

**SELECTBOARD MEETING
OCTOBER 1, 2012**

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Attending the meeting; Jon Trefry, Tom Ayer, Phil Pouech, Andrea Morgante, Mike Bissonette, Joe Colangelo and attached list.

Jon called the meeting to order at 6:00 p.m. at the Weed Road site visit.

Weed Road Site Visit

Board members met to review the work done to date by Mr. Rowell who was asked to bring the road up to the appropriate Class 4 standard. He changed the grade off Shelburne Falls Road, removed some debris to allow for better sight visibility, paved the apron, added four (4) pull-off areas for fire apparatus and other emergency vehicles, and upgraded one culvert across the road.

Joe walked the road with Mike Anthony and Peter Erb this past week. Peter has some concerns about the grade off of Shelburne Falls Road.

This past May, the Rowell's came before the Selectboard to discuss this matter. At that meeting, the Board allowed the Town Administrator to work with Steve Rowell, Mike Anthony, and Alex so Steve could begin the work of upgrading the road for the subdivision. It was also made clear that just because improvements were made didn't mean the DRB would grant Steve automatic approval of his subdivision request.

Jon reconvened the meeting at Town Hall at 7:00 p.m.

Public Hearing – Animal Control Ordinance

Jon opened the Public Hearing

This recommended amendment allows the ACO and Police Department to impound a canine if it attacks another canine or other domestic animal. As the ordinance stands currently the ACO can only impound a dog if it attacks/bites a person. This is a change to Article 5; specifically 5.1

Phil asked what the procedure would be if it was a written complaint – is it mandatory for the ACO to impound the animal and if the owner impounds at their residence does the fee apply.

Article 5

Investigation of Vicious or Rabid Dogs

When a dog has bitten a person or domesticated animal while the dog is off the premises of the owner or keeper; and the person or domesticated animal bitten requires medical attention for the attack, such person or owner may file a written complaint with the Selectboard. The complaint shall contain the time, date and place where the attack occurred, the name and address of the victim or victims, and any other facts that may assist the Selectboard in conducting its investigation required by Article of 5.2 of this section;

5.1 Upon receipt of a written complaint in which a person or domesticated animal has been bitten by a dog, the enforcement officer shall impound said animal and place in quarantine for a minimum of ten days or shall order the owner to impound said animal at their residence and place in quarantine for a minimum of ten days.

The Board agreed to include the term domesticated animal in Article 5.

Article 8

Impoundment Fees

8.1 Any dog impounded or cited under the provisions of this ordinance shall be released only on payment of a ~~\$25.00~~ **\$50.00** impoundment fee; provided, however, that any dog impounded for the third time in any fiscal year shall be released only on payment of a ~~\$50.00~~ **\$75.00** impoundment fee, and if so captured four or more times in any fiscal year, it shall be released only upon payment of a \$100.00 impoundment fee.

8.2 Any dog that is not currently licensed or having proof of rabies must pay a bond of \$50.00 refunded upon licensing of the dog with the town clerk.

8.3 In addition to the impoundment fees charged herein, there shall be a boarding charge of \$20.00 for each day or fraction thereof during which the domesticated animal is impounded. The boarding charge shall be set annually on or before the 30th day of June. The boarding charge shall remain in effect for one year. The Selectboard shall be responsible for setting the daily boarding charge.

The Board agreed to strike the \$20.00 when referring to the boarding fees.

Mike B moved the Board vote to approve changes to Article 5.1 / 5.2 / and 8.1 in Hinesburg's Animal Control Ordinance. Second by Phil and approved.

Complete Streets & Line Striping

The Complete Streets legislation was made effective last July 1st. The principle underlying the Complete Streets concept is that state and town streets, roads and highways should safely accommodate all transportation system users, regardless of age, ability, or what mode of transportation they prefer – walking, biking, driving, or use of transit. The purpose of the Complete Streets bill is to ensure that the needs of all transportation system users are considered in all state and municipally managed transportation projects and project phases, including planning, development, construction, and maintenance, except in the case of projects or project components involving unpaved highways. The policy applies when new roads are being constructed, and when paved roads are being reconstructed, rehabilitated, or otherwise maintained. (<http://www.leg.state.vt.us/docs/2012/Acts/ACT034.pdf>)

Typical elements that make up a complete street include sidewalks, bicycle lanes (or wide, paved shoulders); shared-use paths, safe and accessible transit stops, and frequent and safe crossings for pedestrians, accessible pedestrian signals, and curb extensions.

In rural areas examples could be the striping of shoulders on paved roads to accommodate bicyclists and others or the development of a separate multiuse path. Balancing safety and convenience for all users is the common denominator.

Mike Anthony and Joe talked about widening the shoulder of North Road as part of the paving project but doing so was deemed cost prohibitive. We should make sure we think more about how to incorporate Complete Streets in next years scheduled paving of portions of Richmond Road (see road paving plan) and we might consider widening the road or taking further measures to enhance its multi-modal transportation capacity.

Andrea asked if the striping on North Rd will still provide 9 foot travel lanes and Joe said it will.

The Sselectboard was in agreement to do the striping on North Road.

Phil said the second piece of this is to look at Richmond Road.

Ken Brown supports this project and feels funds for this should be included in the Highway budget for the safety of motorists, pedestrians, and bikes where the road is wide enough. He read a memo he wrote regarding the issue.

Joe also noted that the Town wants to make sure we are in contact with the State as they repave Rte 116 to find out what they intend to do to incorporate Complete Streets in that project.

Phil noted that in regards to Complete Streets, Hinesburg should look at the State Statute and incorporate into how Hinesburg maintains the roads.

