

**Town of Hinesburg  
Agency Request Review Committee (ARRC)  
Year End Report: 1/2/2014**

**Committee Members:**

Kate Dodge, Amanda Van Vranken, *Co-Chairs*  
Katherine Hikel, *outgoing Secretary*  
Sue Marino, *incoming Secretary*  
Kristin Miskavage  
Kathleen Newton  
Kate Schubart

**ARRC Accomplishments for 2013:**

- Updated website information as needed
- Committee met November 5, 2013
- Reviewed funding requests from 16 non-profits and social service agencies, with priority of awards given to agencies which serve the greatest number of Hinesburg residents.
- Recommended funding to the Hinesburg Select board for FY 2014-2015 totaling \$29,400.
- Recruited two new members to the committee and accepted resignation of one committee member.

**ARRC Goals for 2014:**

- New members will become official in January
- Plan to meet the first week of November of 2014 (date to be decided)
- Update website & application format when necessary
- Discuss additional ways to balance funding requests to meet critical needs of Vermonters while being sensitive to the implications to taxpayers.

The Committee welcomed new members Sue Marino and Kathy Newton, and appointed Sue Marino as Secretary, to replace Katharine Hikel, whose resignation was accepted upon the end of her term. ARRC had a lengthy but productive meeting this past November to review funding requests. Each year, this group spends a great deal of time weighing the distribution of funds to each non-profit agency. The group gives most consideration to Hinesburg organizations and those agencies that can demonstrate a clear delivery of services to residents of our town.

This year, the ARRC was asked by the Town Administrator to be fiscally conservative in our funding recommendations. During the review process, we carefully evaluated agency requests to emphasize direct services over advocacy. We reviewed mission statements and other information and made some cuts to requests from those agencies that focus solely on advocacy work. While the committee is very much aware of the critical role that advocacy and education play in raising awareness of community needs, this year, in order to make the most of the funds available in the Town budget, we gave precedence to requests for funding of critically needed direct services.

The ARRC takes seriously their responsibility to carefully allocate the limited Town funds available to help fellow townspeople in need.

ARRC continues to receive support from the Town office when needed and feels supported and ready for another fiscal year. Thank you for your time and consideration.

Sincerely,

Amanda Van Vranken  
ARRC Co-Chair