

Attending the meeting; Jon Trefry, Tom Ayer, Phil Pouech, Andrea Morgante, Mike Bissonette, Joe Colangelo and attached list.

Meeting called to order at 7:00 p.m.

Janice Osgood of Mechanicsville Rd was present to question the street lights on the road. She said they had been off for just under a year but last Thursday evening they came on again. She said there have been numerous break ins in the area and she feels with the lights on it allows people to see what is in cars and in your yard and then break in later in the night when everyone is asleep. She would like to have the lights turned off again.

Andrea said she thought the Board had discussed having them turned off but other Board members did not recall addressing this.

Phil suggested Janice talk with the Police Chief.

Joe will check on this.

### **VGS Pipeline & Geprags**

Stephen Taylor of VT Gas/ Charlie Pughe, project manager for VT Gas/ John Heintz, project manager for CHA Inc/ Mike Flock, pipeline design engineer for Northern Energy Consulting LLC/ and Josh Sky, senior scientist with VHB Inc were present to answer questions on the proposed pipeline route.

Jon Trefry explained the Town has received a monetary proposal by VT Gas for a right of way at Geprags.

Stephen T showed on a map the path of the pipe, easement path and work area. Two reasons for moving the pipe to the west are to avoid wetlands and path of VELCO which is very close to a residence across Shelburne Rd.

Bill Marks asked if they have in other areas co-located with VELCO legally. Stephen said that has been done.

Josh S addressed the wetlands stating the VT Gas application showed minimized wetland impacts.

Mike F said all equipment will be on timber matts to minimize impact on the wetlands during construction.

Phil asked about horizontal drilling and was told it is not advisable in this area.

Mr. LaBar, employee of Audubon VT said the park is being managed for scrubland birds and questioned the construction timing in regards to disturbing breeding pairs of Golden Winged Warblers in the area.

John H said they can schedule the work to be outside the breeding time frame and added they would be willing to work with the Town to do work at the best time for the growth to resume for the bird's habitat.

Peter Erb said this is public land for public use and he would like to have the appearance of any disturbance mitigated as much as possible.

Bill Marks noted the fact that there is an existing trail along the eastern side of the area where the proposed gas line will run is of concern.

Chuck Reiss said he is opposed to a pipeline through this section of Town and does not feel there is any benefit to Hinesburg and is not sure why the Town is allowing such a valuable piece of land to have this.

Peter added there are lots of ways to have the project absorbed by the landscape and would like to have the Town make VT Gas take the extra steps to do that.

### **Set Warning For Town Meeting**

The Board reviewed two possible drafts of the warning, one included the Fire Dept. as general government and one listed the FD as a separate article. It was agreed to keep the Fire Dept. in with the general government.

Phil moved the Board vote to approve and sign the Town Meeting Warning for the March 3, 2014 Town Meeting. Second by Tom and approved.

### **Grant Agreement for Sidewalk**

Joe noted that if the Town decided to turn down this grant at this point, we would owe the State money for engineering completed to date. Furthermore, funds to complete the Norris sidewalk – from the 116/Silver Street intersection to the Norris condos (across from HCS's parking lot – are held in escrow and are to be released when this sidewalk project is completed. In 2007, the HCS Board provided a letter of support for this sidewalk project and the original project would not have been funded without this support. The Town has obtained all necessary easements from property owners – a process that did take substantial effort.

Bill Baker, member of the HCS board was present to advocate not going ahead with the project. He said since 2007 the scope of the project at the Silver St intersection has changed and the Board is concerned with children crossing at 8 a.m. which is the busiest traffic time. This will also result in children crossing two areas where cars drop off students.

Jon said he supports moving forward as this is a benefit to the entire Town for a walkable Village area. He suggested the school can advise that students not cross in that area if they choose.

Tom said he is not comfortable supporting a project where he feels there is a potential for someone to be killed crossing the road. He feels VTrans can work around it.

Phil said it is not clear that this is a perfect answer but believes overall in the long run walking in the Village will be safer.

Andrea noted at the time when the project was planned there was participation by the school board. Parents can direct children to cross in a different place if they feel this is not safe. She added, if the Town takes over Rt116 the Town can make corridor improvements. Andrea also said some of the danger is due to children being driven to school and let out at the drop off area.