Review Stormwater Mitigation Efforts with Lake Iroquois Association

Bob Pasco and Roger Crouse gave a presentation on the work done with culverts and catch basins. The Association plans to continue to work with state and town officials to help improve water quality on the lake.

Jon asked if they have been in contact with Hinesburg's ZA to find out if there are any violations that are contributing to the problem. Bob said they have not but will contact Peter and Alex on this.

Andrea said it is great to have the LIRD Association taking on this issue and it is important for Hinesburg to realize the Town's role in addressing this.

Phil asked what support, if any, they will be looking for. Bob said they have no actual amount at this time but will be looking for continued support from all associated towns.

Public Safety Facility

At the last Selectboard meeting the Board officially accepted the 'campus' alternative as the preferred alternative. The building committee met again this past week and is prepared to recommend that the Selectboard appropriate the funds necessary to do Phase 4 and Phase 5 work for the campus alternative.

The aim is to get final design and cost estimations for the entire project, including work to Lot 1. The total cost of this work will be around \$10,000; the original estimate from VIA (of approximately \$3500) was for the police station only.

The building committee is also planning to recommend that the Selectboard endorse a plan to go to bond vote for the police station but with a plan to house fire apparatus in two bays of the police departments' sallyport, until such time that the fire department can expand in size. This seems to be a reasonable compromise position that will address the immediate building needs of the police department and offer the fire department their most necessary space needs for equipment. This also furthers the objective of sharing space between the police and fire department(s) and will ultimately offer the public a 'reasonable' price tag to consider for a project at Town Meeting.

Phase 4 and 5 work will take close to 8 weeks to complete; therefore, the Town will have final cost estimates to build a financing model around after Thanksgiving.

Tom asked how much interaction the Selectboard will have regarding the size of the project if the Board agrees to go ahead with Phase 4 and 5.

John Roos said his impression is that the current plan for the Police Department is larger than the previous proposed one that was voted down. Mike B said the committee will follow up and look at that. The Board discussed doing a more complete plan for site work for Lot 1 on what could be done with that piece of land.

Mike B moved the Board vote to approve to move the campus public safety facility alternative to Phase 4 and Phase 5 not to exceed \$15,000. Second by Andrea and approved.

Mike B moved the Board vote appropriate up to \$2,000 from Fire and Police Impact funds to include site plan work on Lot 1 and plan for the fire department to use portions of the police department's sallyport, and for a professional appraisal of a 0.5 acre parcel on the corner of Rte 116 and Farmall Drive. Second by Tom. Andrea asked if this will include a building value and also land value. Mike B said it would. Motion voted and approved.

Town Hall Alcohol Policy

Wendy Ordway attended the last Selectboard meeting to ask the Selectboard to consider revising the Town Hall Rental Policy to allow for wine tasting at Hinesburg's Indoor Farmer's Market. The original request to allow for such activity was denied by the Town Administrator because rental policy states very clearly that alcohol is not allowed. The Town does allow for alcohol at events at the Fire House from time to time so long as the applicant receives permission from the Selectboard.

If the Selectboard is in favor of allowing for the wine tasting at the Indoor Farmer's Market Joe recommend to do so simply by a Motion indicating those specific dates and not look at a re-write of the policy at this point in time. Jon said he is not inclined to rewrite the Town Hall Rental Policy at this time. Joe has checked with VLCT and this activity is acceptable.

Andrea moved the Board vote to allow for wine-tasting at Hinesburg's Indoor Farmer's Market on October 27, November 17th and December 15th 2012 in Hinesburg's Town Hall and final authorization can be granted by the Town Administrator once a vendor shows proof of necessary state permits to be an authorized wine vendor at a farmer's market. Second by Tom and approved.

CBC Application

Joe said he has had a few comments from people that the application is too intensive and acts as a deterrent to volunteerism. He said he can see that point of view and can very much understand that people live busy lives and filling out an application may be a pain. He noted he also thinks there is something to be said about learning a little bit about the Town and the CBC one intends to serve on before receiving a Selectboard appointment. Plus, the questions on the application are the typical

questions the Selectboard ask applicants in the past, so the application was really intended to streamline that process.

Maggie Gordon feels depending on the committee seeking appointment to the application may be too intensive.

Ken Brown said the second question could be changed for the applicant to share their thoughts when meeting with the Selectboard.

The Board discussed changing to asking the applicant to introduce themselves with a cover letter / leave the 3 questions and ask the applicant to either write or share their thoughts on the Town Plan.

Town Administrator's Report

2012 Reserve Funds – Phil moved the Board vote to adopt the FY2012 Reserve Funds as presented to them on October 1, 2012. Second By Mike B and approved.

Letter to CVU re: Police Services – Reviewed and signed by the Board.

Rte 116 Paving Part II – The Board asked to include in the letter to work around the school calendar and July 4th / also to ask the State what they are doing about the complete streets issue on Rte 116. Mike Anthony also wants to make sure they use paint rather than tape to mark the roadways. Joe will put both requests in an email/letter to the State.

CCTA Shelter – The Board looked at a picture of a typical shelter. Joe said his main 'concern' is that the shelter be mobile in case the bus stop area needs to be moved to a different lot in Town, like Lot 1. It appeared the shelter could be moved.

Letter from VSC – The Board reviewed a letter addressing maintain structures in the Village District.

VLCT Education Paper – Joe attached information regarding state education funding as it relates to the state education property tax for their information.

Selectboard items:

Jon asked about the progress of the Highway Department in filling the employee vacancy. Joe said the Town had not received many applications.

Warrants:

Jon moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Phil and approved.

Phil moved the Board go into executive session for legal issues and a second session to include Rocky for negotiations. Second by Mike B and approved.

Phil moved the Board come out of executive session and adjourn, second by Mike B and approved.

Respectfully submitted,
Valerie Spadaccini, secretary

