



89 Main Street, Suite 4
Montpelier, Vermont
05602-2948

Tel.: (802) 229-9111
Fax.: (802) 229-2211

e-mail:
info@vlct.org

web:
www.vlct.org

May 9, 2013

Rocky Martin, Dir of Bldgs & Facilities
Town of Hinesburg
10632 Route 116
Hinesburg, VT 05461

Dear Rocky,

Your application for a 2013 PACIF Equipment Grant has been approved. Your municipality is eligible for a grant of up to \$3,201.14 as outlined below:

Your grant application was approved as submitted.

Your grant was partially approved as follows: All elements of your grant application were approved with the exception of the manhole lid extractor. The committee felt that this device provided limited ergonomic benefits. The town is encouraged to consider a magnetic device that uses leverage and wheels to reduce lifting force in the future.

Note that if the amount of the purchase is less than the quoted price or if the municipality does not purchase all approved items, we will adjust the amount of the grant reimbursement check accordingly. There should be no substitution of items purchased via this program, unless those items are *substantially similar in nature and quality* to the approved items. Lastly, we reserve the right to refuse payment if different equipment is purchased.

Please purchase the requested equipment and send us proof of purchase and payment in the form of a detailed receipt and a copy of the check that references the invoice #. All grant awards are valid for one year from the date of this letter, after which time they will expire.

Soon after we have received and verified the proof of purchase documentation, PACIF will issue your municipality a check for the awarded amount. All checks will be issued to the municipality and sent directly to your PACIF Contact.

VLCT PACIF is thrilled to be a part of your municipality's risk management efforts! If you have any questions regarding what documentation is required to receive your grant award, please contact Jim Carrien at 802-262-1946.

Sincerely,

Joseph Damiata
Manager, Underwriting & Safety and Health Promotion
Risk Management Services, VLCT

cc: Joe Colangelo, Town Administrator

Sponsor of:

VLCT Health Trust, Inc.

VLCT Municipal Assistance
Center

VLCT Property and Casualty
Intermunicipal Fund, Inc.

VLCT Unemployment
Insurance Trust, Inc.