

Attending the meeting: Jon Trefry, Phil Pouech, Mike Bissonette, Tom Ayer, Andrea Morgante, Joe Colangelo and attached list.

Meeting called to order at 6:00 p.m.

### **RURAL Zoning**

The Board continued discussion with Alex and requested Alex to change some language; to emphasize more clearly the 25 acre regulation for the Current Use Program / clarify the acreage for density regarding the 12 acre lot pre-existing exemption.

Tom asked about the density regulations in other towns and Alex referred to the chart showing Rural Area Development Density in several surrounding towns.

Phil said he generally is in support of the proposed regulations and is open to looking at the timing of the pre-existing 12 lot acre exemption. He feels it is worth considering the opportunity to have one subdivision for those landowners. He likes the PUD option and is in agreement with the 10/12/15 acre limit depending on the road.

Mike B spoke in regards to the densities being tied to the road and is concerned as he feels it is tied to personal wealth. Also concerned with the roads in regards to business development.

Andrea said she would like to address green space and the function of green space. By stating there only needs to be 10% in a development she feels in the more dense areas green space is even more important. In objective #1 ecological functions – she feels we need to not only protect the trees and forests but also what they provide us.

Andrea also made some suggested language changes that Board members will review before the next meeting.

The Selectboard will review changes agreed for Alex to make at the June 3<sup>rd</sup> meeting.

### **HCS Special Meeting**

Keith Roberts, chair of the HCS school board was present to discuss possible impacts resulting from the possible change to vote the HCS budget by Australian ballot.

There was concern with holding the HCS budget information meeting the same night as Town Meeting and starting as early as 6 p.m.

Missy Ross, Town Clerk, suggested the possibility of holding the informational meeting one night the week before Town Meeting.

There was no action taken by the Board on this item.

### **Public Safety Facility DRB Application**

Ashar Nelson, of VIA presented the work done to date and explained any changes made in finalizing the site plans, engineering and architectural plans.

Ashar is seeking Board approval of the plans for submission to the DRB.

Mike B moved the Board vote to approve the Town's Public Safety Facility Application to the Development Review Board. Second by Tom and approved.

### **Shooting Ordinance – Town Forest**

The Board reviewed a draft ordinance addressing restrictions for shooting in the Town Forest. There was discussion on possible inclusion of other Town owned lands being included.

The Board agreed to look at a more comprehensive ordinance that Joe will draft.

### Local Reps/Senators

Senator Bill Lippert advised the Board that the Town Highway Aid budget passed at the same level of aid as last year. He also mentioned the progress made by his committee regarding methamphetamines and opiate abuses.

Jonathan Williams of the Vermont League of Cities and Towns spoke about his involvement in following the highway bill and other items addressed in the bill. He also noted the search and rescue bill and encouraged reading the weekly legislative updates and the yearend wrap up.

<http://www.vlct.org/advocacy/weekly-legislative-reports/>

### Water/Wastewater Budget – FY2014

Rocky summed up the proposed budget stating there is overall a \$4,000 increase in water which will result in no change in rates and a \$21,000 increase in wastewater which will result in an average increase of \$37.00 a year for users.

Included in the proposed budget is replacement of the 2005 Ford Ranger truck / money in the capital budget for the water dept. for the water feasibility study and connected water source capital upgrade in the future/ funds to upgrade the wastewater house next to the fire station.

Dan Jacobs asked if the Town has looked at the efficiency of the water system. He is familiar with working on water systems and stated a good system runs with a 5 to 8% water loss. He suggested looking at potential water loss.

The Board asked Rocky to run the numbers to see what % water loss we are currently experiencing.

### Hannaford: Traffic Engineering/ACT 250 Review

At the last meeting the Selectboard approved allocating additional monies to hire a consultant to study Patrick Brook and to submit comments to the Act 250 District as provided to you by the Town Planner. There was further conversation as to the need for traffic engineering services. Town staff did not recommend allocating money for traffic studies but the ultimate decision rests with the Board. If traffic engineering services are desired by the Selectboard, Alex will need a better idea of the scope of services requested.

