

Excerpt from CCRPC Bylaws regarding Planning Advisory Committee effective 7/1/11.

E. Planning Advisory Committee (PAC)

The Planning Advisory Committee shall oversee the Chittenden County Regional Planning Commission regional planning activities and policy development as specifically described in items 1-13 of this section.

The Chair of the Planning Advisory Committee shall be a PAC member. There shall be up to 31 members and representatives of organizations as follows:

- 1 Board member
- Representatives of the 18 incorporated municipalities and Buel's Gore
- 3-5 members of public/interest groups
- Vermont Agency of Transportation and other interested state agencies (ACCD, ANR, AOA)
- Federal Highway Administration (ex-officio, non-voting)
- Chittenden County Transportation Authority (ex-officio, non-voting)

The terms of PAC members will be for two years beginning July 1st, communities whose beginning letter falls between A and K shall appoint a representative to serve beginning in odd numbered fiscal years and communities whose beginning letter falls from L through Z shall appoint a representative to serve beginning in even numbered fiscal years. Appointment of all other members will be on an annual basis by the Board Chair. Appointments to fill a vacancy shall be for the unexpired term.

The Planning Advisory Committee shall meet on a quarterly basis or as needed to conduct the following activities:

- 1) Review municipal plans (with the inclusion of ad hoc Committee members from the involved and adjacent communities);
- 2) review and make recommendations to the Board regarding Act 250 and Section 248 policy and projects of regional significance;
- 3) review and recommend regional planning technical/planning/engineering studies for inclusion in the UPWP;
- 4) provide interface between the Board, work groups and functions related to cross cutting planning issues and the Regional Plan;
- 5) develop regional planning policy recommendations for Board consideration and/or action;
- 6) provide guidance to MTP, UPWP, and TIP development, and other transportation planning processes, on issues or projects of a regional nature;
- 7) oversee the selection of regional planning and MTP consultants to be retained for projects and programs;
- 8) evaluate and prioritize regional planning technical assistance;
- 9) review and make recommendations to the Board regarding Regional Plans of adjacent regions;
- 10) undertake regional planning related technical and policy activities similar to the Transportation Advisory Committee;
- 11) coordinate transportation land use activities with the Transportation Advisory Committee;
- 12) conduct other duties as assigned by the Board and/or Executive Committee; and
- 13) establish sub-committees on an as-needed basis.