz, Creekside resident, appreciated the Town clearing the sidewalks and suggested identifying areas where community help is needed.

### **Review Chittenden Solid Waste MOU and Site Plan Revisions related to Solar Array and Fence Location**

Josh Tyler of CSWD and Doug Goulette of Lamoureux and Dickinson Engineering were present to answer questions.

Josh said there were two changes made to the perimeter fence to allow for storage of snow. Mitch Cypes, Hinesburg Development Review Coordinator, said the DRB understood that CSWD had a specific area and these bump outs went beyond that area. The two options from the DRB was to either bring everything back into the original area or come to the Select Board for approval to use those two areas. Renae communicated with Jessica regarding the Beecher Hill Brook restoration and the current plan. Jessica said it was hard to tell from the plan if it would change any of the stormwater features and would like to discuss that with Doug.

Renae pointed out the changes made by Hinesburg to the MOU.

Phil moved to accept the MOU and any other modifications that the Town Administrator, Renae, sees necessary and give her the authority to sign. Second by Merrily and approved with 5 yes votes. Renae noted the importance of the need for good communication from CSWD.

Fence perimeter discussion. Merrily is concerned with possible impact on Beecher Hill Brook floodplain restoration stormwater.

Phil moved that it appears we are able to move forward and to have Renae approve for the Select Board the final fence layout and confirm there are no impacts to the stormwater system for the Town Garage, CSWD and Beecher Hill Brook. Second by Merrily and approved with 5 yes votes.

### **Town Administrator Report**

- Renae reports the Highway Department is short staffed due to vacancy and medical leave.
- Thank you to the Highway Department for keeping the roads safe with the early storms.
- Renae and Merrily met with Charlotte Rescue about coverage for part of Hinesburg and St. George.
- Andrea has organized a group of volunteers to trim shrubs and trees along the sidewalks.
- Safety Committee meeting regarding VOSHA.
- Substantial completion meeting for the Village North Sidewalk.
- Visit from FEMA tomorrow of private properties that had damage from the Halloween flooding.

## **Select Board Forum**

Phil noted he needs to be reappointed to the Green Mountain Transit Board. He will check with Karla Munson about continuing as alternate.

## **Review Minutes from November 6, 2019**

Tom moved to approve the minutes from November 6, 2019 as amended. Second by Aaron and approved with 5 yes votes.

## **Consider Approving Warrants**

Aaron moved to approve the payroll warrants as submitted by the Town Treasurer. Second by Tom and approved with 5 yes votes.

Tom moved to adjourn at 10:08 p.m., second by Aaron and approved with 5 yes votes.

Respectfully submitted,  
Valerie Spadaccini, clerk of the Board



# Selectboard Meeting

## Sign-in Sheet

### November 20, 2019

1. Scooter MacMillan 14. \_\_\_\_\_
2. Elyse Conant, Liff 15. \_\_\_\_\_
3. Talmy Blau 16. \_\_\_\_\_
4. Chad Hayden 17. \_\_\_\_\_
5. Amad Hayden 18. \_\_\_\_\_
6. Lisa Truckner 19. \_\_\_\_\_
7. Missy Ross 20. \_\_\_\_\_
8. Mitchel Cypes 21. \_\_\_\_\_
9. Josh Tyler 22. \_\_\_\_\_
10. Doug Gouette 23. \_\_\_\_\_
11. Carrie Herbin 24. \_\_\_\_\_
12. Sara Lovik 25. \_\_\_\_\_
13. \_\_\_\_\_ 26. \_\_\_\_\_