



MEMORANDUM - HINESBURG COMMUNITY POLICE

DATE: July 9, 2013
TO: Hinesburg Select board
FROM: Frank Koss
SUBJECT: On Call Update

Please find attached the statistics for the first full year of the on-call program. I have also attached the original memorandum dated January 6, 2012, detailing the program

Very clearly, this program has met both the operational and fiscal goals originally established. It was projected that we would respond to sixty calls and the resulting totals were 34 calls. The resulting fiscal costs were approximately \$4969 dollars which included approximately \$2054 dollars in time bank and not paid overtime. Not included would be vehicle costs which also were less than anticipated due to the number of call backs from the officer that lives in Bristol.

During this time, 13 of the 34 calls were to false alarms. These calls were to nine different locations with four calls to one address and two calls to another address. Under the State Police Alarm policy, there would have been \$175 dollars collected and one company's alarm response suspended on the third alarm. The State Police also charges each resident or business an annual \$50 dollar charge.

The response time over the course of the year averaged fifteen minutes with the quickest response being four minutes. One case that indicated one hour was coordinated by the officer with another agency as this was not a Hinesburg case.

It is my recommendation that the on-call program be continued.

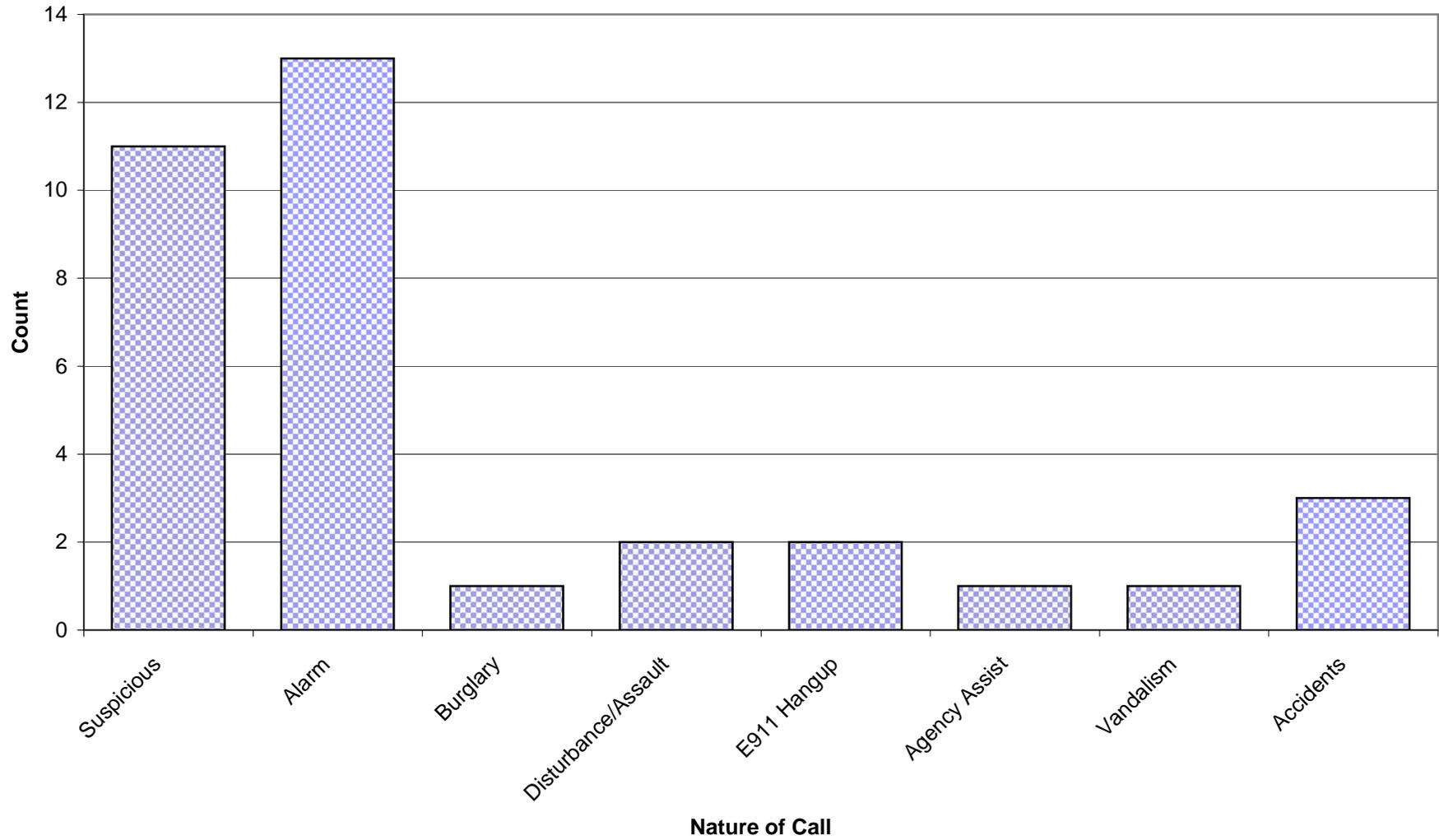
FRANK KOSS, Chief
Hinesburg Community Police

