



ANNOTATED AGENDA

December 10, 2012

Attending the meeting; Jon Trefry, Mike Bissonette, Andre Morgante, Phil Pouech, Joe Colangelo and attached list.

Meeting called to order at 6:30 p.m.

Budget Review for Town Clerk

Missy Ross reviewed the clerks proposed budget with the Board, there were no major changes in funding .

Budget Review for Listers

Marie Gardner reviewed – changes noted are consolidation of lister wage and lister assistant wage into one line item / professional services will pay for the reappraisal of the three trailer parks in Town and will be done by spring of 2013.

Public Safety Facility

Henry Erickson, reviewed the cost estimates for the project and explained the process of doing an estimate at this stage of design work.

The Board asked about the comparison of the cost per sq ft as compared with other police stations. It was noted that lot 1 estimate information will be sent out next week. Jon asked for information for the Board on what the dollar impact fees are generating in a year.

Budget Review: Planning and Zoning

Reviewed with Alex. Special project request has increased by \$14,500. The Board reviewed the requested projects and are looking at eliminating the Impact Fee Ordinance for Recreation at \$4,000 and Impact Fee Ordinance for Transportation at \$4,000.

For the sidewalk feasibility study Andrea suggested spending the money on preliminary engineering instead scoping. Alex said he was thinking of more of it being a feasibility study.

Regarding the West Side Road scoping study it was noted that in creating the new zoning districts the developer was to be responsible for the infrastructure not the Town. Alex said the Town is going to have to deal with portions of the road. Jon noted this is to do some planning around what the Town wants the road to look like - this does not address construction.

Reviewed Technology, Town Administrator and Selectboard

No significant changes to the Town Administrator or Selectboard budgets.

The Technology budget shows an increase for updating the GIS system and training – overall cost for both pieces is \$12,000.

Mike B asked what this will allow the planners to do that will benefit the Town. The Board asked that Alex attend a meeting to advise how this will work for the Town.

FD Proposed Electronic Sign

Chief Barber was present to explain to the Selectboard the Fire Department's desire to erect an electronic message sign at the fire department, visible to travelers on Rte 116, similar to the one at CVU. While the Fireman's Association would purchase the sign the Town would need to be the applicant in front of the DRB.

The Selectboard members agreed that while they see the purpose of the sign they do not agree with a lighted sign and feel information that would be posted on the sign is being distributed to the public in many ways.

John Lyman asked the Board to allow members of the Fire Department to get more information about the sign and come back for further discussion.

Jon said they can certainly come back with information again.

Fire Department member Ed Waite added the sign would also provide information such as volunteers needed, meeting notices and classes being given.

Budget Review: Town Forest Committee

Steve Russell said the Forest Committee has now approved use of some motorized vehicles 1000cc's or less for limited use in the Town Forest.

They received a grant from the Winooski Water Conservation District and did some work on the Eagles Trail.

They are requesting \$5,000 to work on the trail part of Eagles Trail and Economou Road extension.

They are also requesting \$2,000 for signs.

Mike B said that in the management plan for the Forest it stated that the Forest would be self sufficient. Steve noted it was until last year. Andrea said she believes in the long run there will be revenue gained from the Forest.

License Agreement Copp/Welch II

The final revised copy of the agreement was reviewed by the Board.

Andrea moved the Board vote to approve the Selectboard Chair signing License #405-00-BU1-2013 granting the Town of Hinesburg use of a portion of the Lewis Creek Stream Bank Property, consisting of 91.56 acres and known as the Copp/Welch II parcel, for Trail Maintenance. Second by Mike B and approved.

Interview: Police Officer

Mr. Joshua Mesec is being recommended for employment as a Police Officer for the Hinesburg Community Police Department. Chief Koss and Sergeant Casco went thru an extensive interview process, with a number of potential candidates, and felt confident moving forward with Mr. Mesec. Josh also interviewed with Joe, Jon Trefry, and Michael Bissonette last Thursday. Joshua hails originally from just outside of Plattsburg, NY and is an Intelligence Officer with the National Guard.

Currently he is stationed out of Rochester, NY but is working on transferring to Colchester. Josh will have to attend the Police Academy and train with a Field Training Officer before he will be certified. The process will take roughly 6 months total. Josh is planning on finding housing in Hinesburg and will therefore be part of the 24 hour on-call program once he is certified.

If hired, he will start the Police Academy on January 24, 2013.

Mike B moved the Board vote to Offer Joshua Mesec the Position of Police Officer for the Town of Hinesburg and to have the Board Chair sign his Letter of Employment. Second by Andrea and approved.

Town Administrator

Vt Gas Letter – The signed letter was sent to Steve Wark at Vermont Gas. The PSB, our local State Senators, and Representatives were copied. The letter is available to the public on the Hinesburg homepage.

Water Assessment Study – Jon Trefry, Brian Mattison, Rocky, and Joe will be meeting with A&E Monday morning to discuss the status of the Water Source Assessment work and report to the Board at the meeting. Additionally Jon reported Joe Duncan advised connecting Lyman Meadows to our existing system and consider looking at working with the Munsons who have a high producing well as well as pursue well #2 at Geprags Park.

Meeting with State Representatives and Senators - David Zuckerman, Diane Snelling, Mike Yantachka, and Bill Lippert have been invited to talk with the Selectboard on January 21, 2013.

4. Selectboard 'Retreat' – We are planning a budget retreat next meeting at 6pm. Phil should lead this discussion; I will order pizza.

5. Holiday Hours – Town Hall will be closed December 24 & 25; December 31 & January 1.

