



Department of Buildings and Facilities  
Town of Hinesburg  
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# Memo

To: Selectboard  
From: Rocky Martin   
Date: April 12, 2013  
Re: Geotechnical services Public Safety Facility Project  
CC: Joe Colangelo, Al Barber, Frank Koss, Ahsar Nelson, Greg Sellers

For the new Police Department Building and additions to the Fire Station, soil borings, analysis and geotechnical engineering is required. This was not included in the architectural/engineering scope of work but one of those items the Town would cover under "Owners Costs". In the \$1,055,200 bond for Police Building, we are carrying approximately \$60,000 for "Owners Costs".

I issued an RFP based on a scope of work developed by Greg Sellers of Engineering Ventures, structural engineer for the project. There aren't many engineering firms in the area that do this type of work; we received two responses:

Geodesign Inc.	\$13,300-\$14,300
Knight Consulting Engineers	\$8,490

Greg Sellers reviewed both responses and recommends awarding the contract to Knight Consulting Engineers. Their proposal was based on a "not to exceed" cost basis and they would bill on a time and material basis.

**Recommendation:** Award contract for Geotechnical technical services for Public Safety Project to Knight Consulting Engineers for a Not to Exceed amount of \$\$8,490 and authorize the Town Administrator to sign the proposal.