



April 15, 2014

Jonathan Trefry, Board Chair
Town of Hinesburg
452 Baldwin Road
Hinesburg, VT 05461

Dear Jonathan:

As you may be aware, the term for the representative and alternate member representing your community on the Chittenden Solid Waste District Board of Commissioners ends on May 31, 2014, or until their successors are appointed. Your current Board Representative is Lynn Gardner. The current Board Alternate is Doug Taff.

Charter provisions are provided below.

Appointment

The legislative bodies of member municipalities whose beginning letter begins with A through K shall appoint their commissioners and alternate commissioners in even numbered years...

Terms of Office

Each commissioner and alternate commissioner shall serve for a term of two years ending May 31, 2016 and until his/her successor is duly appointed.

It is important that the Board of Commissioner be able to communicate your communities' needs regarding waste management. CSWD will hold the annual organizational meeting on June 25, 2014 this year and it is recommended that the appointed representative attend this meeting.

Following the appointment, we ask that you forward a copy of the letter of appointment, or the minutes reflecting such action to the CSWD office at your earliest convenience. We also request that you notify us in writing if a commissioner resigns from his/her position.

Please feel free to contact me if I can assist you or if you have any questions regarding Board appointment. Thank You.

Sincerely,

A handwritten signature in cursive script that reads 'Amy Jewell'.

Amy Jewell
Administrative Manager

cc: City/Town Clerk
Board Representative
Board Alternate