

## SELECTBOARD MEETING

JULY 15, 2013

page 1 of 5



**DRAFT**

Attending the meeting; Jon Trefry, Phil Pouech, Mike Bissonette, Andrea Morgante, Tom Ayer, Joe Colangelo and attached list

Meeting called to order at 7:00 p.m.

### **Town Administrator's Report**

**Energy Committee** - Chuck Reiss submitted a proposed Mission Statement & Objectives of the newly formed Energy Committee for review by the Board.

Phil asked what it means to be a Vermont Transition Town. Chuck said it is a nonprofit social network that shares information. Phil also noted that goals should be measurable and achievable and suggested the committee identify specific goals on the list that would be targeted this year.

Andrea recommended inclusion of departments in goals 1 and 8.

Mike B asked why the need for another separate committee and not just have interested individuals become part of other committees such as the Conservation Commission and Hinesburg Rides.

Chuck pointed out the Conservation Commission is natural resources and does not have the same focus as this group.

Phil referred to the energy audit of Town buildings that was completed a few years back and suggested that would be a good place to start in advising the Town.

Phil moved the Board vote to adopt the Hinesburg Energy Committee Mission Statement and Objectives and appoint up to 7 members to the Committee. Second by Andrea and approved.

**FY2013 Police 24hr On Call Program** - Frank provided the Board the data from the first full-year of the 24hr On-Call Program that the Hinesburg Community Police initiated on July 1, 2012 for their review. This program has met both the operational and fiscal goals originally established. It was projected that the HCPD would respond to sixty calls and the resulting totals were 34 calls. The resulting fiscal costs were approximately \$4,969 which included approximately \$2,054 in time bank and not paid overtime. Not included would be vehicle costs which also were less than anticipated due to the number of call backs from the officer that lives in Bristol

During this time, 13 of the 34 calls were false alarms. These calls were to nine different locations with four calls to one address and two calls to another address. Under the State Police Alarm Policy, there would have been \$175 collected and one company's alarm response suspended on the third alarm. The State Police also charges each resident or business and annual \$50 charge.

The response time over the course of the year averaged fifteen minutes with the quickest response being four minutes. One case that indicated one hour was coordinated by the officer with another agency as this was not a Hinesburg case.

It is Chief Koss's recommendation that the on-call program be continued. The Selectboard and Police Chief should think about what factors will be included in an on-going analysis to determine the program's effectiveness.

Discussed was if there should be an Alarm Policy and asked Chief Koss to draft a policy for their review.

### **Town Shooting Ordinance**

In looking at the draft before the Board Jon noted the suggested changes to just state hunting is allowed and not to identify the hunting seasons was not made. He also stated he feels hunting is not appropriate in the Village area due to high density and also to include Geprags Park for no hunting.

Andrea agrees and added the cemeteries, school property and Monument Park.

Pat Mainer noted that since this is in response to complaints of bad behavior at the Hayden Hill W parking area she does not think a policy will stop the behavior.

George Dameron said he is concerned that there is no firearm discharge ordinance for the Village area.

The revised ordinance will be taken up at the July 29<sup>th</sup> meeting.

### **Community Healthy Living Index (CHILI)**

Connecting Youth and Hinesburg Community Resource Center are looking for new ways to reach the 80 families who receive free and reduced lunch at the school during the summer months to insure no Hinesburg child is going hungry. In order to apply for a grant, the Vermont Department of Health asked them to conduct a survey of school and community representatives to measure the Community Healthy Living Index(CHILI) of the entire town before focusing on this group.

Ginny Roberts advised the Board that the Resource Center has had a summer program at the school that in past years has served to feed those children who were receiving reduced lunch during the school year. The school program has evolved more into an education program and is not reaching all the needed families.

In order to address this now and not wait for additional funding, Ginny said a letter was sent to the targeted families at the end of school which included coupons for healthy foods and to raise awareness of the food shelf and the extension of the food shelf at the farmers market with fresh produce. Ginny said there are some families taking advantage of these options.

Tom asked about community gardens as another option.

Mike B asked if there are any programs in place to help people become successful. Ginny said there are job programs and they have that information at the Resource Center and point people in the right direction.

### **Hannaford Act 250 Hydrological Consultant Report**

Roy Schiff of Milone & MacBroom was hired as a consultant by the Selectboard to determine if the Hannaford proposal to widen Route 116, and lengthen the existing culvert will create undue adverse impacts on upstream and downstream properties, public infrastructures (e.g., Route 116, surrounding Town Roads, sidewalks, etc.) and the ecology of Patrick Brook and the LaPlatte River. Roy reviewed his report which focuses on the Patrick Brook culvert. Roy is recommending increasing the size to 14' high and 8' wide. He stated the culvert is in moderate structural condition.

Andrea asked about the effects of the stormwater management plan. Roy said he has not looked carefully at that issue.

Andrea is concerned with downstream erosion and advocates for making the improvement for a wider culvert and also to recognize the relationship between the stormwater permit and the stream.

Tom said he does not feel that Hannaford should be responsible for an entire new culvert when the current culvert being made longer while not perfect will work.

Mike B asked why the State is paving Rt116 over the culvert without replacing or improving it.

Alex said the paving did not change anything to do with flows.

Phil stated the DRB did not make the culvert part of the condition but with the changes Hannaford made it now results in deficiencies in the culvert.

Andrea moved the Board vote to accept the report presented by Roy Schiff of Milone & MacBroom. Second by Mike B and approved.

Andrea moved the Board ask that the final report recommend to ACT 250 that the Town of Hinesburg supports increasing the size of the culvert. Second by Phil.

Tom disagrees and does not feel it is fair at this point in the ACT 250 process to make Hannaford pay to replace the culvert.

