



Town of Hinesburg, Vermont
Application form for Town Commission, Board, and Committee Appointments

Please supply answers to the following. The Town will provide access to a computer and printer for any applicant for the purpose of completing this form.

Name of Applicant: Amelia B. Norris Date: 10/27/13
Mailing Address: 745 Robert Young Rd Starksboro, VT 05487
Phone Number: (802) 989-4150 E-mail Address: ameliabnorris@gmail.com
Name of Commission, Board, or Committee: affordable housing committee

Hinesburg Resident: Y / (circle one)

Hinesburg Resident for how long? _____ / NA

please see attached.

- 1) Review the Mission Statement of the Commission, Board, or Committee you are applying to serve on and explain how you will aid the group achieve said Mission.
- 2) Please share your thoughts about implementation of at least two of the Top Priority Goals and Recommendations in the latest Town Plan (Section 9, page 75), as it relates to the Commission, Board, or Commission on which you are applying to serve.
- 3) Review the scheduled meeting day/time of the Commission, Board, or Committee along with the length of the term of the position. Will you be able to regularly make the meetings?: Y / N Will you be able to serve for the term of the position? Y / N
- 4) Please introduce yourself to the Selectboard by providing a short cover letter and/or a resume.

Question Responses:

1. I would support and contribute to the Hinesburg Affordable Housing Committee's mission by sharing the experience I gained while working for the Central Vermont Community Land Trust (CVCLT). I have an understanding of the challenges that low and middle-income people face on a daily basis surrounding access to affordable, quality, and safe housing. I am passionate about ensuring that there are affordable housing options for Hinesburg residents because it will increase their abilities to pay for transportation, food, healthcare, and other necessities. As an intern for CVCLT, I had the opportunity to tour most of the land trust owned properties; I have a basic understanding of the quality standards that housing options should meet or exceed.
2. The goal that relates the most to the Affordable Housing Committee is "[encouraging] affordable and reasonably priced housing, in part by pursuing opportunities to bring affordable housing units to Hinesburg, which consideration of impacts to public services." I think this goal is very important because I believe that increasing reasonably priced housing options will encourage more people to move to Hinesburg. As long as careful consideration is given to the ability of civil services located within the town to meet the needs of an increased population, bringing more people to Hinesburg will boost economic development and otherwise benefit the town. Another goal that relates to the work of the Affordable Housing Committee is "[guiding] transportation program maintenance and [improving] to mitigate increasing traffic congestion...and bolster economic development, while also supporting efforts to promote ridesharing, public transportation use, and other alternative transportation options." I believe that it's important to have affordable housing options in close proximity to public transportation options. Low and middle-income residents may rely more heavily on public transit options, which would boost ridership on the 116 Commuter Bus, or walking which will increase foot traffic in the downtown commercial center.
3. I am available to meet during the regularly scheduled meeting time on the first Wednesday of every month at 7 PM. I am available to serve for the full term which, I believe, is 3 years.
4. Please see attached.

AMELIA B. NORRIS
ameliabnorris@gmail.com
Cell phone: (802) 989-4150 Home: (802) 453-4753
Address: 745 Robert Young Road Starksboro, VT 05487

EDUCATION

University of Vermont, Burlington, Vermont

Rubenstein School of Environment and Natural Resources (RSENr)

Graduated: May, 2013, GPA: 3.8

Major: Environmental Studies, Concentration: Sustainable Rural Development

Minor: Community and International Development (Community Development and Applied Economics)

Mt. Abraham Union Middle and High School, Bristol, Vermont

Graduation with high honors, 2009

WORK EXPERIENCE

Project Management Intern—**Central Vermont Community Land Trust**, Barre, Vermont

May 2013 – September 2013

Working directly with Director of Real Estate Development in an office environment throughout all aspects of project management and development, conducting environmental reviews, corresponding with consultants, collaborating to complete funding applications, punch lists, interacting with tenants, etc.

Counter Clerk—**Bristol Bakery and Cafe**, Bristol and Hinesburg, Vermont

June 2012 – April 2013, September 2013 – Present

Customer service in a fast-paced environment, making coffee and espresso drinks, light food preparation, running tables, sharing product knowledge, basic invoicing/ordering, etc.

Sales Associate/Guide—**Eddie Bauer**, Burlington, Vermont

April 2013 – present

Customer service, demonstrating commitment to the Eddie Bauer Creed and Guarantee, representing the Eddie Bauer brand, building clothing and gear sales, pitching products and loyalty/rewards program, meeting sales goals, sharing product knowledge, operating point-of-sale system, etc.

Additional Work Experience: Mountain Greens Market and Deli, UVM Campus Recreation, Jerusalem Corners Country Store, Natural Provisions Market and Deli, Growing Vermont, Emerald Rose Jewelry and Gifts

ACCOMPLISHMENTS/SKILLS

- DREAM (Directing through Recreation, Education, Adventure, and Mentoring) Program Mentor: Fall 2011, Spring 2012, Fall 2012, Spring 2013
- Volunteer Social Media Consultant for the Valley Arts Foundation: Fall 2012
- Forest Ecology Instructor at Harwood Union High School: Fall 2012
- Economic Development Trip to Honduras with Professor Dan Baker: Spring 2012
- University of Vermont, RSENr Dean's List: Spring 2010, Fall 2010, Spring 2011, Fall 2011, Spring 2012, Spring 2013
- Completed public speaking class (NR185) at the University of Vermont: Spring 2010
- Teaching Assistant for introductory CDAE course: Fall 2010
- Proficient in Windows, Mac OSX, Microsoft Office, Excel, PowerPoint, Word, Outlook, Social Media (Facebook, Twitter, Instagram, etc) and ArcGIS

745 Robert Young Road
Starksboro, VT 05487
ameliabnorris@gmail.com

October 27th, 2013

The Town of Hinesburg
10632 Route 116
Hinesburg, VT 05461

To Whom It May Concern:

It is with great interest that I apply to the Town of Hinesburg's Affordable Housing Committee. I earned my Bachelor's of Science Degree in Environmental Studies from the University of Vermont's Rubenstein School of Environment and Natural Resources, with a self-design concentration in Sustainable Rural Development. I also received a minor in Community and International Development. I currently work at the Bristol Bakery and Cafe in Hinesburg.

I just finished working as the Project Management Intern for the Central Vermont Community Land Trust (CVCLT). I worked directly with Alison Friedkin, the Associate Director of Real Estate Development, throughout the many project phases of completing affordable housing developments. I attended trainings on conducting environmental reviews and completing funding applications, as well as a conference on climate change and disaster resilience in Vermont. I also interacted and corresponded with consultants, tenants, various project partners, and members of city government. I learned a lot throughout the summer and feel that my skills and knowledge would transfer well to the Affordable Housing Committee.

I have honed my leadership skills by volunteering as a DREAM (Directing through Recreation, Education, Adventure, and Mentoring) mentor for low-income children living in a federally subsidized housing development in Winooski, Vermont. My experience as a mentor has also allowed me to build strong relationships with people of many different socioeconomic and cultural backgrounds.

I am excited about the prospect of serving on the Affordable Housing Committee for the Town of Hinesburg if I am chosen to fill the vacancy. Although I do not have much experience, I am a quick and enthusiastic learner and I truly care about the future of Hinesburg in regard to affordable housing. Please do not hesitate to contact me with any questions or inquiries. I sincerely thank you for your time and consideration and look forward to hearing from you.

Sincerely,

Amelia Norris