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## Memorandum

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To: Hinesburg Planning Commission and Alex Weinhausen, Town Planner  
Cc: Andrea Morgante, Hinesburg CCRPC Representative  
From: Joe Colangelo, Town Administrator  
Re: CCRPC FY2015 Unified Planning Work  
Date: December 18, 2013

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The Chittenden County Regional Planning Commission (CCRPC) is accepting applications for its FY2015 Unified Planning Work Program (UPWP). These applications are due by January 24, 2014, and it is vital the Town of Hinesburg submits competitive applications for projects germane to the program, in order to maximize our odds for funding.

I will ask that the Selectboard authorize Hinesburg's application(s) for the UPWP on January 13, 2014. Ideally a recommendation(s) to the Selectboard would come from the Planning Commission on this matter; therefore, the Planning Commission is encouraged to consider this item during its January 8, 2014 meeting.

Projects I have identified for Hinesburg include: 1) the exploration and development of a new water source; 2) planning and engineering work for 907 Beecher Hill Road (the highway garage parcel); and 3) storm water planning. This is not an exhaustive list and planning commissioners are encouraged to consider other possible projects. I trust Alex will be able to assist commissioners sift through possible projects. Hinesburg should submit between 1 – 3 strong applications for funding via UPWP. Commissioners could also reach out to Andrea Morgante, Hinesburg's representative to CCRPC, for additional insights. As you consider projects, please reference the FY2015 UPWP Program Summary to get an idea of which projects would best meet the stated criteria.

Thank you in advance for considering this topic at your January 8<sup>th</sup> meeting. I look forward to your input and recommendation prior to the January 13<sup>th</sup> Selectboard meeting.

Attachment: 1) FY2015 UPWP Program Summary  
2) FY2015 UPWP Project Application Form