Motion voted and approved with Tom and Mike B opposed.

John Roos stated designs were for the 10 yr event for stormwater storage and the discharge increased . State changes now call for the 100 yr event.

#### **Commission, Board, & Committee Policies & Procedures**

Jon prefers to interview and deliberate in open session though he recognizes it can sometimes be a difficult process.

Andrea agrees with Jon.

Mike B said he feels interviews in open session are fine but feels there is value to deliberation taking place in executive session as balance within the board or commission is a part of the equation.

Phil said executive session makes it easier but that alone may not be a good reason. With the interview and deliberation being held in open session there is the opportunity to engage audience if they have questions or comments.

Tom feels all interviews are appropriate to be held in open session. He has witnessed the value of deliberating in executive session when they have used the process.

Joe will take the input from the Board and work on a policy.

#### **FY2014 Hinesburg Property Tax Rates/Grand List & Mobile Home Reappraisal Update**

The Selectboard reviewed different options applying different amounts from the fund balance and the results to the tax rate.

The Selectboard's policy is to hold at least 7.5% of the total general fund budget as fund balance. If the Selectboard elects to use the amount of \$192,500 which was presented at Town Meeting, roughly 9.7% would remain.

Jon moved the Board vote to apply \$192,500 fund balance to FY 13/14 budget and set the residential tax rate at \$ 2.0236 and non residential at \$1.9514. Second by Andrea and approved.

**FY2014 Water & Sewer Rates/Wastewater Excess Capacity**

Rocky presented the budgets to the Board for consideration.

Wastewater:

The FY 2013-2014 Wastewater budget, including half of Water/Wastewater Shared Expenses, is \$285,915, an approximately 8% increase from the previous year. Including a projection for additional new units, revenue for FY 2013-2014 is estimated to be \$265,976 or \$19,939 less than anticipated expenditures. The attached proposal is to increase wastewater rates to collect the necessary revenue to cover expenditures. The proposal is to increase the quarterly flat fee from \$64 to \$72.50; a \$34/year increase (\$2.83 monthly). The average annual residential user cost would increase from \$472 to \$506. (Please see attached WW Rate Setting dated 7/9/2013).

Mike B moved the Board vote to set FY 2013-2014 Wastewater rates, effective July 1, 2013 at \$72.50/unit/quarter and \$0.027/cubic foot usage; Unmetered rates to be set at \$72.50/unit/quarter and \$40/unit/quarter unmetered usage charge. Second By Andrea and approved.

Water:

The FY 2013-2014 Water budget, including half of Water/Wastewater Shared Expenses, is \$364,833, an approximately 1% increase from the previous year. It is anticipated that with new users sufficient revenue will be collected to cover expenditures. Recommendation is to leave water rates as they are at \$72.00/unit/quarter and \$0.035/cubic foot usage over 500 cubic feet/quarter.

The Board agreed there would be no change to the water rates.

Wastewater Excess Capacity:

Rocky reviewed the current capacity with the Board.

Phil moved the Board vote to approve the FY 2013-2014 Uncommitted Wastewater Reserve Capacity as outlined in the Report dated 6/19/2013 with 47,734 gallons per day allocated to Residential and 20,457 gallons per day allocated to Commercial/Enterprise. Second by Andrea and approved.

**Contracts & Agreements**

Town/Bucs - The general idea of this agreement is that the Town of Hinesburg and the CSSU Buccaneers Youth Football Association will agree to partake in a joint fundraising campaign to complete final site work and construction of the Bissonette Family Recreation Area. In exchange for the Bucs assistance in fundraising, they will have 'priority' use of 1 of the 2 multi-purpose fields (soccer, LAX, football) during the 5-month long football season. This agreement has been revised based on feedback received from the SB on July 8<sup>th</sup>.

Tom moved the Board sign the agreement between the Town of Hinesburg and the CSSU Buccaneers regarding the Bissonette Recreation Area. Second by Jon.

Phil said he is still uneasy about the 99 year lease and there needs to be scrutiny on the lease to be sure the Town and Bucs are treated fairly.

Motion voted and approved with Mike B abstaining.

**JULY 15, 2013**

page 5 of 5

Farmall Drive & Fredric Way - All necessary documents have been received.

Mike B moved the Board vote to accept Farmall Drive and Fredric Way and sign the Offer of Dedication. Second by Andrea and approved.

**Rural Area Zoning Ordinance**

Continued discussion by the Board.

Alex had graphs to demonstrate rural area maximum build out comparing 10 /12 / 15 acre limits with and without takeouts to a 6 /8 / and 10 without takeouts.

Jon felt the Board is at a point where community feedback would be beneficial.

Jon moved the Board vote to warn a Public Hearing for the proposed rural zoning ordinance, with changes included on the May 31<sup>st</sup> copy, on August 19, 2013. Second by Phil and approved.

**SELECTBOARD ITEMS:**

Andrea noted all the poison parsnip she is seeing on the road sides and would like to come up with a plan for control when budgeting for next year.

Tom mentioned that he saw an article in the Burlington Free Press which incorrectly stated the Hinesburg Selectboard approves affordable housing project. He called the paper to give correct information.

Andrea asked Alex if the Board will see the report of the traffic engineer for ACT 250. Alex said he has it and can share with the Board.

**Town Administrator:**

Joe advised the MTBE litigation has been filed.

Joe stated he has asked Rocky to put together a report for the Board to review regarding fluoridation of Town water. Joe suggests this be a topic at a future meeting.

**WARRANTS:** Jon moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Mike B and approved.

Meeting adjourned at 10:15 on a motion by Andrea, second by Tom and approved.

Respectfully submitted,  
Valerie Spadaccini, secretary

