



# Annotated Agenda

August 19, 2013

## 2. Public Hearing – Rural Area Zoning Ordinance

**Guests:** (1) Alex Weinhagen, Town Planner  
(2) Planning Commission Members  
(3) General Public

**Enclosures:** (1) Go to: <http://hinesburg.org/planning/raz/>  
(2) Look at past Selectboard packets

90 minutes has been allocated for this public hearing. Hard to know the actual time needed for this item but the remaining items on the agenda should not require large investments of time; therefore, the Board should feel inclined to allow the public hearing the time it deserves.

Two action items are required:

- 1) ***Open the Public Hearing – the Chairman should Open the Public Hearing***
- 2) ***Close the Public Hearing – Upon satisfactory input from the public, the Chairman should close the Public Hearing***

After closing the Public Hearing, the Selectboard will need to determine whether or not to hold the second required Public Hearing prior to adoption on September 9<sup>th</sup>. The Warning for the 2<sup>nd</sup> public hearing would need to be published in the Citizen on August 22<sup>nd</sup>; therefore, the final ordinance would need to be available for public consumption by that time.

If the Selectboard would like to move to the 2<sup>nd</sup> public hearing and, potentially, adoption, the Board will need to give the Town Planner a) specific direction as to the exact changes it so desires in the Ordinance and b) a little time to make these edits. Time here is very limited because the final draft of the ordinance must be available to the public for review by August 22<sup>nd</sup> which gives everyone two (2) days between the Public Hearing and the deadline.

If the Selectboard is not inclined to move towards adoption at this time, the ordinance would get kicked back to the Planning Commission for review, a public hearing, and a (re)hand-off back to the Selectboard at some point in the future.

Potential Motions for Selectboard Consideration:

- 1) ***Consider a Motion to Warn a Public Hearing on September 9, 2013 for adoption of the Rural Area Zoning Ordinance and to hold a Special Selectboard Meeting for the purpose of finalizing an ordinance for the 2<sup>nd</sup> public hearing on September 9<sup>th</sup> on Tuesday, August 20<sup>th</sup> (meeting must be during the day because the Town Planner will be tied up with the DRB in the evening) or Wednesday, August 21<sup>st</sup> at 7pm (after Hannaford Act 250 Hearings).***
- 2) ***Consider a Motion to Send the Rural Area Zoning Ordinance back to the Planning Commission and to submit a formal letter from the Selectboard to the Planning Commission stating what issues need to be addressed (this letter can be drafted and approved at a later date).***

#### 4. CBC Policy & Procedure Update Discussion

**Guests:** (1) None

**Enclosures:** (1) Recommended Edits to CBC Policy w/ Track Changes  
(2) Updated Final CBC Appointments and Procedure Policy

All is the same with this version compared to the one reviewed at the last Selectboard meeting except for the edit exchanging 'Argued' for 'Identify' on page 4 (iii,g).

*Consider a Motion Adopting the Town of Hinesburg Commission, Board, and Committee Appointments and Procedures Policy.*

#### 5. FY2015 Budget Development & Selectboard Retreat

**Guests:** (1) Phil Pouech

**Enclosures:** (1) Draft Budget Development Process for FY2015

It's time to start thinking about the FY2015 budget. Please take time to review the draft Fy2015 Budget Development Process and consider any suggestions you might have to bolster the plan. I thought it worked well to have Phil Pouech be the Selectboard liaison and point-person for budget preparation and I hope he agrees to continue in that role as a board member. Also, the Selectboard expressed a desire to do more visioning work prior to budget compilation. A Selectboard retreat has been scheduled to focus on budget goals, mission statement, visioning, and values.

*Please consider a Motion adopting the FY2015 Budget Development Process and Schedule a Selectboard retreat for Friday, September 6<sup>th</sup> between 8 – 11am.*

#### 6. Town Administrator Report

- a. Public Safety Facility – See a few documents in the Selectboard packet. We had a mandatory pre-bid meeting on August 9<sup>th</sup> and a list of those attendees is included with your packet. Also included is a letter I wrote to the Act 250 Commission and the final bond payback figures from the bond issuance held at the end of July in Boston.
- b. 116 Corridor Study – The 116 Steering Committee will meet Thursday evening (August 15) and I will supply the Selectboard with appropriate documentation on their progress. Andrea Morgante could also update the rest of the Selectboard as she is a member of the Steering Committee.
- c. Water/Wastewater Operator – Rocky and I reviewed applications and will interview any potential candidates the week of August 19 – 23.
- d. Hannaford Act 250 Materials – Final materials submitted to Act 250 on behalf of the Selectboard will be included with your packet materials. The first public hearing was held at Hinesburg's Town Hall on Wednesday, August 14, 2013; another public hearing is slated for August 21 at Town Hall.
- e. CBC Reappointment Updates – See resignations in your packet. We will plan to honor all of those who have served publically.
- f. Police Department Personnel Update – Officer George Fon retired from HCPD. The Selectboard and Police Chief should move immediately to refill the position. I thought it worked well last time when two (2) Selectboard members partook in the interview process. I will ask for two (2) volunteers at Monday night's meeting.
- g. 3<sup>rd</sup> Floor Chairs – See quote in Selectboard packet. I'd like to fix-up the new 3<sup>rd</sup> floor conference table with chairs deserving of the setting. To fit up the 3<sup>rd</sup> floor conference room we are looking at roughly

\$2000-3000. We should get between 6 – 12 chairs (maybe 10). In the future, I would also like to purchase better A/V materials folks could look at maps and plans on a projector or large computer monitor hanging near the new table. Although not cheap necessarily, I think it would be money worth spending. It's a nice table, a nice space, and we should incentivize use. I'll see the general direction of the Board at the meeting before having it as an action item later in the fall.

- h. E-mail Addresses – If Selectboard members have not made a time to meet with Aaron Kimball please make that a priority.
- i. Town Hall/Grad Challenge – I've contact CVU to find a senior who might be interested in taking on the organization/utility of the Main Hall as a "Grad Challenge".
- j. MTBE – Currently, the defendants (big oil) have opposed transfer to multi-district litigation (MDL) so there is a panel hearing set for the end of September to determine jurisdiction. So the case is in limbo until it is assigned a court. Timeline moving forward is unknown.
- k. Vermont Gas – Public Hearing is now scheduled for September 10 (originally September 11) at a site to be determined.
- l. CBC Annual Review – See your packet for schedule of CBC's for their Annual review with the Selectboard.
- m. Zoning Notice of Violation – See Notice of Violation from the DRB Administrator to the Laberges. I have been in contact with the Laberge family and advised them to grieve this violation (they said they would like to grieve) to the Development Review Board. The Selectboard does not have authority on this matter at this time and should not spend time discussing the matter in open or executive session.
- n. Hinesburg Center (Creekside) Phase II – See some background in your packet. This will be in front of the Development Review Board starting on August 20<sup>th</sup>. The Affordable Housing project which the Selectboard has some knowledge of is part of Phase 2.