



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – December 9, 2019

- Draft -

Attending the Meeting: Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Jeff French, Renae Marshall, Joy Dubin Grossman, and attached list.

Meeting called to order at 7:00 p.m.

Additions/Deletions/Changes to the Agenda

Renae asked to move review of Tree Warden budget to later in the meeting.

There was no public comment.

Phil took a moment to acknowledge and recognize Joe Iadanza for his leadership and service to the Town for the past 22 years.

Consider Making a Recommendation for Town Health Officer

Phil Stolz was present to speak about his interest in serving as the Town Health Officer. Phil has an extensive background in health care and emergency services.

Tom moved to appoint Phil Stolz as Town Health Officer, second by Aaron and approved with 5 yes votes. The Town does not have a set term but will have to complete a Town Health Officer Recommendation form every three years.

Consider RE-Appointments to the Green Mountain Transit Board

Phil wanted to recognize Karla Munson for her years of service on the Board and her efforts in getting public transportation to come to Hinesburg.

Phil said he is interested in serving on the GMT Board again and Richard Watts stated his interest as an alternate.

Merrily moved to re-appoint Phil Pouech to a 3-year term expiring on 6/30/2020 as Hinesburg's representative on the Green Mountain Transit Board. Second by Aaron and approved with 5 yes votes.

Merrily moved to appoint Richard Watts to a 3-year term expiring on 6/30/2020 as Hinesburg's alternate representative on the Green Mountain Transit Board. Second by Aaron and approved with 5 yes votes.

FY 21 General Fund Budget Review – Expenditures and Revenue

- Planning and Zoning. Alex said there are no new initiatives being proposed. Revenue is proposed to remain level. There was discussion on the best place to include the flashing beacons for crosswalks in the capital budget. Also suggested was to put funds aside to start saving for Official Map elements. It was suggested to have one line for future public infrastructure. Phil will check with the elementary school to find out if they will be including funding for the crosswalk to the school in their budget.

Tom asked Alex about lot 1. Alex said the VT Natural Resources Council will fund up to \$1,500.00 and the PC intends to apply for those funds in anticipation of a design exercise.

- **Technology** – NEMRC contract cost is increasing significantly. Postage increase is due to election mailings. The Capital Reserve fund for technology indicates \$3,000.00 removed from the town server and moved to website upgrade.
- **Carpenter–Carse Library**. The request is for level funding.
- **Tree Warden** – request if for \$4,000.00 to include tree plantings, maintenance and start a fund for anticipated removal of Ash Trees due to die off from the Emerald Ash Borer. Tom suggested this might be a good use of some of the VT Gas funds. Renae will check into the conditions of use for those funds.
- **Select Board** – No significant changes.
- **Health Insurance and benefits** – Increased due to premium increases and more employees now on the plan.
- **Debt Service** – Slowing reducing from payment on loans.
- **Town Administrator** – No significant changes. Suggested was to have a miscellaneous tab for special events, employee recognition and such.

The Board discussed the idea of putting all the committees under one tab. Tom suggested including funding for some type of cover for the Utility Department vehicles. The Board touched on the idea of purchasing a vehicle to be used by all departments for Town employees to use when travelling on Town business.

Consider Approving Winter Sidewalk Maintenance Policy

Phil moved to approve the Winter Sidewalk Maintenance Policy with the removal of item 4.10 under Service Standard and add item 4.8 to the cover letter. Second by Merrily and approved with 5 yes votes.

Consider Approving Revised Drug and Alcohol Policy

Phil moved to approve the Town of Hinesburg Drug & Alcohol Policy for CMV Operators. Second by Tom and approved with 5 yes votes.

Town Administrator Report

- Renae noted Tom Boivin has returned from his medical leave.
- The Town is still in need of a Highway Maintainer and Winter Sidewalk Maintainer.
- Renae attended the First Responder Wellness Conference in Montpelier this morning and was moved by stories of how people working in emergency services which include many different positions can be affected by their experiences.
- The Town closed on the first two Revolving Loan Funds applications.
- Thanks to the Highway Crew for the many hours of plowing.
- The Town submitted the USDA Rural Development Application for funding for the Wastewater Upgrade.
- More income surveys are needed to meet the response requirement.

Select Board Forum

Tom and Merrily attended the celebration at VT Smoke and Cure earlier today. Tom said Walmart is now distributing some VT Smoke and Cure products nationwide.

Consider Approving Warrants

Phil moved to approve the warrants, including the Vermont Community Development Project and payroll, as submitted by the Town Treasurer. Second by Tom and approved with 5 yes votes.

Tom moved to adjourn at 9:25 p.m., second by Merrily and approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, Clerk of the Board



Selectboard Meeting Sign-in Sheet December 9, 2019

1. Scooter MacMillan

14. _____

2. Phil Sholz

15. _____

3. Alex Weinhagen

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