

September 17, 2013

Mr. Joe Colangelo, Town Administrator  
Municipal Project Manager  
Town of Hinesburg  
10632 Route 116  
Hinesburg, Vermont 05461

**Town of Hinesburg, Village North Sidewalk  
Hinesburg BIKE (54)  
Revised Scope of Work**

Dear Joe:

As you requested in your September 6, 2013 e-mail, we are pleased to submit our Scope of Work, Schedule and Cost Proposal for the Hinesburg BIKE (54) Village North Sidewalk project for the Town of Hinesburg.

We have prepared our scope of work based on the VTrans Local Transportation Facilities (LTF) section Project Development Process chart and the LTF Guidebook. Our schedule is based on our past experience with projects of this type. While portions of this schedule may seem overly aggressive to VTrans, and the timing of some of the steps may vary, we believe that the overall time frame of construction in the 2015 construction season is certainly attainable. As we all know, there are some things that are beyond anyone's control, such as the right-of-way acquisition portion of a project that can throw a schedule completely off track. We will work with you in attempting to avoid that possibility for this project by meeting with affected property owners frequently throughout the design process.

Our Cost Proposal is based on similar projects that we have completed recently. The attached spreadsheets are broken down by phase, and include direct labor, overhead, fixed fee and direct expenses. Our Form AF38, including supporting financial documents, is on file with VTrans.

We thank you very much for the selection of our Statement of Qualifications, and look forward to working with you and the Town of Hinesburg on this important transportation link.

Sincerely,



Doug Henson, L.S., E.I.  
Vice President / Project Manager