Attachments

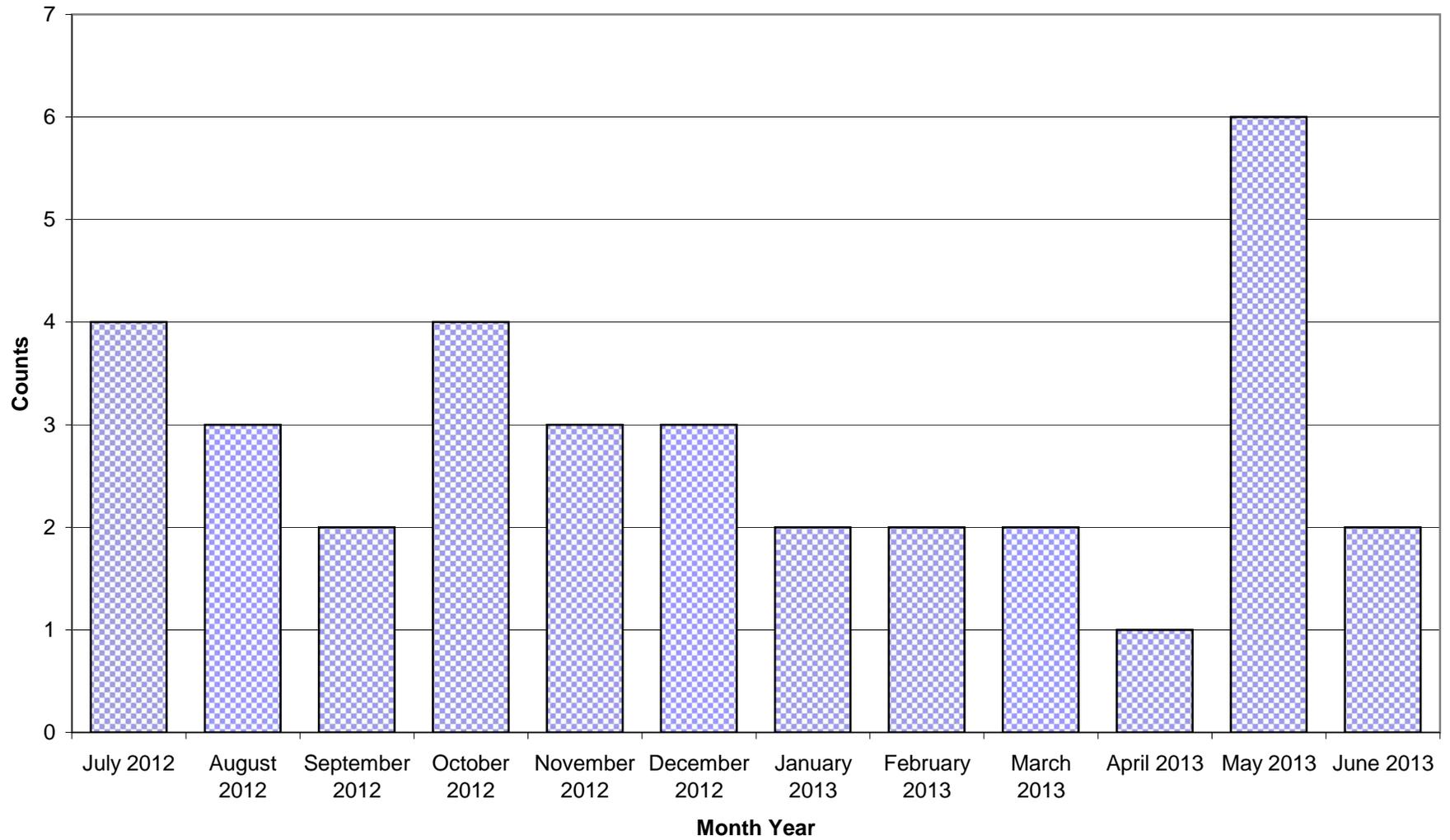
Hinesburg Community Police ON CALL Analysis for Fiscal Year 2012-2013

