



May 30, 2013

Alex Weinhausen - Director of Planning and Zoning
Town of Hinesburg
10632 Route 116
Hinesburg, VT 05461

Hinesburg Public Safety Facility – DRB Application

Dear Alex,

On behalf of the Public Safety Facilities Building Committee, we are happy to submit our application for the Town of Hinesburg Development Review Board. Our submission includes the following documentation:

- A Master Plan drawing of the entire “Lot 1” parcel, drawing LA 000, dated May 30, 2013;
- A Civil Engineered Site Plan and detail sheets, C-1.0, C-3.0, C-3.1,C-4.0,C-4.1,C-4.2, dated May 31, 2013;
- A Landscape Site Plan and detail sheets, drawings LA 100, LA 101, dated May 30, 2013;
- A Landscape Budget, dated May 30, 2013;
- A Site Lighting Plan, including photo metrics and details, drawings LA 200, LA 201, LA 202, dated May 30, 2013;
- An Architectural Floor Plan and Building Elevations for the Police Department Building, drawings A-2.1, A-4.1 dated May 31, 2013;
- An Architectural Floor Plan and Building Elevations for the proposed Fire Department Building, drawings A-2.1FD and A-4.1FD dated May 31, 2013, *included for reference*;
- A written Project Narrative explaining how this project accommodates the Town of Hinesburg’s Site Plan Review Standards, dated May 31, 2013.
- A sample LEED 2009 for New Construction Checklist.

As discussed, we plan to present this project at the June 18th DRB meeting. Our schedule allows for a follow-up presentation at the July 2nd DRB meeting. We hope to bid the Police Department portion of this project in mid-July, and start constructing the Police Department and associated site improvements in September 2013, to be

complete by spring of 2014. The construction of the Fire Department will occur at a later date, currently unscheduled. The build out of the Master Plan, including the connection of the new drive to Farmall, is also currently unscheduled.

We look forward to engaging your community in this permitting process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ashar Nelson', with a stylized flourish at the end.

Ashar Nelson, AIA, LEED AP
Principal - Vermont Integrated Architecture, P.C.
P.O. Box 862 Middlebury, VT 05753