



# Annotated Agenda

January 6, 2013

## 3. Selectboard Budget Deliberations

**Guests:** None

**Enclosures:** (1) Budget Information on Webpage: <http://hinesburg.org/budget/>  
(2) Initial Budget Presentation  
(3) See past Selectboard Packets for Department Write-Ups  
(4) Any initial feedback collected from Selectboard members

For the first half hour of the meeting Selectboard members should discuss where they stand on the FY2015 budget. Most of the information for the FY2015 budget has been presented to the Selectboard and the few remaining items will be shared January 6<sup>th</sup> and January 13<sup>th</sup>. Ideally the Selectboard will be able to narrow down the items of contention Monday night so we can dive into those at subsequent meetings. Remember that the budget must be finalized and set at the January 27, 2014 Selectboard meeting.

*No Official Action Anticipated.*

## 3. Listers FY2015 Budget

**Guests:** (1) Marie Gardner  
(2) Al Barber

**Enclosures:** (1) Numerous Enclosures are in the Packet  
(2) Budget Info: <http://hinesburg.org/budget/>

Beyond discussion of the figures within the Listers budget, Marie's memorandum to the Selectboard dated December 19 (Enclosure #6) points out some of the more pressing issues which need discussion on Monday evening.

1. **Preparation for reappraisal 2015 – 2017:** Our Lister is recommending we prepare to have a town-wide reappraisal completed between 2015 – 2017.
2. **Solar Net-Metering:** The Town will need to vote on whether or not to tax net-metering systems. This should go on the Town Meeting Warning.
3. **Fireman's Association Property:** A piece of property on Sunset Lake owned by the Fireman's Association will lose its tax-exempt status. The Selectboard may consider purchasing this property from the Association. This is the only public access to Sunset Lake.
4. **Lister v. Assessor:** The Selectboard is encouraged to place this on the Town Meeting Warning and recommend we adopt the position of Assessor.

*No Official Action Anticipated.*

#### 4. Non – Agenda Items (Volunteer Awards)

**Guests:** (1) Jean Isham  
(2) Johanna White  
(3) Cathy Ryan

**Enclosures:** None

Awards and adorations will be handed out Monday night.

*No Official Action Anticipated.*

#### 5. Town Clerk – FY2015 Budget

**Guests:** (1) Missy Ross, Hinesburg Town Clerk & Treasurer

**Enclosures:** (1) FY2015 Budget Write-Up  
(2) Budget Information: <http://hinesburg.org/budget/>

See Narrative in Selectboard packet and review budget line-items. Selectboard members can discuss these budget items with Missy.

*No Official Action Anticipated.*

#### 6. Carpenter Carse Library FY2015 Budget

**Guests:** (1) Sue Barden, Library Director  
(2) Library Trustees

**Enclosures:** (1) Budget Request  
(2) Library Webpage: <http://www.carpentercarse.org/>

The Library Trustees and Executive Director will attend Monday's meeting to review their operations and submit their budget to the Selectboard for FY2015. As I understand only the public can amend the Library budget and the Selectboard has no authority to edit the budget request before Town Meeting.

*Consider a Motion to Accept the Library Trustees FY2015 Budget Request and Place Their Requested Funding of \$\_\_\_\_\_ on the Town Meeting Warning as Presented to the Selectboard.*

#### 7. CCTA FY2015 Budget

**Guests:** (1) Bill Watterson, Executive Director  
(2) Karla Munson, Hinesburg Board Rep.

**Enclosures:** (1) CCTA Budget Request  
(2) Up To Date Ridership Information  
(3) CCTA Website: <http://cctaride.org/>

Representatives from the Chittenden County Transit Authority will attend the meeting to discuss the status of their organization, the Hinesburg commuter program, and their budget request for FY2015. There was some talk during the Selectboard budget retreat back in September on finding ways to take the local share of the CCTA funding out of the budget and potentially look for private funding (source unknown).

*No Official Action Anticipated.*

## **8. Agency Request Review Committee (ARRC) Fy2015 Budget**

- Guests:** (1) Members of the ARRC
- Enclosures:** (1) Annual Report of the ARRC  
(2) Budget Recommendation for FY2015  
(3) ARRC Webpage: <http://hinesburg.org/arrc/>

The ARRC will present their recommendation for social service funding on Monday night and they will give their annual committee report to the Selectboard. The ARRC is an advisory committee and the Selectboard can include their recommendations as presented for voter consideration at Town Meeting or the Selectboard can chose to make edits before finalizing the Warning for Town Meeting.

*No Official Action Anticipated.*

## **9. New Police Cruisers**

- Guests:** (1) Chief Koss
- Enclosures:** (1) Cruiser Analysis  
(2) Cruiser Memorandum  
(3) Video Camera Analysis  
(4) Video Camera Quote  
(5) Lease Proposal

Per the approved FY2014 Town budget, Chief Koss is prepared to move forward with the lease-purchase of two (2) new SUV cruisers. He recommends replacing the two (2) Chevy Tahoes with two (2) Ford Interceptor's. His desire to change vehicles is the result of analysis from Officer Brian Fox.

Chief Koss would also like to replace the cameras in all of the cruisers. For the two (2) new cruisers (Fords) the lease cost would be rolled into the total cost of the vehicles; for the older vehicles funds from the capital budget would be utilized.

The approved capital budget for FY2014 – this fiscal year – calls for the replacement of these vehicles with the new three (3) year lease payments starting in FY2015. This will keep the town on track with a six (6) year replacement schedule for PD cruisers.

***Consider a Motion Authorizing the Lease-Purchase of Two (2) Ford Interceptors and Two (2) Video Cameras Utilizing a Three (3) Year Lease Purchase Financing Plan.***

***Consider a Motion Authorizing the Sale of the 2006 and 2009 Chevy Tahoes with the Town Utilizing a Public Bid Process.***

***Consider a Motion Authorizing the Lease - Purchase of Two (2) additional video cameras utilizing a three (3) year lease purchasing financing plan.***

## 10. Additional Funds for New Police Station

**Guests:** (1) Chief Koss  
(2) John Kiedaisch

**Enclosures:** (1) LaJeunesse Bid Proposal

The entire Public Safety Facility Committee strived to deliver this project on time and on budget an additional \$11,000 is required to adequately furnish the building. The \$30,000 additional spent on foam for the foundation is the main reason we are in this bind. Big picture thinking tells you that \$11,000 over on a \$1,055,000 project is just 1% and that's really not too shabby; on the other hand, we all regret asking the Selectboard (and the public) to authorize this additional expense.

*Consider a Motion Authorizing the Over-Expenditure of up to \$11,000 on the New Police Station for Interior Furniture with the Additional Funds Taken from the General Fund's Fund Balance.*

## 11. Town Administrator's FY2015 Budget

**Guests:** (1) Joe Colangelo, Town Administrator

**Enclosures:** (1) Budget Narrative

A narrative will be included with the Selectboard packet.

*No Official Action Anticipated.*

## 12. Town Administrator Report

1. **FY2013 Audit** – See email from Don Murry. Our CPA's will present the FY2013 audit to the Selectboard on January 20, 2014.
2. **Silver Street Crosswalk** – Some follow-up from discussion with HCS Board on this sidewalk project.
3. **Masons Building Sewer Line** – See update from Rocky.
4. **HWY Garage RFQ** – RFQ's for the Highway Garage were due on Fridayr, January 3<sup>rd</sup>. Will need to get an ad hoc group together to review the proposals and interview top candidates.