<u>CALL Date Time</u>	<u>Incident Description</u>	<u>Location</u>	<u>Officer</u>	<u>Enroute (hh:mm)</u>	<u>Call (hh:mm)</u>	<u>Paid (hh:mm)</u>	<u>Call Cost</u>	<u>Time Bank (hh:mm)</u>
07/01/2012 03:04	Suspicious Person/Circumstance	VT RT 116 && TYLER BRIDGE RD	Koss, Frank	0:16	1:56	4:00		6:00
07/08/2012 01:16	Noise Disturbance	LEDGEWOOD LN	Fox, Brian	0:23	0:28	4:00	\$124.86	
07/09/2012 02:01	False Alarm	CVU RD	Coltharp, Cameron	0:11	0:43	4:00	\$124.86	
07/24/2012 23:07	BURGLARY FORCE NON-RESIDENCE	COMMERCE ST	Koss, Frank	0:04	1:37	4:00		6:00
08/03/2012 00:22	Alarm	BALLARDS CORNER RD	Casco, Caleb	0:12	0:33	4:00	\$139.86	
08/12/2012 03:43	Suspicious Person/Circumstance	VT RT 116	Casco, Caleb	0:13	0:37	4:00	\$139.86	
08/20/2012 00:26	FAMILY DISTURBANCE	VT RT 116	Koss, Frank	0:08	1:29	4:00		6:00
09/20/2012 02:31	False Alarm	VT RT 116	Fox, Brian	0:17	0:44	4:00	\$124.86	
09/30/2012 01:28	Alarm	VT RT 116	Koss, Frank	0:04	0:27	4:00		6:00
10/02/2012 23:34	Noise Disturbance	VT RT 116	Koss, Frank	0:06	0:28	4:00		6:00
10/12/2012 00:35	False Alarm	VT RT 116	Fox, Brian	0:19	0:43	4:00	\$124.86	
10/19/2012 02:43	False Alarm	VT RT 116	Fox, Brian	0:19	0:42	4:00	\$124.86	
10/20/2012 05:17	MOTOR VEHICLE, DISTURBANCES	RICHMOND RD && MAGEE HILL RD	Casco, Caleb	0:17	1:43	4:00	\$139.86	
11/04/2012 00:10	Suspicious Person/Circumstance	Swamp Rd	Casco, Caleb	0:10	1:00	4:00	\$139.86	
11/15/2012 00:21	E911 Hangup	TEXAS BROOK RD	Fox, Brian	0:30	1:08	4:00	\$124.86	
11/18/2012 02:15	E911 Hangup	HILLVIEW TER	Koss, Frank	0:09	0:23	4:00		6:00
12/04/2012 04:19	Agency Assist	WILE ST	Coltharp, Cameron	1:00	2:53	4:00	\$124.86	
12/05/2012 23:35	ASSAULT SIMPLE, NOT AGGRAVATED	VT RT 116	Koss, Frank	0:04	5:39	5:43		8:34
12/14/2012 03:02	Intoxicated Person	COMMERCE ST	Koss, Frank	0:05	0:28	4:00		6:00
01/16/2013 02:05	VANDALISM - MISC.	CHARLOTTE RD && BALDWIN RD	Casco, Caleb	0:18	3:48	4:06	\$143.36	
01/30/2013 02:06	Accident-Injury-DMV Report	BUCK HILL RD E	Casco, Caleb	0:22	1:42	4:00	\$139.86	
02/09/2013 00:09	Alarm	VT RT 116	Casco, Caleb	0:16	0:31	4:00	\$139.86	
02/14/2013 02:35	Alarm	RED PINE RD	Casco, Caleb	0:19	0:45	4:00	\$139.86	
03/08/2013 23:23	False Alarm	RED PINE RD	Fox, Brian	0:17	0:52	4:00	\$124.86	
03/18/2013 23:15	Suspicious Person/Circumstance	SILVER ST	Koss, Frank	0:10	0:57	4:00		6:00
04/27/2013 02:57	Suspicious Person/Circumstance	JOURDAN ST	Casco, Caleb	0:17	1:03	4:00	\$139.86	
05/02/2013 00:49	Alarm	VT ROUTE 116	Casco, Caleb	0:14	0:41	4:00	\$139.86	
05/07/2013 05:05	False Alarm	VT RT 116	Coltharp, Cameron	0:14	0:14	4:00	\$124.86	
05/07/2013 23:51	Suspicious Person/Circumstance	BISSONETTE LN	Coltharp, Cameron	0:17	0:44	4:00	\$124.86	
05/07/2013 23:51	Suspicious Person/Circumstance	BISSONETTE LN	Casco, Caleb	0:17	0:44	4:00	\$139.86	
05/08/2013 04:55	Accident-Damage - DMV Report	RT 116 && CVU	Coltharp, Cameron	0:26	0:59	4:00	\$124.86	
05/11/2013 04:34	ATV Accident	BUCK HILL RD W	Koss, Frank	0:07	1:40	4:00		6:00
06/28/2013 04:09	Burglary Alarm	COMMERCE ST	Koss, Frank	0:01	0:05	0:00		0:00
06/28/2013 04:24	Burglary Alarm	MECHANICSVILLE ROAD	Koss, Frank	0:05	0:11	2:36		3:54
AVERAGES				0:14	1:08			
TOTALS				8:27	38:37			66:28
GRAND TOTAL								
BUDGET ESTIMATE						34 CALLS	\$2,915.42	
						60 CALLS	\$4,969.49	
							\$8,769.70	