Phil moved the Board vote to approve hiring a traffic engineer for the purposes of:

1. Providing an independent evaluation of Hannaford's Act 250 submittals and any other modifications or submitted testimony.
2. Identify the long-term implications of this project, specifically as they related to the road and culvert modifications, traffic flow, roadway capacity, peak traffic loads and potential future liability.
3. Advise the Town Planner and Selectboard on how best to proceed and present our positions through this process in order to protect the best interests of the Town.

The expenses associated with this consultation should not exceed \$5k and will be monitored under the direction of the Town Planner.

Motion second by Mike B.

Tom asked Alex for his opinion. Alex said there are a lot of traffic engineers currently looking at the project. Tom further said he wonders if doing the study is just to say the Town did it or is there an expectation for a better outlook for Hinesburg.

Tom asked Alex how much difference there was in the four studies previously done.

Alex said one was very technical. One gave four items to the DRB of concern which were addressed in the DRB decision. The one hired by RGH was not satisfied with the statements of the Hannaford engineer. Tom said he is not in favor of the motion due to time constraints and the amount of money the Town has to work with plus the fact that there are the previous reports done.

Motion voted and approved with Tom opposed.

## Contracts & Agreements

- a. Burnett Salvage Yard – Every five (5) years a salvage yard needs to update their Certificate of Approval for Location of a Salvage Yard.

Mike B moved the Board Sign and Approve Form ANR-SY-03 for Burnett Scrap Metals, LLC's, Certificate of Approval for Location of a Salvage Yard at 8855 Route 116 Hinesburg, Vermont, with Stated Conditions. Second by Phil and approved.

- b. Union Contract – In order to re-organize the water/wastewater department, per 8c below, the Town must first sign an addendum to the Union contract.

Tom moved the Board vote to sign the May 2013 Addendum to the Union Contract which will transfer the duties of the Wastewater/Water Superintendent to the Buildings & Facilities Director for such time that the current Buildings & Facilities Director is employed by the Town of Hinesburg, and will allow the Town to hire a new Operator. Second by Phil and approved.

- c. Adopt Water/Wastewater New Organization Chart – In connection with the motion above, the Town plans to temporarily eliminate the position of Water/Wastewater Superintendent, shift the day-to-day management of the Water/Wastewater Department to the Buildings & Facilities Director, and hire a new operator immediately to fully staff the department at 2.4 FTE's.

Tom moved the Board vote to approve to shift day-to-day management of the water/wastewater department to the Buildings & Facilities Director and Create and Advertise for a new Wastewater/Water Operator. Second by Phil and approved.

- d. Credit Card Policy – The policy has been updated to include Phil's suggestion to include a log. If the policy is acceptable please consider approving. I will bring a clean copy for signatures.

Mike B moved the Board vote to adopt the Town of Hinesburg Credit Card Policy as Presented on May 20, 2013. Second by Phil and approved.

## Town Administrator's Report

- a. April 2013 Budget Report – full line-item budget, summary budget, and budget narrative available to view in the Selectboard packet. We're getting to the end of the fiscal year and overall the budget is in very good shape.
- b. Public Safety Facility/Geotechnical Report – the Geotechnical report from Knight Consulting from the three soil borings for new PD and additions to FD. Is available to view in the Selectboard packet. Greg Sellers of Engineering Ventures is the lead structural engineer. Basically the soil boring show what we all thought about the heavy clay soils for designing footings, walls and bearing for columns etc. The exception is the possible need for foam blocks under the slab, Greg is still determining if this is necessary and if so how much extra it will cost as we hadn't included in original budget.
- c. Equipment Grant – Rocky's grant proposal for safety equipment from VLCT-PACIF was awarded.

**Selectboard items:**

Tom announced the bottle drive to be held on June 8 to raise funds for the Bissonette Rec Fields.

Andrea said to keep in mind that ACT 250 is a legal process and it is important for the Town to maintain legal standing.

The Board recognized with sadness the passing of Howard Riggs.

The trail easement with the Parker's is finalized.

**Warrants:**

Jon moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Mike B and approved.

**Minutes:**

Mike B moved the Board vote to approve the minutes of May 6 as amended, second by Tom and approved.

Mike B moved the Board adjourn at 10:05 p.m., second by Tom and approved.

Respectfully submitted,  
Valerie Spadaccini, secretary