Mike B said as exists now it is a bad situation as people are currently crossing there and this will make it a little better.

Mary Hurlie asked if a requirement for a crossing guard be made and the cost shared by the school and Town.

Aaron agrees with Mike B. He said the bigger picture is that the Town will have a walkable Village area.

Andrea moved the Board vote to authorize the Town Administrator to Sign the AOT Standard Grant Agreement #EH0069 for the Construction of the Corridor Improvement Project for the Anticipated Project Amount of \$300,000, \$240,000 from federal grant funding sources and \$60,000 from the Town's local share funding. Second by Phil and approved with Tom opposed.

### **Discuss Town Administrator Job Description**

The Board and Joe continued to work on this. There was further discussion around the authority to spend up to \$5,000.

Mary Hurlie agrees that \$5,000 is perceived as a large amount of money to have the discretion of spending.

Mike B addressed the SB workload. He felt the TA should work with the SB to plan and coordinate the annual workload.

Mary H asked if the TA has had training in human resources, she feels that it important.

Andrea asked about concerns of residents brought to the TA and how the SB would stay connected and be a part of the communication system on this.

The Board will continue to work on this at future meetings.

### **Town Administrator Report**

1. **Conflict of Interest Policy**– Joe is suggesting the Selectboard think about adopting a Conflict of Interest policy. This should be on the to do list for post Town Meeting.
2. **Work Plan for after Town Meeting**– Joe suggests the Board start talking about are priorities for the next Selectboard year. Joe will build a work plan for the Selectboard to consider adopting at its reorganizational meeting on March 10<sup>th</sup>. The work plan will be a further development of the document the Selectboard began work on at the September retreat,

3. **Lot 31** – Joe met with Joe Fallon and has been in contact with Kyle Bostwick. The Selectboard should plan to meet briefly in Executive Session to review the draft deed. Joe scheduled a closing date of March 11, 2014; with official Selectboard action to be granted on March 10, 2014.
4. **Highway RFQ** – We will review the Highway RFQ on Wednesday, January 29<sup>th</sup> at 9am. The goal of the meeting will be to narrow the list down to 2 – 3 firms for interviews.
5. **CCRPC UPWP** – Alex Weinhagen, Town Planner, submitted a grant application for stormwater planning; the Town Administrator submitted a grant application for highway garage planning.
6. **Town Meeting Preparations** – The CVU auditorium has been reserved for both the Town and School meetings on March 6<sup>th</sup>. This year at CVU staff member, with familiarity of the AV systems will be at the meetings.
7. **Legislative Updates** – See VLCT Legislative Updates in your Packet.
8. **Precious Metal Dealers** – See letters from VLCT and Chittenden County Police Chiefs regarding S. 308. This is a joint concern between municipal managers and law enforcement officials.
9. **Injuries at Police Academy** – Last Friday, thanks to Rep. Lippert's efforts, we held a meeting at the State House between legislators, VLCT, and the Police Academy Executive Director regarding the issue of injuries at the VT Police Academy and its impact on local law enforcement departments.
10. **FEMA** – Joe received notification the \$40,000 storm payment to Hinesburg has been processed.

**Selectboard:**

Mike B asked about his request regarding how much money the Town has spent in regards to the Hannaford project. Joe said he and Alex will have the information before Town Meeting but it will not be in the Town report.

Mike said he had requested it be in the report as part of the information for residents to read regarding Town spending.

**Warrants:**

Andrea moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Mike B and approved.

**Minutes:**

Andrea moved the Board vote to approve the minutes of 1/13/14 as amended. Second by Jon and approved with Mike B abstaining.

**Executive session:**

Jon moved the Board go into executive session, including the TA, for discussion on potential contract agreement concerning a right of way with VT Gas at Geprags. And discussion of potential sale of lot 31. Second by Phil and approved.

Jon moved the Board come out of executive session, second by Phil and approved.

Jon moved the Board send the attached letter to the DRB, second by Phil and approved.

Jon moved the Board vote to adjourn, second by Phil and approved.

Respectfully submitted,  
Valerie Spadaccini, secretary