ON CALL Analysis for Fiscal Year 2012-2013
ON CALL Nature of Problem



**ON CALL Analysis for Fiscal Year 2012-2013
Monthly Call Counts**





MEMORANDUM - HINESBURG COMMUNITY POLICE

DATE: January 6, 2012
TO: Hinesburg Select board
FROM: Frank Koss
SUBJECT: On Call Proposal

At your request, I am submitting a proposal for the Hinesburg Community Police to assume 24 hour coverage for the town.

Effective January 1, 2012, the HCPD will consist of five full time and one regular part time employee. I live in the village, one officer lives in Monkton, two officers live in Bristol, one officer in Panton and the remaining officer lives in Montpelier.

The officers in Panton and Montpelier are excluded from the program due to time and distance.

In reviewing the possible scenarios, the most cost effective method is to make a minimum four hour call out coupled with a patrol vehicle while on call.

The salary and benefits for overtime is approximately \$35.00 per hour. Based on a four hour minimum callout and the average number of callouts at five per month, the cost is approximately \$8400 per year.

Mileage to Bristol is approximately 17 miles one way. Based on Bristol officers being on call three days a week, the increase of fleet mileage would be approximately 5304 miles per year. This does not include a call out and a trip back to their residence. At 12 miles per gallon and gasoline at \$3.50 per gallon, this would cost approximately \$1547 per year.

The total anticipated cost is \$9947 per year. This cost is reduced however by me being salaried and compensated by time bank for call outs. I will be scheduled for two shifts per week.

If approved, it is necessary to determine what calls will be responded to and what calls will be deferred to the next morning. All calls regarding risk to life or property are call outs and other suspicious calls as determined by dispatch. Attached is a list of calls from January 2011, through November 2011, in which the VSP responded. The calls that were cancelled were not included. A summary of calls included; family fights, alarms, welfare checks, and suspicious circumstances. (Exhibit 1)

Attached is a copy of VSP's Alarm policy. If a call-out proposal is accepted, I would suggest that Hinesburg implement an alarm policy to compensate the town for multiple false alarms. (Exhibit 2)



MEMORANDUM - HINESBURG COMMUNITY POLICE

January 1, 2012
Hinesburg Select board
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I submitted a letter to the State Police to determine if they would allow a pilot program that would permit Hinesburg to opt back in for after-hours coverage if requested by the Select board. This would allow the financial and effectiveness of the program to be determined without a permanent commitment. A reply has not yet been received but I did speak with Colonel L'Esperance who verbally agreed to the plan.

Finally, a draft callout policy outlining policies and procedures is attached. (Exhibit 3)

FRANK KOSS, Chief