



Select Board

Town of Hinesburg
10632 Route 116 Hinesburg VT 05461
802.482.2281 | hinesburg.org

Meeting Minutes – December 18, 2019

- Draft -

Attending the Meeting: Phil Pouech, Aaron Kimball, Merrily Lovell, Tom Ayer, Jeff French, Renae Marshall, Joy Dubin Grossman, and attached list.

Meeting called to order at 6:30 p.m.

There were no changes to the agenda or public comment.

Board/Committee/Commission Applicant Review

Colin Hunt was present to apply for a position on the Trails Committee. Colin moved to Hinesburg a year ago, he enjoys the trails and has helped the Trail Committee with some projects.

Phil moved to appoint Colin Hunt to the Trails Committee for a term expiring 1/01/2023. Second by Merrily and approved with 5 yes votes.

Consider Approving Purchase of Replacement for the 2000 Case Tractor (highway)

Mike advised the current tractor is continually in need of repair. The proposal for purchase is a Massey Ferguson and Mike feels this is better suited to the needs of Hinesburg. The Town will receive \$18,000 in trade in value for the Case tractor. The total cost with the trade in will be \$114,000.

Merrily moved to approve Renae pursue the appropriate financing to purchase the Massey Ferguson tractor from Pete's Equipment Sales and Rentals as recommended by Mike Anthony. Second by Aaron and approved with 5 yes votes.

FY 21 Capital Budget Review and General Fund – Expenditures and Revenue

- Highway proposal was reviewed with Mike. Increases include a proposed 5th employee, higher cost for brush cutting contract and hiring work to do the crosswalk and turn lanes in the Village. Phil asked Mike if they are successful in hiring a 5th employee would he consider

taking on winter sidewalk maintenance. Tom asked about the high cost of phone service and Merrily asked to see what options might save money. Phil suggested to look at phone service for all Town departments.

- Mike asked about repairs for road damage from the Halloween flood. He estimates a cost of \$40,000 to make repairs. FEMA has not formally declared the storm as a disaster yet.

** Action Item – The Board will consider the needed road repairs in January.

- Hinesburg Community Recourse Center. Virginia Roberts and Rachel Kring were present to answer questions. This year the budget will show up as a separate warning for the requested \$25,000.
- Energy Committee. Chuck Reiss noted they are requesting funding to an energy assessment of 4 municipal buildings. The Board discussed this with Chuck and it was agreed to remove the Highway Garage and look at Town Hall, Fire Department and Police Department buildings. Also discussed was the fact that the Police Station was built to be energy efficient and there have been problems with the system from the start and that needs to be looked at. The request for the study was reduced by \$1500 for removing the Highway Garage.

The Committee is also looking to do a Solar Site Feasibility Study.

- Police. Chief Cambridge and Sergeant Caleb Casco presented the proposed budget. Caleb stated the new pay scale that was implemented has been working well to keep Hinesburg competitive.

The Department is changing from fixed computers to docked tablets.

Professional Services are increased to reflect more accurately the real costs, also tasks done with volunteer labor will need to be paid as the volunteer has retired.

- Fire/EMS. Chief Al Barber and Eric Spivack presented the proposed budget.

The major change is a request for a full-time fire fighter, EMT. Al said they are missing daytime calls when there is no one in Town to respond and this individual could also take on other needed tasks such as monthly truck checks, call reimbursements would be lowered as this person would respond to calls that require only one person, paperwork and others.

Station repairs increased by \$14,000. Renae asked if any of these are eligible for impact fees and Al said it is likely. He will go over the list with Renae.

- Cemetery – level funded.
- Lake Iroquois Recreation District – asking \$3000 from each town.

The Select Board will meet weekly in January to continue work on budgets.

Consider Board/Committee/Commission Reappointments

List is included in the Select Board meeting packet.

Aaron moved to make the reappointments as presented (shown in green) to noted committees, commissions, or boards for terms ending as noted and open seats (shown in yellow). Second by Merrily. Jeff noted under the Recreation Commission, Henry Moreno needs to show as being reappointed, (green). Jeff also asked about the Village Steering Committee. Joy said there were no reappointments to be made, she will include the Committee on the list.

Jeff asked about the possible conflict of interest that was brought up at a previous meeting.

Tom made an amendment to the motion to exclude action on the Planning Commission. Second by Aaron. Amendment voted and approved with 3 yes votes. Phil and Merrily opposed.

The vote on the original motion (this now excludes the Planning Commission) 3 in favor, Jeff opposed and Merrily abstaining. Motion passed.

Tom moved to reappoint James Donegan to the Planning Commission, second by Aaron. After further discussion, Tom withdrew his motion with Aaron in agreement.

** Action Item – have a discussion on the question of conflict of interest in January.

Town Administrator Report

- Renae attended a Cyber Security Awareness Training at Norwich University.
- Joy is continuing to work with PACIF and Department Heads to get their OSHA related programs and policies updated.
- Renae continues with the budget work.
- Union negotiations are postponed due to weather.
- The Town has hired a new Sidewalk Maintainer.
- As of January 1st we will have a new Police Officer.
- Highway Maintainer position still open.
- Joy was able to get the Town an extension on the deadline for surveys sent to wastewater users.

Review Minutes from December 9, 2019

Phil moved to approve the minutes as amended, second by Merrily and approved with 5 yes votes.

Consider Approving Warrants

Aaron moved to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Phil and approved with 5 yes votes.

Consider a Motion to Enter Executive Session Under the Provisions of 1 V.S.A. § 313(a)(1)(a)(2) and (a)(3).

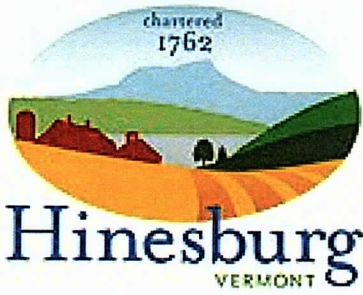
Phil moved that public discussion of ambulance service options for the Town would put us at a disadvantage with any potential contracts. Second by Merrily and approved with 5 yes votes.

Phil moved to go into executive session under the provisions of 1 V.S.A. § 313(a)(1)(a)(2) and (a)(3) including Renae and Joy. Second by Tom and approved with 5 yes votes.

Phil moved to come out of executive session, second by Merrily and approved with 5 yes votes.

Phil moved to adjourn, second by Merrily and approved with 5 yes votes.

Respectfully submitted,
Valerie Spadaccini, Clerk of the Board



Selectboard Meeting Sign-in Sheet December 18, 2019

1. Scooter MacMillan

14. _____

2. Collin Hunt

15. _____

3. Mike Anthony

16. _____

4. Dominic Musumeci

17. _____

5. Virginia Roberts

18. _____

6. Rachel Kring

19. _____

7. Eric Sprague

20. _____

8. _____

21. _____

9. _____

22. _____

10. _____

23. _____

11. _____

24. _____

12. _____

25. _____

13. _____

26. _____